

## PROVINCE OF QUEBEC

## MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF COMMISSIONERS OF THE SIR WILFRID LAURIER SCHOOL BOARD HELD ON 2001-12-12

A Regular meeting of the Council of Commissioners of the Sir Wilfrid Laurier School Board was held in the boardroom of the Administration Centre, 235 Montée Lesage, Rosemere, QC on Wednesday, 2001-12-12 at 19:30 hours, at which were present:

Steve Bletas, Chairman; William Pollock, Vice-Chairman; Natalie Auclair, Carolyn Curiale, Nazario Facchino, Walter Fogel, Linda Gagnon, Pierre Garofano, Glen Haines; Peter Haldimand, Steve Kmec, Peter MacLaurin, James McDougall, Nick Milas, Grace Nesi, Nancy Rupnik, Morten Schrier, Mary Svotelis, and Edward Turchyniak, Commissioners; Linda Iaconetti and Ghislaine Tanner, Parent Commissioners; and Dominic Martini, Director General.

Also present were: Robert Vallerand, Deputy Director General; François Badin, Director of Human Resources; Jean-Guy Messier, Director of Information Services; Raymond Thivierge, Director of Material Resources; and Jocelyne Thompson-Ness, Administrative Assistant. Several other persons were also in the audience.

The Chairman called the meeting to order at 19:31 hours.

**1.0 INTRODUCTION****011212-CA-0049**

Carolyn Curiale MOVED THAT the agenda be accepted as amended in document #2001/12/12-CA-001.

**Carried unanimously**

**2.0 APPROVAL OF MINUTES****011212-CA-0050**

Peter MacLaurin MOVED THAT the minutes of the REGULAR meeting of the Sir Wilfrid Laurier School Board held on 2001-11-28, having been received by all members prior to this meeting, be approved as written.

**THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:**

**YEA:** Steve Bletas, Carolyn Curiale, Nazario Facchino, Walter Fogel, Glen Haines, Peter Haldimand, Steve Kmec, Peter MacLaurin, Grace Nesi, William Pollock, Nancy Rupnik, Morten Schrier, Edward Turchyniak

**ABST:** Natalie Auclair, Linda Gagnon, Mary Svotelis

**3.0 QUESTION PERIOD**

In response to a question from David Modlin, a parent, the Chairman advised that any changes to the procedures for the question period are found on the board's web site and published in the Laurier Express.

**4.0 CHAIRMAN'S REPORT**

The Chairman advised the board that the Ministère de l'Éducation will be investing an additional 44 000 000\$ in elementary and secondary education to support the implementation of new programs and the purchase of computers and that the Sir Wilfrid Laurier School Board portion would be 550 000\$.

The Chairman read, with regret, a letter from the Director General tendering his resignation for the purpose of retirement, effective 2002-04-01.

James McDougall entered the meeting.

TIME: 19:35 hours

The Director General thanked the Council of Commissioners for its support and trust noting that the decision had been a difficult one but that he had had many wonderful opportunities in his 35-year career in education to serve a number of school boards in various capacities.

## 5.0 BUSINESS ARISING

### 5.1 Enrollment Criteria 2002-2003:

The Director General reviewed the proposed enrollment criteria drawing attention to the proposed changes.

Linda Iaconetti advised the Council that the Parents Committee had supported the proposed enrollment criteria for 2002-2003.

#### 011212-ED-0051

WHEREAS section 239 of the Education Act states *“Each year, every school board shall enroll students in its schools in keeping with the choice of each student’s parents or the choice of the student, if of full age. However, if the number of applications for enrollment in a school exceeds the capacity of the school, enrollment shall be effected according to the criteria established by the school board after consultation with the parents’ committee”*;

WHEREAS section 239 of the Education Act states *“Enrollment criteria must give priority to students coming under the jurisdiction of the school board and, as far as possible, to students whose place of residence is nearest to the school premises. They must be adopted, put into force and sent to each governing board at least 15 days before the beginning of the student enrollment period”*;

