

## PROVINCE OF QUEBEC

## MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF COMMISSIONERS OF THE SIR WILFRID LAURIER SCHOOL BOARD HELD ON 2014-11-12

A regular meeting of the Council of Commissioners of the Sir Wilfrid Laurier School Board was held in the boardroom of the Administration Centre, 235 Montée Lesage, Rosemere, QC on Wednesday, 2014-11-12 at 19:30 hours, at which were present:

Present, Jennifer Maccarone, Chair; Commissioners Robert Dixon, Dean Dugas, Guy Gagnon, Paolo Galati, Vicky Kaliotzakis, Peter MacLaurin, Anne McMullon, Emilio Migliozi, Ailsa Pehi and Parent Commissioners Sergio Di Marco and Angela Martorana; and Stephanie Vucko, Director General.

Also present were: René Brisson, Assistant Director General; Frédéric Greschner, Assistant Director General; Johanne Brabant, Secretary General; Gaëlle Absolonne, Director of School Organization; Robin Bennett, Director of Information Technology; France D'Aoust, Director of Financial Resources; Jérôme Dionne, Director of Material Resources; Richard Greschner, Director of Human Resources; Tina Korb, Director of Educational Services; and Jocelyne Thompson-Ness, Administrative Assistant.

Guest: Linda Di Domenico, Returning Officer

The Director General called the meeting to order.

TIME: 19:34 hours

### 1.0 OPENING REMARKS:

The Director General welcomed everyone to the meeting of the newly elected Council of Commissioners of the Sir Wilfrid Laurier School Board and invited, together with the Returning Officer, the Chair elect and the Commissioners elect to be sworn in.

The Chair and the Commissioners were sworn in as the Council of Commissioners of the Sir Wilfrid Laurier School Board from 2014 to 2018.

### 2.0 REPORT OF THE RETURNING OFFICER:

#### 2.1 *Proclamation of Election:*

The Returning Officer deposited her report with the Director General.

#### 2.2 *Swearing in of Chair, Commissioners & Parent Commissioners:*

This item was addressed in item 1.0.

The Director General turned the chair over to the newly elected Chair of the Sir Wilfrid Laurier School Board

#### 2.3 *Signing of Conflict of Interest:*

This was completed during the swearing in ceremony.

**3.0 ACCEPTANCE OF AGENDA:**

The following addition to the agenda was proposed:

**12.0 Varia:**

12.1 *Provisional Governing Board*.....*INFO*

**CC-141112-CA-0042**

Commissioner Peter MacLaurin MOVED THAT the agenda be approved as amended in document #SWLSB-2014/11/12-CA-001.

**Carried unanimously**

**4.0 QUESTION PERIOD**

There were no questions.

**5.0 ELECTION of Vice-Chair****5.1 Election Procedures:**

The Chair explained changes to the procedure for the election of a Vice-Chair.

Commissioner Peter MacLaurin proposed that the vote be by show of hands.

**CC-141112-CA-0043**

Commissioner Guy Gagnon MOVED THAT the election procedures be accepted as presented in procedure #P2012-CA-18: *Procedure for the Nomination & Election of the Vice-Chair of the Council of Commissioners*.

AND THAT the voting process be conducted as a show of hands.

**Carried unanimously**

**5.2 Nominations for Scrutineers for Elections:**

The Chair called for nominations to the positions of scrutineers. The Director General and the Assistant Director General, Frédéric Greschner, were nominated as scrutineers.

**CC-141112-CA-0044**

Commissioner Dean Dugas MOVED THAT the Director General and the Assistant Director General, Frédéric Greschner, be appointed as the Scrutineers for the Elections

**Carried unanimously**

### 5.3 *Nominations & Election of the Vice-Chair of the School Board:*

The Chair called for nominations to the position of Vice-Chair of the Council of Commissioners of the Sir Wilfrid Laurier School Board.

Commissioner Ailsa Pehi nominated herself.

Commissioner Guy Gagnon nominated Commissioner Dean Dugas. Commissioner Dugas accepted the nomination.

There were no further nominations.

The Chair called for the vote.

#### CC-141112-CA-0045

Commissioner Ailsa Pehi MOVED THAT Commissioner Ailsa Pehi be named as Vice-Chair of the Sir Wilfrid Laurier School Board.

THIS MOTION WAS DEFEATED ON THE FOLLOWING DIVISION:	
Commissioners voting YEA:	Ailsa Pehi
Commissioners voting NAY:	Robert Dixon, Dean Dugas, Guy Gagnon, Paolo Galati, Vicky Kalitziakis, Peter MacLaurin, Anne McMullon, Emilio Migliozi

#### CC-141112-CA-0046

Commissioner Guy Gagnon MOVED THAT Commissioner Dean Dugas be named as Vice-Chair of the Sir Wilfrid Laurier School Board.

THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:	
Commissioners voting YEA:	Robert Dixon, Dean Dugas, Guy Gagnon, Paolo Galati, Vicky Kalitziakis, Peter MacLaurin, Anne McMullon, Emilio Migliozi
Commissioners voting NAY:	Ailsa Pehi

## 6.0 **NOMINATION & ELECTION of Committees of the Council**

### 6.1 *Procedure #P2015-CA-07: Executive Committee Election Procedures:*

The Secretary General noted that the procedure has been modified, in accordance with the Education Act (R.S.Q., Chapter I-13.3), by removing the step of electing a Chair for the Executive Committee given that the Chair of the school board will now hold both positions.

#### CC-141112-CA-0047

Commissioner Anne McMullon MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the amendments to procedure #P2000-CA-07: Executive Committee Election Procedures.

AND THAT the voting process be conducted by a show of hands.

Carried unanimously

## 6.2 *Composition of Executive Committee:*

The Chair called for proposals for the composition of the Executive Committee.

Commissioner Peter MacLaurin proposed that the Executive Committee be a committee of the whole.

Commissioner Anne McMullon proposed an amendment that the Executive Committee be composed of the Chair and four (4) Commissioners. Commissioner MacLaurin did not accept this amendment.

### CC-141112-CA-0048

WHEREAS section 179 of the Education Act requires that the Council of Commissioners establish an Executive Committee composed of the number of voting members of the council it determines, including the chair of the school board, and a co-opted commissioner, if any, and a commissioner representing the parents' committee;

WHEREAS the Council of Commissioners determines the term of office of the members of the committee;

Commissioner Peter MacLaurin MOVED THAT the composition of the Executive Committee be a committee of the whole.

THIS MOTION WAS DEFEATED ON THE FOLLOWING DIVISION:	
Commissioners voting YEA:	Robert Dixon, Dean Dugas, Peter MacLaurin, Ailsa Pehi
Commissioners voting NAY:	Guy Gagnon, Paolo Galati, Vicky Kaliozakis, Jennifer Maccarone, Emilio Migliozi
Commissioners ABSTAINING:	Anne McMullon

Commissioner Paolo Galati proposed that the composition of the Executive Committee be five (5), four (4) Commissioners and the Chair.

Commissioner Ailsa Pehi proposed that Commissioner Galati's proposal be amended and that the composition of the executive Committee be seven (7), six (6) Commissioners and the Chair. Commissioner Galati did not accept the amendment.

### CC-141112-CA-0049

WHEREAS section 179 of the Education Act requires that the Council of Commissioners establish an Executive Committee composed of the number of voting members of the council it determines, including the chair of the school board, and a co-opted commissioner, if any, and a commissioner representing the parents' committee;

WHEREAS the Council of Commissioners determines the term of office of the members of the committee;

Commissioner Paolo Galati MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board establish an Executive Committee composed of:

- Chair (1)
- Commissioners (4)
- Co-Opted Commissioner (1)
- Parent Commissioner (1)

THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:	
Commissioners voting YEA:	Robert Dixon, Guy Gagnon, Paolo Galati, Vicky Kaliozakis, Peter MacLaurin, Emilio Migliozi
Commissioners voting NAY:	Dean Dugas, Ailsa Pehi
Commissioners ABSTAINING:	Anne McMullon

**5.3 Term of Office of the Executive Committee:**

The Chair advised the Council that the term of the Executive Committee could be between 1 and 4 years.

Commissioner Emilio Migliozi proposed a one (1) year term.

There were no other proposals.

**CC-141112-CA-0050**

Commissioner Emilio Migliozi MOVED THAT the term of office of the Executive Committee be a 1 year mandate, effective November 12, 2014 to November 12, 2015.

**Carried unanimously**

**6.4 Elections to the Executive Committee:**

The Chair called for nominations to the Executive Committee.

**Seat #1:**

Commissioner Robert Dixon nominated Commissioner Paolo Galati. Commissioner Galati accepted the nomination.

There were no further nominations.

Commissioner Peter MacLaurin MOVED THAT nominations for seat #1 be closed.

Commissioner Paolo Galati was elected by acclamation.

**CC-141112-CA-0051**

Commissioner Robert Dixon MOVED THAT Commissioner Paolo Galati be named to seat #1 of the Executive Committee.

**Carried unanimously**

**Seat #2:**

Commissioner Guy Gagnon nominated Commissioner Dean Dugas. Commissioner Dugas accepted the nomination.

Commissioner Ailsa Pehi nominated herself.

Commissioner Robert Dixon nominated Commissioner Peter MacLaurin. Commissioner MacLaurin accepted the nomination.

There were no further nominations.

Commissioner Peter MacLaurin MOVED THAT nominations for seat #2 be closed.

