

**Special Education Advisory Committee  
Monday, October 26<sup>th</sup>, 2009  
235 Montee Lesage, Rosemere, Quebec  
At 19:30**

Present: Stephanie Krenn, Ghyslaine Masse, Sollie Glicksman, Illona Robillard, Sebastien Joly, Silvia Patella, Brian Benoit, Ellen Dennick, Sylvie Battisti, Tanya Potvin, Susan Tierney, Christina Benko, Ingrid Caddeo

Absent with regrets – Mariska Burger, Andea Prupas, Jack Fitch, Carolyn Curiale, Peter MacLaurin, Patty Weddle Klimas, Kimberly Leclerc, Jennifer Maccarone, Helena Muir, Kelly Donaldson, Shaun McMahon

Just to Observe: Louis Renda

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The meeting was called to order at 7:45 P.M. and was chaired by Tanya Potvin.

**1.0 Additions and approval of the Agenda**

Tanya Potvin approved the Agenda

**2.0 Approval of the Minutes of September 28<sup>th</sup>, 2009**

Approval was done by Ingrid Caddeo

**3.0 Elections**

**3.1 Nomination of Scrutineer**

Sylvia Battisti motions to nominate Sollie Glicksman. Motions carried.

**3.2 Nomination and election of Chairperson**

Sylvia Battisti motions to nominate Tanya Potvin. Brian Benoit second the motion. Motions carried.

**3.3 Nomination and election of Vice-Chairperson**

Tanya Potvin motions to nominate Ingrid Caddeo. Susan Tierney second the motion. Motions carried.

**3.4 Nomination and election of Treasurer**

Ingrid Caddeo motions to nominate Susan Tierney. Illona Robillard second the motion. Motions carried.

**3.5 Nomination and election of Secretary**

Tanya Potvin motions to nominate April Devlin. Ingrid Caddeo second the

motion. Motions carried.

### **3.6 Nomination and election of CPC Representative**

Tabled until next meeting

#### **4.0 Chairperson's Report**

Nothing at this time

#### **5.0 Business Arising**

##### **5.1 Nomination and Election of SEAC membership**

Nominations and Elections are done through the Central Parents Committee. Members that have been approved are elected for 2 years. Alternates need to send in their application forms every year. Stephanie Krenn send an E-mail to all members advising that clearer procedures have to be established and she will be discussing this with the CPC Chair.

##### **5.2 SEAC Workshops**

Stephanie Krenn sent an E-mail to all members advising everyone that she had a potential presenter for the SEAC November conference night. Her name is Carolyne Melmed from the Lansdowne Center in Montreal. Everyone approved this and a flyer has been sent out to all schools. A Poster will also be displayed in visible places in schools.

##### **5.3 SEAC Pamphlet update**

Stephanie Krenn gave out a package on the following material.

- I.E.P. What you need to know
- Sir Wilfrid Laurier School Board SEAC Financial Results June 30<sup>th</sup>, 2009
- Complementary Services – Report October 30<sup>th</sup>, 2009
- Summary of Special Education Attendant and Technician Hours Per Week for 2009 – 2010 As of October 13<sup>th</sup>, 2009
- Special Education Advisory Committee Internal Financial Policy Adopted May 2007

##### **5.4 Focus Sessions (Communications – Oct. 23 – 24)**

Stephanie Krenn advised everyone that the results will be forthcoming.

#### **6.0 New Business**

##### **6.1 Priorities 2009 – 2010 ( Break-out group discussions )**

Everyone got in groups of 3 or 4 and discussed goals. Each group presented their ideas to everyone on a Flip Chart. Stephanie Krenn collected these charts and will hand out the common features to everyone at the next scheduled meeting.

##### **6.2 Date, day and time of meetings for 2009 – 2010**

May 31<sup>st</sup>, 2010 is on a Monday not a Tuesday.

### **6.3 Summary of Services Allocated to Schools**

Stephanie Krenn advised everyone to look at the material she handed out, as it explains this.

### **6.4 Assistant Director's report**

Stephanie Krenn gave out material regarding this matter. Please look through it.

### **7.0 Financial Report**

Stephanie Krenn gave out material regarding this matter as well. Please look through it.

### **8.0 Central Parents' Committee Report**

No one assigned to this as of yet.

### **9.0 Question Period**

Brian Benoit suggested we have the Question Period at the beginning of the SEAC Meetings. Ingrid Caddeo thought that it should remain at the end, to ensure that if anyone had any questions during our SEAC meeting, this would be the time to address them.

### **10.0 Adjournment**

Meeting adjourned at 9:19

**Next Meeting: Monday November 23<sup>rd</sup>, 2009 at 19:30 P.M.**

Respectfully submitted by: April Devlin

Minutes approved:

By: \_\_\_\_\_ on \_\_\_\_\_ 2009.