WHEREAS section 239 of the Education Act states *“The conditions or criteria for participation in a special project may not serve as criteria for enrollment in a school; nor may they operate to exclude a student from the school of the student’s choice if the student has a right to enroll in that school pursuant to the criteria referred to in the first paragraph”*;

WHEREAS the section 193 (6) of the Education Act (R.S.Q., chapter 113.3) requires that the Parents’ Committee be consulted annually on the criteria for the enrollment of students in schools, which exceed the capacity of the school;

WHEREAS the Parents’ Committee has been consulted on the criteria for enrollment;

Nazario Facchino MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the establishment of the following criteria for enrollment of students in its schools, subject to the availability of space, for the 2002 - 2003 school year:

- 1.0 The schools under the jurisdiction of the Sir Wilfrid Laurier School Board will accept requests for admission for students who have attained the age of admission as defined by the Education Act (at least 5 years of age as of September 30, 2002) or who have obtained an exemption from the age requirement;
- 2.0 Students must have obtained a certificate of eligibility for English language education prior to their first day of school.
- 3.0 Enrollment to a school will be based on the criteria established in the following priority order:
  - 3.1 Students who reside *within* the school *attendance zone* as established by the school board;

- 3.2 Subject to availability of space, on a first come first served basis, students who are currently attending that school who reside outside the established school *attendance zone* and whose parents/guardians agree to provide transportation;
- 3.3 Subject to availability of space, on a first come first served basis, siblings of students who are currently attending that school who reside outside the established school *attendance zone* and whose parents/guardians agree to provide transportation;
- 3.4 Subject to availability of space, on a first come first served basis, students who reside outside the established school attendance zone and where the requested service is not available in their zoned school. The parents/guardians agree to provide transportation;
- 3.5 Subject to availability of space, on a first come first served basis, students who reside outside the established school attendance zone and where the requested service is available in their zoned school. The parents/guardians agree to provide transportation;
- 3.6 Subject to availability of space, on a first come first served basis, students who are under the jurisdiction of another school board but are subject to an agreement between that school board and the Sir Wilfrid Laurier School Board and whose parents/guardians agree to provide transportation;
- 4.0 Transportation to a school will be provided in accordance with the Sir Wilfrid Laurier School Board Transportation Policy only to students who reside within the school attendance zone established by the school board. Parents will assume the cost and responsibility of transportation for students residing outside the school attendance zone.
- 5.0 In schools where alternative programs have been approved for 2002 - 2003, students will be required to meet the admission requirements where they exist.
- 6.0 To enable the School Board to provide an appropriate placement, admission requests for special needs students *requiring* specialized services or programs must be made in writing, before May 31, 2002. This request, indicating the special needs of the student, must be submitted to Special Education Services for validation. Should the school board be unable to provide services for a student, the school board will ensure that educational services are made available through an agreement with another school board or institution. Requests for admission to specialized services or programs received after May 31, 2002 will be considered by the school board and accepted pending the availability of space.

**THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:**

**YEA:**                     **Natalie Auclair, Steve Bletas, Carolyn Curiale, Nazario Facchino, Linda Gagnon, Glen Haines, Peter Haldimand, Peter MacLaurin, James McDougall, Grace Nesi, William Pollock, Nancy Rupnik, Mary Svotelis, Edward Turchyniak**

**NAY:**                                                     **Walter Fogel, Steve Kmec, Morten Schrier**

**5.2     *Legal Costs:***

The Director General presented an outline of the legal costs incurred by the board to defend its interests.

### 5.3 *Bus Exhaust:*

The Deputy Director General advised that the Supervisor of Transportation had looked into the matter of idling of buses and is currently contacting municipalities in which our schools are located to inquire if there are any municipal by-laws on idling vehicles. The transportation department has contacted contractors and asked that the drivers keep the idling to the maximum of 5 minutes in order to keep the windows clear and the bus warm for students.

In response to a question from Walter Fogel, the Deputy Director General advised that the transportation department would look into where buses are parked when idling at the schools so that any that may be close to an air intake vent can be relocated, if possible.