**CC-141112-CA-0052**

Commissioner Guy Gagnon MOVED THAT Commissioner Dean Dugas be named to seat #2 of the Executive Committee.

THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:	
Commissioners voting YEA:	Robert Dixon, Dean Dugas, Guy Gagnon, Paolo Galati, Vicky Kalitziakis, Peter MacLaurin, Anne McMullon, Emilio Migliozi
Commissioners ABSTAINING:	Ailsa Pehi

**CC-141112-CA-0053**

Commissioner Ailsa Pehi MOVED THAT Commissioner Ailsa Pehi be named to seat #2 of the Executive Committee.

THIS MOTION WAS DEFEATED ON THE FOLLOWING DIVISION:	
Commissioners voting YEA:	Ailsa Pehi
Commissioners voting NAY:	Robert Dixon, Dean Dugas, Guy Gagnon, Paolo Galati, Vicky Kalitziakis, Peter MacLaurin, Anne McMullon, Emilio Migliozi

**CC-141112-CA-0054**

Commissioner Robert Dixon MOVED THAT Commissioner Peter MacLaurin be named to seat #2 of the Executive Committee.

THIS MOTION WAS DEFEATED ON THE FOLLOWING DIVISION:	
Commissioners voting YEA:	Robert Dixon, Peter MacLaurin
Commissioners voting NAY:	Dean Dugas, Guy Gagnon, Paolo Galati, Vicky Kalitziakis, Anne McMullon, Emilio Migliozi
Commissioners ABSTAINING:	Ailsa Pehi

**Seat #3:**

The Vice-Chair nominated Commissioner Guy Gagnon. Commissioner Gagnon accepted the nomination.

Commissioner Ailsa Pehi nominated herself.

There were no further nominations.

Commissioner Peter MacLaurin MOVED THAT nominations for seat #3 be closed.

**CC-141112-CA-0055**

Commissioner Dean Dugas MOVED THAT Commissioner Guy Gagnon be named to seat #3 of the Executive Committee.

THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:	
Commissioners voting YEA:	Robert Dixon, Dean Dugas, Guy Gagnon, Paolo Galati, Vicky Kalitziakis, Peter MacLaurin, Anne McMullon, Emilio Migliozi
Commissioners voting NAY::	Ailsa Pehi

**CC-141112-CA-0056**

Commissioner Ailsa Pehi MOVED THAT Commissioner Ailsa Pehi be named to seat #3 of the Executive Committee.

THIS MOTION WAS DEFEATED ON THE FOLLOWING DIVISION:	
Commissioners voting YEA:	Ailsa Pehi
Commissioners voting NAY:	Robert Dixon, Dean Dugas, Guy Gagnon, Paolo Galati, Peter MacLaurin, Anne McMullon, Emilio Migliozi
Commissioners ABSTAINING:	Vicky Kalitziakis

**Seat #4:**

Commissioner Guy Gagnon nominated Commissioner Emilio Migliozi. Commissioner Migliozi accepted the nomination.

Commissioner Ailsa Pehi nominated herself.

There were no further nominations.

Commissioner Peter MacLaurin MOVED THAT nominations for seat #4 be closed.

**CC-141112-CA-0057**

Commissioner Guy Gagnon MOVED THAT Commissioner Emilio Migliozi be named to seat #4 of the Executive Committee.

THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:	
Commissioners voting YEA:	Robert Dixon, Dean Dugas, Guy Gagnon, Paolo Galati, Vicky Kalitziakis, Peter MacLaurin, Anne McMullon, Emilio Migliozi
Commissioners voting NAY:	Ailsa Pehi

**CC-141112-CA-0058**

Commissioner Ailsa Pehi MOVED THAT Commissioner Ailsa Pehi be named to seat #4 of the Executive Committee.

THIS MOTION WAS DEFEATED ON THE FOLLOWING DIVISION:	
Commissioners voting YEA:	Ailsa Pehi
Commissioners voting NAY:	Robert Dixon, Dean Dugas, Guy Gagnon, Paolo Galati, Vicky Kalitziakis, Peter MacLaurin, Anne McMullon, Emilio Migliozi

The Chair noted that, if the Council chooses to do so, Co-Opted Commissioners will be named at a later date.

**Parent Commissioner Seat:**

Commissioner Guy Gagnon nominated Parent Commissioner Sergio Di Marco. Commissioner Di Marco declined the nomination.

The Chair nominated Parent Commissioner Angela Martorana. Parent Commissioner Martorana accepted the nomination.

There were no further nominations.

Commissioner Peter MacLaurin MOVED THAT nominations for seat for a Parent Commissioner be closed.

**CC-141112-CA-0059**

Commissioner Dean Dugas MOVED THAT Parent Commissioner Angela Martorana be named to the Executive Committee.

