



Special
Education
Advisory
Committee



COMMISSION SCOLAIRE SIR-WILFRID-LAURIER
SIR WILFRID LAURIER SCHOOL BOARD

**MINUTES OF THE
Special Education Advisory Committee Meeting
Monday, September 27th, 2010 at 19 h 30
SWLSB Boardroom - 235, montée Lesage, Rosemère, QC**

Present: Susan, Tierny, Sollie Gliksman, Brian Benoit, Gyslaine Massé, Sébastien Joly, Kimberly Leclerc, Christina Benko, Sylvia Battisti, Carolyn Curiale, Stephanie Krenn, Frederic Greschner, Morena Palladini, Adelina Lepamte

Absent with regrets: Jwnnifer Maccarone (resigned), Helena Muir (resigned), Ingrid Caddeo (resigned), Patty Weddle Klimas

AGENDA TOPIC	DISCUSSION	Remarks and Actions To be Taken
Welcoming remarks	<i>Meeting called to order at 19h40 Introduction of Assistant Director of Complementary Services Mr. Frédéric Greschner by Stéphanie Krenn</i>	
1.0 Additions and approval of the Agenda	<i>5.8 S.E.A.C. meeting dates Sylvie B. motions ot approve the agenda. Seconded by Kimberly L. <i>Motion Carried</i></i>	
2.0 Approval of minutes of meeting held June 21, 2010	<i>Sylvie B. motions ot approve the minutes. Seconded by Ghyslaine M. <i>Motion Carried</i></i>	
3.0 Question Period for the Public	<i>No questions</i>	
4.0 Chairperson’s Report	<i>Tanya Potvin and former vice chair Ingrid Caddeo send regrets that they both cannot continue in their positions and elections will have to take place next meeting</i>	<i>Christina Benko contingent chair for this meeting</i>
5.0 New Business		
5.1 Nominations and elections of parents to SEAC	<i>List to be updated with new applicants with priority to previous year’s alternates to be submitted to parent’s committee for approval, forms & brochure already sent out to schools to parents of coded children</i>	
5.2 SEAC Fall workshop	<i>Still looking for speaker for Fall workshop. Stephanie Krenn welcomes everyone’s suggestions regarding potential speakers, Possibilities mentioned; Eva DiGastoni, Linda Aber. Sylvie Battisti recalled a speaker from a St. Paul workshop organized by it’s PPO. Ghyslaine M. suggested looking into the</i>	<i>Frederic to follow-up on finding a speaker for the fall workshop.</i>

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	<p><i>Abe Gold Learning Centre. Susan T. asks Stephanie for ballpark figure, Stephanie K. advises it to be around \$1500-\$2000. Brian Benoit suggests some sort of open communication to related committee of other school boards.</i></p>	
<p>5.3 SEAC Flyer and website</p>	<p><i>Christina B. Tanya P. Adelina, Sylvie B., Kimberly L. have gotten together over the summer to discuss strategies to provide a user friendly website with proposed changes that Sylvie B. will send via email. These proposed changes would be kept up-to-date and presented in a informative manner for parents of coded children. It is meant to be easily accessible. Created by parents for parents. A brochure was created, to be hopefully printed by fall, as a way to bring parents to the website. Basically giving newly coded children's parents and suspect parents a 'What to do' guide and direction. Sylvie B. mentions that we could request principals and schools to have blurbs to be inserted in the newsletters. Sylvie advises that the brochure is not just for coded kids. Sollie G. commends the work and suggests that information be the <u>Laurier News (check name please)</u>. Frédéric said that he's been working with Ms. Tibeau to make changes to the website. Frédéric also suggests making a link for parents to access S.E.A.C. under <u>Parent Info</u>. Tab. Sir Wilfrid Laurier on <u>Facebook!!!!</u> Brian Benoit suggests that S.E.A.C. have a <u>Facebook</u> page too. No one knows where the S.E.A.C. emails are going to. Frédéric hopes to have a meeting for next month. Susan Tierney mentions that the school board receives hotmail emails as SPAM. Frédéric suggests that if no one receives any reply within 48 hours, to call and follow up. Stephanie Krenn takes note to perhaps have it mentioned on the Laurier News. Brian B. mentions that by January that we put in request some mention in all schools' agendas. Sylvie volunteers to get quotes for brochure print-outs</i></p>	<p><i>Stephanie will inform the board to include a short notice to parents on the Laurier News regarding hotmail/yahoo accounts not reaching recipients and ending in SPAM.</i></p> <p><i>Frederic to follow-up with SEAC website changes and contact information for SEAC.</i></p>
<p>5.4 CSD 2010-2011 Objectives</p>	<p><i>Stephanie reviews new objectives with everyone. See attached.</i></p> <p><i>Carolyn C. mentions that the ministry of education will be having a forum October 25th regarding special needs children and their integration, and that a parent should S.E.A.C. should be involved via the parents committee to be part of this forum. Ghyslaine M. mentions that a parent should be elected that will relay information as a representative to the Parents Committee.</i></p>	
<p>5.5 Procedure for allocation of attendant time</p>	<p><i>Parity Committee came up with a formula, based on handicapped codes, to allocate funds to the schools. Formula will change annually due to change of funds allocated to the school board. See attached.</i></p>	
<p>5.6 Summary of services to schools</p>	<p><i>Stephanie reviews summary attachment of special education attendant and technician hours on elementary and high school levels as well as a history, since 2008- 2009, of hours distributed.</i></p>	<p><i>Stephanie has budget sheet regarding this to be supplied at next meeting.</i></p>
	<p><i>Brian Benoit moves to extend meeting to 21h30. Sollie Gliksman seconds.</i></p>	

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5.7 Measure 30050	<i>Stephanie reviews how the formula is applied. See attached.</i>	
5.8 S.E.A.C. Meeting Dates	<i>To be in business arising for next meeting.</i>	<i>To be discussed at next meeting.</i>
6.0 Complementary Services Report	<i>Stephanie reviews report.</i>	
7.0 Financial Report (attached)	<i>Stephanie reviews report. Healthy balance remaining. Parents are encouraged to spend it by attending some conferences.</i>	
8.0 Parents' Committee Report	<i>Parents' Committee will meet on October 7, 2010. Sylvie B. may go and may contact St. Paul governing board for more info. Frédérick to send information Package to Sylvie B.</i>	<i>Election of a parent at the next meeting. Meanwhile, Sylvia Battisti will attend the next Parents' Committee meeting on October 7.</i>
9.0 Question Period for the public	<i>none</i>	
10.0 Next meeting	<i>October 18, 2010</i>	
11.0 Adjournment	<i>Susan T. motions and Sébastien J. seconds to adjourn the meeting. Motion Carried</i>	

Respectfully submitted by: Kimberly Leclerc