## 6.0 CORPORATE AFFAIRS

### 6.1 *QESBA Accident Insurance for Commissioners:*

The Deputy Director General drew the Council's attention to the offer from the Quebec English School Boards Association (QESBA) for supplementary accident insurance for Commissioners and asked that those interested return the form provided to Jocelyne Thompson-Ness.

## 7.0 USE OF SCHOOLS

### 7.1 *Souvenir Kindergarten at Hillcrest Academy:*

The Director General provided background information on the overcrowding at Souvenir Elementary School noting that there has been no significant decline in enrollment for 2001-2002 and it is projected that the school will be overcrowded for the 2002-2003 school year.

He noted that the Governing Board of Souvenir Elementary School would like to keep all of the students at the school.

He also commented that although Hillcrest Academy supports the wishes of the Souvenir Elementary School Governing Board it is prepared to provide the necessary space if it is required.

Nick Milas entered the meeting.

**TIME: 20:55 hours**

The Council entered into discussion.

## 011212-TS-0052

Walter Fogel MOVED THAT the proposed resolution concerning the housing of Souvenir Elementary School Kindergarten students at Hillcrest Academy for the 2002-2003 school year be amended by adding the following after the words "...Hillcrest Governing Board..." in the 5<sup>th</sup> WHEREAS:

*"...supports the position of the Souvenir Elementary School Governing Board to retain all students but..."*

**THIS MOTION WAS DEFEATED ON THE FOLLOWING DIVISION:**

**YEA:** Carolyn Curiale, Walter Fogel, Steve Kmec, Morten Schrier

**NAY:** Natalie Auclair, Steve Bletas, Nazario Facchino, Linda Gagnon, Glen Haines, Peter Haldimand, Peter MacLaurin, James McDougall, Grace Nesi, William Pollock, Nancy Rupnik, Mary Svolteis, Edward Turchyniak

**011212-TS-0053**

WHEREAS after extensive consultation the Sir Wilfrid Laurier School Board adopted resolution #10124-TS-0108 which stipulates that the Kindergarten students to be enrolled at Souvenir Elementary School be accommodated at Hillcrest Academy for 2001-2002 and that to avoid future overcrowding, Hillcrest Academy be authorized to establish a maximum of three kindergarten classes, effective 2001-2002;

WHEREAS the Sir Wilfrid Laurier School Board adopted resolution # 010627-CA-0229 reaffirming resolution # 010124-TS-0108;

WHEREAS during the consultation parents were informed that the arrangement stipulated in resolution # 010121-TS-0108 may also be required for 2002-2003;

WHEREAS there is a continued need for space for the Souvenir Elementary School Kindergarten for 2002-2003 because its enrollment in 2001-2002 (705) remains similar to its enrollment in 2000-2001 (713);

WHEREAS the Hillcrest Academy Governing Board is prepared to house the Souvenir Elementary School kindergarten students for the 2002-2003 school year, if required by the school board;

WHEREAS the Souvenir Elementary School Governing Board has requested that all its students be accommodated within its school and that prefabs be added if required;

WHEREAS the Parents Committee has been consulted on and supports the housing of Souvenir Elementary School kindergarten students at Hillcrest Academy;

Mary Svoltelis MOVED THAT, on the recommendation of the Committee on the Use of Schools and Other Facilities, the Council of Commissioners reaffirm resolutions #010124-TS-0108 and #010627-CA-0229 and approve their extension to include the 2002-2003 school year.

**THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:**

**YEA:** Natalie Auclair, Steve Bletas, Carolyn Curiale, Nazario Facchino, Linda Gagnon, Glen Haines, Peter Haldimand, Peter MacLaurin, James McDougall, Nick Milas, Grace Nesi, William Pollock, Nancy Rupnik, Mary Svoltelis, Edward Turchyniak

**NAY:** Walter Fogel, Steve Kmec, Morten Schrier

The Director General advised that the board had been served with a temporary interlocutory injunction at 17:05 hours today concerning the renewal of the lease of the Holy Rosary Elementary School Annex with Les Immeubles Robwood. He reported that Les Immeubles Robwood is in the process of selling the building to Unité d'information et d'action en toxicomanie des Moulins (UNIATOX) and this prevents the board from signing the lease for the 2002-2003 school year. He noted that the matter was now in the hands of a lawyer who will seek to have the interlocutory injunction lifted.