**Carried unanimously**

**6.5 Elections of Chair & Vice-Chair - Corporate Committee:**

The Secretary General advised the Council that the procedure for the Corporate and Pedagogical Committees states that the Chairs and Vice-Chairs of Council and Executive cannot hold the position of Chair or Vice-Chair of either committee.

The Chair called for nominations for the position of Chair of the Corporate Committee

The Vice-Chair nominated Commissioner Guy Gagnon for the position of Chair of the Corporate Committee. Commissioner Gagnon accepted the nomination.

Commissioner Ailsa Pehi nominated herself.

There were no further nominations.

Commissioner Peter MacLaurin MOVED THAT nominations for the position of Chair of the Corporate Committee be closed.

**CC-141112-CA-0060**

Commissioner Dean Dugas MOVED THAT Commissioner Guy Gagnon be appointed as Chair of the Corporate Committee.

THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:	
Commissioners voting YEA:	Robert Dixon, Dean Dugas, Guy Gagnon, Paolo Galati, Vicky Kalitziakis, Peter MacLaurin, Anne McMullon, Emilio Migliozi
Commissioners voting NAY:	Ailsa Pehi

**CC-141112-CA-0061**

Commissioner Ailsa Pehi MOVED THAT Commissioner Ailsa Pehi be appointed as Chair of the Corporate Committee.

THIS MOTION WAS DEFEATED ON THE FOLLOWING DIVISION:	
Commissioners voting YEA:	Ailsa Pehi
Commissioners voting NAY:	Robert Dixon, Dean Dugas, Guy Gagnon, Paolo Galati, Vicky Kalitziakis, Peter MacLaurin, Anne McMullon, Emilio Migliozi

The Chair called for nominations for the position of Vice-Chair of the Corporate Committee

Commissioner Paolo Galati nominated Commissioner Emilio Migliozi. Commissioner Migliozi declined the nomination.

Commissioner Guy Gagnon nominated Commissioner Robert Dixon. Commissioner Dixon declined the nomination.



Commissioner Vicky Kaliotzakis nominated Commissioner Peter MacLaurin. Commissioner MacLaurin declined the nomination.

Commissioner Ailsa Pehi nominated herself.

The Vice-Chair nominated Commissioner Vicki Kaliotzakis. Commissioner Kaliotzakis declined the nomination.

There were no further nominations.

Commissioner Peter MacLaurin MOVED THAT nominations for the position of Chair of the Corporate Committee be closed.

#### CC-141112-CA-0062

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board approved resolution #CC-130626-CA-0184, approving a new structure for Standing Committees;

WHEREAS the Council of Commissioners approved procedure #P2013-CA-08 - Corporate & Pedagogical Committees, which requires the election of a Chair and Vice-Chair for both the Corporate and Pedagogical Committees;

WHEREAS the first meeting of the Corporate Committee for the 2014-2015 school year will be held on December 3, 2014 and will require a Chair;

Commissioner Paolo Galati MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board appoint **Commissioner Guy Gagnon** as Chair of the Corporate Committee for the 2014-2015 school year.

AND THAT **Commissioner Ailsa Pehi** be appointed as Vice-Chair.

Carried unanimously

#### **6.6 Election of Chair & Vice-Chair – Pedagogical Committee:**

The Chair called for nominations for the position of Chair of the Pedagogical Committee

Parent Commissioner Angela Martorana nominated Commissioner Anne McMullon for the position of Chair of the Pedagogical Committee. Commissioner McMullon accepted the nomination.

There were no further nominations.

Commissioner Peter MacLaurin MOVED THAT nominations for the position of Chair of the Corporate Committee be closed.

The Chair called for nominations for the position of Vice-Chair of the Pedagogical Committee

The Vice-Chair nominated Commissioner Vicky Kaliotzakis for the position of Vice-Chair of the Pedagogical Committee. Commissioner Kaliotzakis accepted the nomination.

There were no further nominations.

Commissioner Peter MacLaurin MOVED THAT nominations for the position of Vice-Chair of the Pedagogical Committee be closed.

**CC-141112-CA-0063**

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board approved resolution #CC-130626-CA-0184, approving a new structure for Standing Committees;

WHEREAS the Council of Commissioners approved procedure #P2013-CA-08 - Corporate & Pedagogical Committees, which requires the election of a Chair and Vice-Chair for both the Corporate and Pedagogical Committees;

WHEREAS the first meeting of the Pedagogical Committee for the 2014-2015 school year will be held on January 14, 2015 and will require a Chair;

Commissioner Dean Dugas MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board appoint **Commissioner Anne McMullon** as Chair of the Pedagogical Committee for the 2014-2015 school year.

AND THAT **Commissioner Vicky Kaliozakis** be appointed as Vice-Chair.

**Carried unanimously**

**6.7 Amendments to Policy #2000-CA-03: Reconsideration of a Decision Affecting a Student:**

Commissioner Paolo Galati proposed that the composition of the Appeals Review Committee be set at five (5) members.

