



Special
Education
Advisory
Committee



COMMISSION SCOLAIRE SIR-WILFRID-LAURIER
SIR WILFRID LAURIER SCHOOL BOARD

MINUTES OF THE Special Education Advisory Committee Meeting

Monday, June 21st, 2010 at 19 h 30

SWLSB Board Office - 235, montée Lesage, Rosemère, QC

Present: Tanya Potvin, Susan Tierney, Kimberley Leclerc, Luigi Renda, Christina Benko, Sylvie Battisti, Sollie Gliksman, Ilona Robillard, Peter MacLauren, Deb Kellman, Carolyn Curiale, Brian Benoît.

Absent with regrets:

AGENDA TOPIC	DISCUSSION	Remarks and Actions To be Taken
Welcoming remarks	Meeting called to order at 19h35.	
1.0 Additions and approval of the Agenda	Add: 6.4 Implementation of a second summer school 6.5 Across the board testing for students leaving elementary school Christina motions to approve the agenda. <p style="text-align: right;">Motion Carried</p>	
2.0 Approval of minutes of meeting held May 31, 2010	Susan T. motions to approve the minutes. <p style="text-align: right;">Motion Carried</p>	
3.0 Question Period for the Public		
4.0 Chairperson's Report	Tanya P. announces that she will no longer continue on SEAC in 10-11. The SEAC guide will be completed.	
5.0 Business Arising		
5.1 SEAC Fall Conference	Stephanie K. proposes to hire Michael Laffin to do a workshop in fall – based on Gordon Neufeld on attachments. He costs \$750. There was concern that it is very similar to the last plenary session at the spring conference. Deb Kellman has offered to research other a little more about him and other options.	
5.2 New Special Education Services	Stephanie K. explained that due to the MELS budget reduction in funding based on new parameters, the school board had to reduce teachers'	

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	<p>allocations of 11 posts. As a result, a few of the proposed contained classes have been placed on hold. Hence, the only recommendations retained for 2010-2011 are:</p> <ol style="list-style-type: none"> 1- JFK behaviour class – cycle 1-2 2- Choices at Phoenix 3- Partial extra resource allocation for Morin Heights 4- Partial extra resource allocation for Ste Agathe Academy 	
6.0 New Business		
6.1 <i>Procedure for distribution of attendant/technician services to schools</i>	<p>Handout in package which explains the way that attendant time allocated to schools based on handicap coded students. This new formula will provide an allocation to schools and each School-Level special needs committee will determine how many hours each student will receive.</p> <p>Question with regard to funds allocated to coded students - Students in School A – if you have extra funds you can allocate funds to students without any code. The budget must be allocated</p>	
6.2 <i>Attendant/Technician Budget</i>		
6.3 <i>Professional Allocations to schools</i>	<p>New form distributed with accurate date – This is a draft document. The acronyms were explained 20% = 1 day of work per week Few variances + and – 10%</p> <p>Professionals recorded workload in their school to see the real number of observations and consultations they do in each school. Close to end of year all data were compared to consider their work loads and make some recommendations. This went to a working committee and the 6 looked at data collected and looked at the recommendations made by professionals This exercise is not completed but it is unlikely that there will be a great deal of variance</p> <p>F = floater – someone who can respond to excessive demands – a floater In both Psychology (20%) and Speech(10%) a floater was kept to balance an overflow of referrals</p>	
6.4 <i>New Summer School</i>	<p>At LTMHS there are students who are recommended for summer school and who cannot go because of transportation issue. In many large school boards there is more than one summer school.</p>	

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	<p>Discussion with regard to how we are going to reach these students and keep from dropping out. Further discussion ensued with regard to whether or to summer school for this group would make a difference in drop out rates</p> <p>Question s entertained about how student s actually makes it physically to the one summer school offered by SWL – S Glicksman. said that many students don’t go because of the distance</p> <p>Is there any idea of number of students who will attend a summer school if it is offered up North?</p> <p>Peter M. questioned whether the issues of transportation and distribution actually impact the number of students who would attend summer school. More specifically reference was made to no registration to LEARN online summer school .</p> <p>Sollie G. stated that it may help with reducing drop out rate by having another summer school and investing money to make it work</p> <p>Carolyn C. and Peter M. both agreed that the problem is not enough numbers to make a learning environment that would b e both useful and possible to operate.</p> <p>Peter M. referred to the large territory and the difficulty with getting enough numbers to make it viable</p>	
<p>6.5 Board wide testing for students leaving elementary</p>	<p>It would be helpful for students with special education needs and all others if we could establish a baseline so we can know if we are teaching students and getting the results we want.</p> <p>There is also provincial exams which are standardized.</p> <p>Ilona R. spoke about <u>DRA testing</u> which has been happening in last 6 or 7 years and is happening across the board.</p> <p>Stephanie K. – all elementary schools were provided with DRA and training – perhaps we can bring this topic up at Management meeting and discuss <u>practice</u> – is it being used uniformly.</p> <p>Question with regard to <u>special programs for students</u> with Special Needs to help them succeed in High School. Stephanie K. discussed IEP and modification and adaptations.</p> <p>Question with regard to <u>transitions programs</u> to help special need students make move to high school. Stephanie K. answered that there will be a new protocol (which is almost ready) to outline procedures to aid in students who are making transitions. This protocol will have procedures and recommendations to assist students make change with least difficulty.</p> <p>Discussion ensued with regard to whether DRA should be “strongly</p>	

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	recommended” vs. “mandated”. Stephanie K. responded that in her experience the use of DRA is widespread.	
7.0 Complementary Services Report	No report – information was integrated into both reports	
8.0 Financial Report (attached)	The transport for conference is not included in the expense form – other than that it is up to date Carolyn C. noticed that the finances are good and it might be helpful to send some members to go on conferences on topic to increase level of knowledge and bring it back to the table. Peter M. concurs with Carolyn C. with regard to members getting professional development and training. We will have to spend some money in printing.	
9.0 Parents’ Committee Report	No report	
10.0 Question Period for the public	Introduced new parent Adelina Lepanto member for SEAC. Her children attend St. Paul ES.	
11.0 Next Meeting	Usually 3 rd Monday of the month September 27 th 2010 – Silvia Repas will send out a list	
12.0 Adjournment	Stephanie K. thanked Tanya Potvin on behalf of SEAC and Complementary Services for her contribution as Chairperson of SEAC. Tanya P. did an amazing job.	

Respectfully submitted by: Deb Kellman