**8.0 TRANSPORTATION**

There was no business to be concluded.

**9.0 EDUCATIONAL SERVICES**

There was no business to be concluded.

**10.0 MATERIAL RESOURCES****10.1 Membership in CARLLL :**

The Director General provided an explanation of how the group-purchasing unit operated noting that participation in the group could be financially beneficial to the board.

The Council entered into discussion.

**011212-MR-0054**

WHEREAS the cost of supplies for the school board increases annually;

WHEREAS it would be in the best interest of the school board to obtain the best prices possible for goods;

WHEREAS the Comité d'achats regroupés Laval-Laurentides-Lanaudière (CARLLL) can obtain preferable prices for many goods;

WHEREAS the annual membership fee for the Comité d'achats regroupés Laval-Laurentides-Lanaudière is 330\$;

James McDougall MOVED THAT, on the recommendation of the Material Resources Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board mandate the Comité d'achats regroupés Laval-Laurentides-Lanaudière (CARLLL) to purchase designated goods on behalf of the Sir Wilfrid Laurier School Board; AND authorize the payment of the 330\$ membership fee.

AND THAT the Purchasing Manager be named as the representative of the Sir Wilfrid Laurier School Board to the Comité d'achats regroupés Laval-Laurentides-Lanaudière.

**THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:**

**YEA:** Natalie Auclair, Steve Bletas, Carolyn Curiale, Nazario Facchino, Linda Gagnon, Glen Haines, Peter Haldimand, Steve Kmec, Peter MacLaurin, James McDougall, Nick Milas, Grace Nesi, William Pollock, Nancy Rupnik, Morten Schrier, Mary Svolteis, Edward Turchyniak

**ABST:** Walter Fogel

**10.2 Park Project at Mountainview E.S.:**

The Deputy Director General explained that the following resolution would provide the Ville de Deux-Montagnes with the authorization required to proceed with the project.

Peter Haldimand left the meeting.

**TIME: 20:13 hours**

The Council entered into discussion.

Peter Haldimand returned to the meeting.

**TIME: 20:14 hours**

Walter Fogel expressed concern over the fact that a protocol of agreement has not yet been settled with the Ville de Deux-Montagnes leaving many questions about who will be responsible for certain maintenance features.

**011212-MR-0055**

Walter Fogel MOVED THAT the proposed resolution for the construction of a park on adjacent land to Mountainview Elementary School by the Ville de Deux-Montagnes be tabled until a protocol is presented.

**THIS MOTION WAS DEFEATED ON THE FOLLOWING DIVISION:**

**YEA:** Walter Fogel, Steve Kmec, Morten Schrier

**NAY:** Natalie Auclair, Steve Bletas, Carolyn Curiale, Nazario Facchino, Linda Gagnon, Glen Haines, Peter Haldimand, Peter MacLaurin, James McDougall, Nick Milas, Grace Nesi, William Pollock, Nancy

Discussion continued.

James McDougall suggested that the resolution be amended to include the final acceptance of a protocol.

**011212-MR-0056**

WHEREAS the Ville de Deux-Montagnes has proposed to the Sir Wilfrid Laurier School Board a project whereby the Ville de Deux-Montagnes would construct a playground on the land adjacent to Mountainview Elementary School;

WHEREAS Mountainview Elementary School would have the right of use to this park and facilities on school days;

WHEREAS the Ville de Deux-Montagnes will maintain the park equipment and grounds;

WHEREAS the Ville de Deux-Montagnes will install security lights to ensure that the park, parking lot and the school are visible;

WHEREAS the Ville de Deux-Montagnes will construct a paved parking lot and ensure that these facilities are adequately fenced;