Discussion ensued.

On a "point of clarification", the Secretary General noted that it is the practice of the Sir Wilfrid Laurier School Board to name alternates to ensure that a committee can meet.

The Vice-Chairman proposed that Commissioners Galati's motion be amended to be three (3) members. Commissioner Galati did not accept the amendment.

**CC-141112-CA-0065**

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board conformed with section 6 of the Act respecting school elections and reduced its electoral divisions from 19 to 9 for the November 2, 2014 school elections;

WHEREAS the decrease in the number of elected Commissioners has made it necessary to amend section 7.0 of policy #2000-CA-03: Reconsideration of a Decision Affecting a Student to adjust the composition of the Appeals Review Committee;

Commissioner Paolo Galati MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board amend section 7.0 of policy #2000-CA-03: Reconsideration of a Decision Affecting a Student, by changing the composition of the Appeals Review Committee to five (5) Commissioners and the Director General or his delegate.

THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:	
Commissioners voting YEA:	Robert Dixon, Guy Gagnon, Paolo Galati, Vicky Kaliozakis, Peter MacLaurin, Anne McMullon, Emilio Migliozi, Ailsa Pehi
Commissioners voting NAY:	Dean Dugas

**6.8 Election to Appeals Review Committee:**

The Chair called for nominations to the Appeals Review Committee.

Commissioner Paolo Galati nominated Commissioner Ailsa Pehi. Commissioner Pehi accepted the nomination.

In response to a question from Parent Commissioner Angela Martorana, the Secretary General indicated that a Parent Commissioner member of the Appeals Review Committee is not mentioned in the policy but that the composition is five (5) so a Parent Commissioner could be named as a member or an alternate.

Parent Commissioner Angela Martorana nominated Parent Commissioner Sergio Di Marco. Parent Commissioner Di Marco accepted the nomination.

Commissioner Paolo Galati nominated Commissioner Robert Dixon. Commissioner Dixon declined the nomination.

Commissioner Guy Gagnon nominated Commissioners Vicky Kaliozakis and Peter MacLaurin. Commissioners Kaliozakis and MacLaurin accepted their nomination.

Commissioner Emilio Migliozi nominated Commissioner Anne McMullon. Commissioner McMullon accepted the nomination.

There were no further nominations therefore the Chair declared nominations closed.

The Chair called for nominations for two (2) alternates to the Appeals Review Committee.

Commissioner Guy Gagnon nominated Parent Commissioner Angela Martorana. Parent Commissioner Martorana accepted the nomination

Commissioner Emilio Migliozi nominated Commissioner Paolo Galati. Commissioner Galati accepted the nomination

There were no further nominations therefore the Chair declared nominations closed.

**CC-141112-CA-0066**

WHEREAS sections 9 thru 12 of the Education Act (R.S.Q., Chapter I-13.3) provides a school board with the option to designate a person or establish a committee to reconsider decisions taken affecting a student;

WHEREAS the Council of Commissioners wishes to establish an Appeals Review Committee to dispose of such issues in accordance with the Education Act (R.S.Q., Chapter I-13.3) and policy #2000-CA-03: Reconsideration of a Decision Affecting a Student;

Commissioner Paolo Galati MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board establish an Appeals Review Committee composed of five (5) Commissioners and the Director General or her delegate.

AND THAT the following Commissioners be named to the Appeals Review Committee for the 2014-2015 school year:

Sergio Di Marco  
Vicky Kaliozakis  
Peter MacLaurin

Anne McMullon  
Ailsa Pehi  
Paolo Galati (Alternate)  
Angela Martorana (Alternate)

Carried unanimously

#### 6.9 *Establishment of Audit, Governance & Ethics & Human Resources Committees:*

CC-141112-CA-0067

WHEREAS section 193.1 of the Education Act (R.S.Q., Chapter I-13.3) requires that the Council of Commissioners establish an Audit Committee, a Governance & Ethics Committee and a Human Resources Committee;

WHEREAS section 2.1 of procedure #P2013-CA-08: Corporate & Pedagogical Committees establishes these committees;

WHEREAS section 3.6 of procedure #P2013-CA-08: Corporate & Pedagogical Committees states that the above mentioned committees are integrated into the Corporate Committee";

Commissioner Paolo Galati MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board establish an Audit Committee, a Governance & Ethics Committee and a Human Resources Committee.

AND THAT these committees operate as per sections 2.1 and 3.6 of procedure #P2013-CA-08: Corporate & Pedagogical Committees.

FURTHER THAT all members of the Council of Commissioners be named as members of these committees.

Carried unanimously

#### 7.0 REPORT FROM THE CHAIR:

##### 7.1 *Words from the Chair:*

The Chair expressed her gratitude to all who participated in the recent school elections and supported her for this position. She is passionate about the Sir Wilfrid Laurier School Board and will work to further its successes.

