

Minutes of the 3rd meeting of the 2014-2015 SEAC held on Monday Dec. 01st, 2014

Members Present: Pamala Cripton, Evan Caminis, Yolanta Wiktorczyk, Brian Benoit, Jack Fitch, Patricia Sasso, Jennifer Perry, Peter McLaurin, Silvia Patella

The Chair called the meeting to order at 7:09 pm

1. Welcoming Remarks

The Chair thanked all members present for making the commitment and taking the time to be part of this very important committee.

2. Additions and Approval of the Agenda

Add: 5.11 SEAC Members Updated Document Pk

Add: 6.4 Support Staff Union Report

Jennifer Perry MOVED THAT the Agenda be approved with the above additions. Seconded by Evan Caminis

3. Approval of Minutes for meeting held on November 02nd, 2014.

Evan Caminis MOVED THAT the Minutes of November 02nd, are approved. Seconded by Yolanta Wiktorczyk.

4. Chairs Report

- (Report in Package) Highlights Included SEAC's Motion asking Council to consider the Implementation of MELS IEP Template across all schools, was forwarded to Jocelyn Thomson Ness (Receipt Acknowledged)
- Letter to Parents Committee regarding Claw back of SEAC 2013-2014 Annual Allocation was sent
- Chair was invited by Mr. Jack Fitch to attend the SEPB 577 & PIC Staff Appreciation Day. She attended several workshops at this event *including The Role of the Attendant* Presented by Anne-Marie Lavoie. It was quite informative.

5. Business Arising

5.1 Members/Alternates Confirmation of Accuracy

- The Chair noted that in a continued effort to work with and provide accurate, updated information, all information is being verified. There was a discrepancy in the Current members list and length of term. Therefore the list was verified by members present and corrections noted.
- The addition of a new application was noted. Ms. Carla Tosci's name and information was forwarded to the Parents Committee for approval as a new SEAC Alternate parent member.

5.1.1 SEAC Updated Document Package

The Motions regarding the changes /updates to the Internal Financial Policy as well as The Internal Rules & procedures was forwarded to Sylvia Repas and an updated Package of SEAC Documents reflecting these changes will be distributed to all members.

5.2 SEAC Logo

The Chair confirmed after communication with the SWLSB Secretary General Mme. J. Brabant, that SEAC is allowed to change their Logo providing it is previewed before initial use. Jennifer Perry will be working on drafts of the new logo and will present them at the next meeting.

5.3 SWLSB Website Update

The Chair indicated that after communication with Maxeen Jolin, the updates & corrections to the SEAC Webpage are being done. This included the current member list & meeting dates for 2014-2015 as well as the meeting location.

5.4 IEP Documentation Pamphlet

Jennifer Maccarone had not yet provided the updated information and so this item was tabled to a future meeting when it becomes available.

5.5 Special Needs Policy Review

- The Chair asked if members received and had an opportunity to review the documentation she forwarded. Items included the selected pages from the SLSNC Binder that was prepared by Pasquale Machado as well as the Policies from LBPSB & EMSB.
- The Chair spoke of a conversation she had with the Sandra Buckingham former Chair of LBPSB SNAC Committee regarding their own recent experience concerning Policy Review.
- Patricia Sasso, Motioned that SEAC make a formal request to the Council to have a SEAC parent member be a part of any (if and when it's created) subcommittee responsible for reviewing the Special Needs Policy. Motion was Seconded by Yolanta Wiktorczyk.
- Yolanta Wiktorczyk motioned that SEAC write a letter (recipient TBD) requesting that a short survey be sent out to the General Parent Population informing parents of the Policy and inviting them to read it on the Board's Website and provide feedback to SEAC as they prepare for the important Advisory Role.
- A general discussion was opened regarding the Section in the Policy pertaining to Identification

5.6 Parent Conference/Workshop

- Silvia Patella confirmed that she would be in touch with the Centers of excellence to check their availability for our Conference in April (she is awaiting the results of the survey to provide information as per the topics of interest)
- The Chair confirmed that she was in communication with Mexeen Jolin regarding the change to the survey and the request to have it sent out within the week.
- SEAC will be informing the PC at their next meeting (Dec.04th) that SEAC would accept their offer to join forces in order to present a bigger workshop experience to a larger group of parents.

6. Reports

6.1 Parents Committee Report

There had been no PC meeting since the last SEAC meeting.

6.2 CSD Report

- **(Contact Silvia Patella regarding a summary of her report)**
- The Chair asked Silvia Patella if she was aware of the recent announcement of the project/partnership between the Miriam Home & Jean Coutu Foundations. They will be opening a center in 2015 with an expectation of diagnosing 500+ children /year in an attempt to clear up the ASD Diagnostic waiting list. (free of charge to parents) The Chair asked if the CSD is aware if SWLSB students may be able to benefit from this. Silvia Patella had not heard of this but would imagine that it applies strictly to residents of Mtl. She will inquire about the details.

6.3 Financial Report

- The SEAC Treasurer was absent and did not send in a report.
- Silvia Patella was not given an update by Tina Korb to present at our meeting.
- Discussion regarding what SEAC perceives as an unjust Claw back of the 2013-2014 annual allocation ensued. The funds were earmarked for this year's conferences as well as for print/distribution of IEP Documentation/information to parents. The Chair will bring this issue forward again to the PC.

6.4 Support Staff Union Report

(Contact Jack Fitch regarding a summary of his report)

7. New Business

7.1 EPCA Solicitation for Questions

The Chair thanked all those who forwarded to her their questions they wished to have answered by the Minister of Education (as requested by Andy Simon EPCA Delegate to PC)

7.2 Clarification of SEAC Role & Association with PC

Tabled to next meeting

7.3 SEAC Goals & Objectives

Tabled to the next meeting

8.0 Varia

9.0 Question Period

10.0 Motion to Adjourn

Evan Caminis Motioned to Adjourn . Seconded by Brian Benoit.