



**S**pecial  
**E**ducation  
**A**dvisory  
**C**ommittee



COMMISSION SCOLAIRE SIR-WILFRID-LAURIER  
SIR WILFRID LAURIER SCHOOL BOARD

**MINUTES OF THE**  
**Special Education Advisory Committee Meeting**  
Monday, January 30<sup>th</sup>, 2012 at 19 h 30  
ESD/CSD Boardroom - 239, montée Lesage, Rosemère, QC

**Present:** *Adelina Lepanto, Sylvie Battisti, Kimberly Leclerc, Adèle Leeming, Pamala Crompton, Pamela Feres, Abla Ahmed, Ghyslaine Massé, Carolyn Curiale, Brian Benoit, Pat Gilmour*

**Resigned:** *Elia Russo, Rosanne Petardi, Amanda Wood*

**Absent with regrets:** *Ellen Dennick, Sonia Busnardo, Sebastien Joly, Peter MacLaurin, Janet Sallie*

AGENDA TOPIC	DISCUSSION	Remarks and Actions To be Taken
Welcoming remarks	<i>The meeting was called to order at 7:35 p.m.</i>	<i>Adelina Lepanto welcomed Abla Ahmed, special education consultant</i>
1.0 Additions and approval of the Agenda	<i>Agenda approved</i>	<i>Moved by: Sylvie Battisti Seconded by: Adele Leeming</i>
2.0 Approval of minutes of meeting held November 28, 2011	<i>Minutes approved with the correction in 5.3 of 'Funding was given by Agape to hire a coordinator'</i>	<i>Moved by: Adelina Lepanto Seconded by: Ghyslaine Masse</i>
3.0 Question Period for the Public	<i>Pamela Feres asked Mr. Greschner if he knows if it would be possible to film her son's grade 1 class in action to demonstrate how well things are going.</i>	<i>Mr. Greschner will look into finding someone who would be available to produce a video.</i>
4.0 Chairperson's Report	<i>Adelina Lepanto reported on the three parents and one alternate who have resigned and that they will have to be replaced. She asked Pamela Feres if she would be interested in becoming a regular parent representative and will e-mail other alternates to see who is interested in being a parent representative . She also reported that it is necessary to elect a parent representative as treasurer.</i>	<i>Pamela Feres expressed an interest in becoming a regular representative. New members will be approached regarding the position of treasurer.</i>
4.1 SEAC Membership Chart 2011-2012 – Official resignation & possible replacements		
5.0 New Business		
5.1 Autism Project - Update	<i>Mr. Greschner advised that there will be a meeting on February 7<sup>th</sup> where the discussion will focus on preparing three webinars with Giant Steps and Learn. He also reported that he will work on promoting the webinars with Maxine Jolin of the Communications department. Mr. Greschner and SWL</i>	

AGENDA TOPIC	DISCUSSION	Remarks and Actions To be Taken
	<i>consultants have taken the CPI training. They will continue phase two of their training in the near future.</i>	
5.2 Measles Vaccination Campaign - Update	<i>CSD is not responsible for this project but they are helping to coordinate. Vaccinations are all done in the high schools and are now taking place in elementary schools.</i>	
5.3 SEAC Objectives - Review	<i>Discussion of SEAC goals and their timeline including the efforts being made to educate support staff and bus drivers on special needs issues.</i>	<i>Pamala Crompton informed members of a special needs handbook available through the Lester B. Pearson school board, 'Navigating the System', which she found extremely informative and helpful for parents. Sylvie Battisti responded that much of the information included in the handbook is available on the SEAC website in a different format. Sylvie Battisti asked Mr. Greschner if it would be possible to update the IEP handbook for parents to include the most recent information. A sub-committee will be formed to work on the new handbook. Concerns were expressed about bullying incidents on school busses and how to report them. Mr. Greschner will follow up by looking into the possible training of bus drivers and the reporting of problems on school busses especially at the high school level.</i>
5.4 Spring Conference 2012	<i>Discussion on the theme and date of the spring conference.</i>	<i>Mental Health will be the theme of the spring conference. It will be held on Thursday, April 19, 2012. Backup date will be Thursday, April 26<sup>th</sup>.</i>
5.5		
5.6		
6.0 Complementary Services Report	<i>As presented.</i>	<i>Mr. Greschner reported that schools have received some funds to release teachers so they can write up IEPs.</i>

AGENDA TOPIC	DISCUSSION	Remarks and Actions To be Taken
7.0 Financial Report (Attached)	<i>As presented.</i>	
8.0 Parents' Committee Report	<i>As presented.</i>	<i>Adelina Lepanto reported that the chair of the committee, Patricia Saputo, has requested that a SEAC parent representative attend the meetings. A. Lepanto advised that she will attend the meetings for April, May and June.</i>
8.1 Exchange of reports/minutes & e-mails to parents		
9.0 Question Period for the Public	<i>No questions at this time</i>	
10.0 Next meeting	<i>February 27 ,2012</i>	
11.0 Adjournment	<i>The meeting was adjourned at 9:45 p.m.</i>	<i>Moved by: Sylvie Battisti Seconded by: Pamela Feres</i>

Respectfully submitted by: Pat Gilmour