She also noted that the anglophone community had a 20% turnout for the elections but, unfortunately, there was a decrease in the turnout for the Sir Wilfrid Laurier School Board. There was some confusion in the voting, i.e. people not registered on the English list of electors, which will hopefully be rectified for the next school board elections.

She went on to comment about the Quebec School Boards Association (QESBA) training session for the newly elected Chairs noting the following:

- a Council can name 1 or 2 Co-Opted Commissioners and their mandate is determined by the Council and the term can be flexible in order to allow objectives and goals to be reached;

- Parent Commissioners are named to the Council by the Parents Committee for a 2 year term but only if the individual continues to sit on a Governing Board and is its Parents Committee delegate;
- the changes to the Education Act (R.S.Q., Chapter I-13.3) will have the Executive Committee operating under a more municipal government process, i.e. the Chair of Council will also hold the same positions on the Executive Committee;
- Commissioners should make themselves familiar with the by-law on governance and ethics;
- a communication plan for the Council needs to be developed;
- items for review or consideration are partnerships, success plans, school taxes, regrouping of services, budgetary rules, virtual schools, reduction of expenses, funding reorganization, and the evaluation and directions of the Director General;
- Yves Bolduc, Ministre de l'Éducation, du Loisir et du Sport, met with the group and:
  - assured everyone that the upcoming school board mergers would not really affect the English school boards, unless there were voluntary mergers
  - that there will be more decentralization and efficiency measures;
  - a focus on special needs and technology;
- participation in the presentation of the first electric school bus that is a 100% Québec product that will provide for a sustainable future.

## 7.2 *Report of the Director General:*

The Director General presented her monthly report noting the following:

- the Sir Wilfrid Laurier School Board is not targeted for merger by the Ministère de l'Éducation, du Loisir et du Sport (MELS);
- the Sir Wilfrid Laurier School Board is the only Anglophone school board experiencing an increase in enrollment;
- the mission and vision of the school board:

### **VISION:**

The Sir Wilfrid Laurier School Board believes that all students deserve complete commitment to their success.

### **MISSION:**

The Sir Wilfrid Laurier School Board's mission is to provide a stimulating learning environment, develop accessible educational services and enable students of all ages to become responsible independent citizens in their community and beyond.

- the goals of the strategic plan;
- the Partnership Agreement with the Ministère de l'Éducation, du Loisir et du Sport (MELS) and the Management & Educational Success Agreements (MESA);
- the ongoing implementation of Phase II of the Laval high schools;
- Educational Services and the teachers are building a vision for the new high schools within the Basic School Regulation (BSR) and the Quebec Education Plan (QEP);
- long term planning or phase III of the Laval high schools is being developed;
- Franklin Hill Elementary School has exceeded the demographics predicted by the MELS;

- community discussions have been held in the Repentigny area concerning zoning for the future;
- International Students in Vocational Training will be using space at 2323, boul. Daniel-Johnson which helps fill student places and takes the school board one more step towards being able to ask for a new school in Laval. The school board has had a preliminary meeting to see about land for this venture and the response was positive;
- the International Student program is developing well; and
- literacy at the Sir Wilfrid Laurier School Board is at 95%.

She extended congratulations to the Coordinator of Communications, Maxeen Jolin, who received an Award of Excellence for her work on the new branding of the Sir Wilfrid Laurier School Board. Her assistant, Susan O'Keefe, was also congratulated for her work on this project.

In response to a question from Commissioner Robert Dixon, the Chair noted that at a meeting with the Ministre de l'Éducation, du Loisir et du Sport, the school board was advised that it could move ahead with negotiations with Commission scolaire des Affluents, which is a moot point, as the school board has not changed its position on the issue of Franklin Hill Elementary School.

## 8.0 DECISION ITEMS:

### 8.1 COMMUNICATIONS & CORPORATE AFFAIRS

#### 8.1.1 *Reaffirm – By-Law - Day, Time & Place of Council Meetings:*

CC-141112-CA-0068

Commissioner Dean Dugas MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board reaffirm resolution #CC-140625-CA0133, approving by-law #2000-CA-05: Date, Time and Place of Regular Meetings of the Council of Commissioners of the Sir Wilfrid Laurier School Board.

Carried unanimously

#### 8.1.2 *Amendment to By-Law - Day, Time & Place of Executive Committee Meetings:*

The Vice-Chair proposed that the by-law be modified so that the Executive Committee can meet 1 hour prior to Council.

Discussion ensued and it was noted that a by-law can be changed at any time but must follow a process as per the Education Act (R.S.Q., Chapter I-13.3).