WHEREAS the existing protocol on reciprocal services between the Sir Wilfrid Laurier School Board and the Ville de Deux-Montagnes will be maintained;

WHEREAS the Ville de Deux-Montagnes has provided an outline of an eventual protocol for the use of the land adjacent to Mountainview Elementary School;

WHEREAS this project would be financed entirely by the Ville de Deux-Montagnes;

WHEREAS the Governing Board of Mountainview Elementary School unanimously supports the project

Linda Gagnon MOVED THAT, on the recommendation of the Material Resources Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board authorize the Ville de Deux-Montagnes to construct a playground on the vacant lot adjacent to Mountainview Elementary School subject to final acceptance of the project plans and protocol.

AND THAT the use of the vacant lot adjacent to Mountainview Elementary School be subject to the outline of the proposed protocol submitted to the Sir Wilfrid Laurier School Board and contained in document #SWLSB-2001/12/12-MR-001.

**THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:**

**YEA:** Natalie Auclair, Steve Bletas, Carolyn Curiale, Nazario Facchino, Walter Fogel, Linda Gagnon, Glen Haines, Peter Haldimand, Steve Kmec, Peter MacLaurin, James McDougall, Nick Milas, Grace Nesi, William Pollock, Morten Schrier, Mary Sotelis, Edward Turchyniak

**ABST:** Nancy Rupnik

In response to a question, the Chairman noted that the plans and protocol would be brought back to the Council for final approval.

**11.0 INFORMATION TECHNOLOGY**

There was no business to be concluded.

**12.0 FINANCIAL RESOURCES**

There was no business to be concluded.

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### 13.0 QESBA

#### 13.1 QESBA Report:

Carolyn Curiale commented on the activities of the Quebec English School Boards Association (QESBA) noting an eligibility case at Riverside School Board, the QESBA Strategic Plan for 2001-2002 and that the Quebec Superior Court is to hear the teachers pay equity case at the end of December.

She went on to note that the QESBA is considering making a request to the Ministre de l'Éducation to consider extra curricular activities as part of school success and to underline their importance to students, particularly those who do not excel academically, who are encouraged to stay in school because of these activities.

Mrs. Curiale reminded the Council that 2002-02-01 is the deadline for the submission of names for the QESBA Award of Merit and the Award for Long Time Service.

Pierre Garofano entered the meeting.

**TIME: 20:29 hours**

### 14.0 PARENT COMMISSIONERS REPORT

Ghislaine Tanner advised the Council that the Parents Committee is planning a weekend retreat for the New Year.

Nazario Facchino left the meeting.

**TIME: 20:31 hours**

In response to a question from Mrs. Tanner, the Director General noted that tax receipts are only issued for monetary donations and that the issuance of tax receipts for goods at market value is not always easy.

Mrs. Tanner advised the Council that Chris Arnautelis of Hillcrest Academy, Rudolph Moley of Pierre Elliott Trudeau Elementary School and Susan O'Keeffe of McCaig Elementary School were selected by the Parents Committee to sit on the Calendar Committee for the negotiation of the 2002-2003 school calendar.

Nazario Facchino returned to the meeting.

**TIME: 20:34 hours**

The Parents Committee discussed the collection of outstanding student fees and members were mandated to inquire as to how their respective school has collected outstanding fees and are to report back to the committee.

### 15.0 HUMAN RESOURCES

The Council agreed to change item 15.2 to 15.1 and then to split the new item 15.2 into two resolutions.

#### 15.1 Abolition of Position:

#### 011212-HR-0057

Ghislaine Tanner MOVED THAT, on the recommendation of the Human Resources Committee and the Directorate, the Council of Commissioners of the Sir Wilfrid Laurier School Board abolish the position of Transportation Services Manager, effective 2002-01-01.

**Carried unanimously**

#### 15.2 Re-assignment of School Organization Services:

#### 011212-HR-0058

Grace Nesi MOVED THAT, on the recommendation of the Human Resources Committee and the Directorate, the Council of Commissioners of the Sir Wilfrid Laurier School Board accept to create a full-time regular position of Coordinator of School Organization and Transportation effective 2002-01-01.