CC-141112-CA-0069

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution #CC-140625-CA-0134, approving By-Law #BL2000-CA-05: Date, Time & Place of Executive Committee Meetings of the Sir Wilfrid Laurier School Board;

WHEREAS, since the adoption of this by-law, school board elections have taken place;

WHEREAS the new Council of Commissioners wishes to amend said by-law;

Commissioner Paolo Galati MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board authorize for consultation By-Law #BL2000-CA-15: Date, Time and Place of Regular Meetings of the Executive Committee of the Sir Wilfrid Laurier School Board.

AND THAT this proposed by-law be subject to the consultation process for by-laws, as per section 392 of the Education Act (R.S.Q., Chapter I-13.3).

FURTHER THAT this by-law be presented for adoption at the February 25, 2015 meeting of the Council of Commissioners.

**Carried unanimously**

**8.1.3 Bill 10 - An Act to modify the organization & governance of the health & social services network:**

The Chair provided background information on this bill noting that it affects health and social services which will impact all schools and centres but more so in the more rural areas of the school board.

**CC-141112-CA-0070**

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board recognizes the central role that the health and social services plan in the vitality of our English-speaking communities;

WHEREAS recalling that these health and social services institutions, that were built and supported by Québec's English-speaking community, provide critical services to all Québécois regardless of language;

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board wishes to reaffirm the right of local communities to govern and control public institutions;

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board condemns legislation that would end the institutional life of recognized bilingual institutions, eradicate local governance structures, and impose a top-down approach that will make meaningful community participation in the governance of the institutions and the future stewardship of services in English impossible;

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board denounces a law that would fatally compromise the bilingual status of our institutions (except for the MUHC) that allows for internal communications, board meetings, signs, hiring from within the community and patient record-keeping in English along with French;

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board notes the public statements of the Government of Quebec that it understands the importance of community-controlled institutions to the future of Quebec's English-speaking community;

Commissioner Paolo Galati MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board demand that the health and social services institutions of Quebec's English-speaking communities be preserved in a meaningful way and that the community have a significant role in their governance to ensure continued guarantees of access to services;

**Carried unanimously**

<b>8.2</b>	<b>MATERIAL RESOURCES</b>
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**8.2.1 Open P.O. Heating Oil & Diesel 2014-2015:**

In response to questions, the Director of Material Resources noted that:

- the heating oil and diesel are purchased at the going rate per litre with a ceiling of 110 000\$ based on the previous year's average; and
- the contractor can sub-contract if they cannot deliver the product themselves unless the tendering specifications forbid this practice.

**CC-141112-MR-0071**

WHEREAS the Executive Committee of the Sir Wilfrid Laurier School Board adopted resolution #EC-140120-MR-0046, approving an open purchase order for the 2013-2014 school year, with **Paul Grand'Maison Inc.**, for the heating oil and diesel costs at Grenville, Morin Heights and Rawdon Elementary Schools, Ste-Agathe Academy, Lake of Two Mountains, Laurier Senior, Laval Junior, Laval Liberty, Mother Teresa and Rosemere High Schools, Arundel Nature & Science and Administrative Centres, the total combined cost of heating oil and diesel not exceeding 110 000,00\$, all taxes included;

WHEREAS the public tenders that were received and opened on 2013-11-13, were for a three-year period (2013-2014, 2014-2015 and 2015-2016 school years);

WHEREAS an open purchase order is now required for the 2014-2015 school year, as per the public tender specifications;

Commissioner Dean Dugas MOVED THAT, on the recommendation of the Director of Material Resources, the Executive Committee of the Sir Wilfrid Laurier School Board approve an open purchase order with **Paul Grand'Maison Inc.**, for the heating oil and diesel costs at Grenville, Morin Heights and Rawdon Elementary Schools, Ste-Agathe Academy, Lake of Two Mountains, Laurier Senior, Laval Junior, Laval Liberty, Mother Teresa and Rosemere High Schools, Arundel Nature & Science and Administrative Centres, for the 2014-2015 school year.

AND THAT the total combined cost of heating oil and diesel not exceed 110 000,00\$, all taxes included.

**Carried unanimously**

**8.2.2 Engagement of Contractor – Roofing Project at Terry Fox ES:**

In response to questions, the Director of Material Resources explained:

- seven (7) contractors purchased the documents but only two (2) bids were received;
- the budget developed by the architect for the project is 400 000\$; and
- given that the project was over 100 000\$ the law dictates that a public tender be called.