**Carried unanimously**



011212-HR-0059

William Pollock MOVED THAT, on the recommendation of the Human Resources Committee and the Directorate, **George Paquette** be assigned to the position of Coordinator of School Organization and Transportation, effective 2002-01-01.

**Carried unanimously**

**15.3 Appointment of Director of Financial Resources:**

The Director General provided background information on the candidate recommended by the Selection Committee to fill the position of Director of Financial Resources.

In response to a question from Walter Fogel, the Director General noted that ten applications were received and that four individuals were interviewed.

Nick Milas left the meeting.

**TIME: 20:47 hours**

011212-HR-0061

WHEREAS the position of Director of Financial Resources has become vacant;

WHEREAS this position is governed by the "Conditions of Employment of Management Staff of School Boards";

WHEREAS this position has been posted and a selection committee was convened, as per the "Working Conditions of Management Staff Represented by the Sir Wilfrid Laurier Section Association des cadres scolaires du Québec";

Edward Turchyniak MOVED THAT, on the recommendation of the Selection Committee, that the Council of Commissioners of the Sir Wilfrid Laurier School Board engage **Livia Nassivera** for the position of Director of Financial Resources, effective 2002-02-04 in accordance with the Regulation Governing the Working Conditions of Management Staff of School Boards and the Management Policy of the Board.

**THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:**

**YEA:** **Natalie Auclair, Steve Bletas, Carolyn Curiale, Nazario Facchino, Linda Gagnon, Pierre Garofano, Glen Haines, Peter Haldimand, Steve Kmec, Peter MacLaurin, James McDougall, Grace Nesi, William Pollock, Nancy Rupnik, Morten Schrier, Mary Svtelis, Edward Turchyniak**

**ABST:** **Walter Fogel**

Walter Fogel advised that he had abstained from the vote for the directorate position as he feels that the Council of Commissioners should name the members on the Selection Committee for directorate positions.

The Council entered into discussion.

011212-HR-0060

Walter Fogel MOVED THAT the composition of the Selection Committee for directorate positions be approved by the Council of Commissioners.

**THIS MOTION WAS DEFEATED ON THE FOLLOWING DIVISION:**

**YEA:** **Walter Fogel, Steve Kmec, Morten Schrier**

**NAY:** **Natalie Auclair, Steve Bletas, Carolyn Curiale, Nazario Facchino, Linda Gagnon, Pierre Garofano, Glen Haines, Peter Haldimand,**

**16.0 QUESTION PERIOD**

In response to a question from David Modlin, the Director General advised that the Laval Catholic High School students who had walked out in support of the teachers' demands for pay equity had to return to school with a parent/guardian before being readmitted to their classes.

Nick Milas returned to the meeting.

**TIME: 20:49 hours**

**17.0 CORRESPONDENCE**

The Chairman drew the Council's attention to the monthly reports contained in the package.

**18.0 VARIA**

The Deputy Director General drew the Council's attention to the final draft report of the Commissioners workshop noting that the report indicates who should be tasked to handle certain issues.

Best wishes were extended, in abstenia, to Laiq Hanafi, Director of Educational Services and Augy Santini, Senior Advisor to Management on the occasion of their respective retirements.

The Chairman called for a 5-minute break.

TIME: 21:05 hours

The meeting resumed.

TIME: 21:10 hours

The Chairman MOVED THAT the Council go in camera.

TIME: 21:10 hours

The meeting resumed.

TIME: 21:30 hours.

**011212-HR-0062**

WHEREAS the Director General has tendered his notice of resignation for the purposes of retirement;

William Pollock MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board mandate the Director General to engage a professional agency to recruit his successor as Director General.

**Carried unanimously**

**19.0 ADJOURNMENT OF MEETING**

The Chairman extended best wishes for a happy, healthy and safe holiday season.

Nancy Rupnik MOVED adjournment of the meeting.

**Carried unanimously**

**TIME: 22:33 hours**

**NEXT MEETING ⇨ REGULAR ⇨ 2002-01-23**