**CC-141112-MR-0064**

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution #CC-130626-MR-0192, approving the 2013-2014 capital priorities for its schools and centres which included the replacement of the roof at Terry Fox Elementary School;



WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution #CC-140917-MR-0033, approving the engagement of the architects and engineers to prepare the drawings, plans and tender specifications for the 2014-2015 capital projects and that, upon receipt of the completed drawings, plans and tender specifications, public tenders be called for the services of contractors;

WHEREAS public tenders for the roof replacement at Terry Fox Elementary School were called and subsequently opened on 2014-11-05;

WHEREAS the conformability of all bidders has been verified by the Professional;

Commissioner Vicky Kalitziakos MOVED THAT, on the recommendation of the Director of Material Resources, the Council of Commissioners of the Sir Wilfrid Laurier School Board award the contract for the roof replacement at Terry Fox Elementary School to **Groupe Cirtech Inc.**, for a total cost of **338 000,00\$**, before taxes, (**388 615,50\$**, all taxes included).

AND THAT the Chair, and in her absence or with her knowledge the Vice-Chair, as well as the Director General, and in her absence or with her knowledge the Assistant Director General, be authorized to sign all documentation concerning this project.

Carried unanimously

### 8.3 INFORMATION TECHNOLOGY

#### 8.3.1 *Purchase of Laptops – Measure 50680:*

The Director General explained that this item would normally be handled by the Executive Committee but given the time constraints for the laptops to be delivered to the teachers when they return from the holiday break in January 2015.

In response to questions, the Director General and the Director of Information Technology noted:

- the Ministère de l'Éducation, du Loisir et du Sport (MELS) requires that all school boards use the services of the CCSR (Centre Collégial des Services Regroupés) to proceed with the tendering process, as per the rules for public spending;
- Measure 50680 provides funding for the laptop, the carry bag and the operating system, everything else connected to these laptops is funded by the school board; and
- the Directors General Tables in both sectors are pleased that the government provides measures for these purchases but it is a preoccupation that it does not provide support for the hardware and software. It is hoped that this will be considered in the next budgetary rules.

#### CC-141112-IT-0072

WHEREAS the government has put in place a measure to provide laptops for teachers in the youth sector;

WHEREAS the Ministère de l'Éducation, du Loisir et du Sport (MELS) has set an allocation and minimum number of laptops for each school board for 2014-2015;

WHEREAS the allocation to the Sir Wilfrid Laurier School Board for the 2014-2015 school year is approximately 145 000\$;

WHEREAS the Ministère de l'Éducation, du Loisir et du Sport (MELS) requires that all school boards use the services of the CCSR (Centre Collégial des Services Regroupés) to proceed with the tendering process;

WHEREAS the tender process has been completed and published;

Ailsa Pehi MOVED THAT, the Sir Wilfrid Laurier School Board proceed with the purchase of 170 laptops from *IT2GO Solution Inc.*, as per the tender specifications, at a total cost of 115 600\$ before taxes (132 911.10\$, all taxes included).

Carried unanimously

## 8.4 HUMAN RESOURCES

### 8.4.1 Engagement – Coordinator of Finance:

#### CC-141112-HR-0073

WHEREAS as the Council of Commissioners adopted resolution # CC-140709-HR-0007, mandating the Director of Human Resources to post the position of Coordinator of Financial Resources:

WHEREAS the position was posted and interviews were held on October 31, 2014;

Commissioner Dean Dugas MOVED THAT, on the recommendation of the Selection Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board engage **Judith Lagacé**, as Coordinator of Financial Resources, effective December 1, 2014.

Carried unanimously

The Director General welcomed Ms. Lagacé to the Sir Wilfrid Laurier School Board and presented her with the school board pin.

## 8.5 FINANCIAL RESOURCES

### 8.5.1 Long Term Debt 2014-2015:

The Director of Financial Resources explained that this is an annual resolution that is based on the functioning budget for the year that allows for the school board to have sufficient monies to meet its obligations.

#### CC-141112-FR-0074

WHEREAS in conformity with section 78 of the *Financial Administration Act*, the Sir Wilfrid Laurier School Board (the "Borrower") wishes to establish a borrowing plan allowing it to conclude from time to time, from now to September 30, 2015, long-term borrowing transactions for not more than 4 519 000\$;

WHEREAS in conformity with section 83 of the *Financial Administration Act*, the Borrower wishes to establish, under this borrowing plan, that the power to approve its terms and conditions can be exercised by at least two of its executives;

WHEREAS it is deemed appropriate to authorize a borrowing plan covering the borrowings to be contracted by the Borrower, establish the maximum amount of the borrowings that may be made under the plan, establish the characteristics and limits in relation to the borrowings to be made under the plan and authorize the executives of the Borrower to conclude any borrowing transaction under such plan, establish its amounts and other characteristics and accept the terms and conditions relating to each of these transactions;

WHEREAS la Ministre de l'Éducation, du Loisir et du Sport (the "Minister") has authorized the Borrower to establish this borrowing plan in accordance with the conditions specified in her letter dated September 30 2015;

Commissioner Anne McMullon MOVED THAT, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve:

1. THAT a borrowing plan, under which the Borrower may, subject to the characteristics and limits stated hereafter, conclude from time to time, from now to September 30, 2015, long-term borrowing transactions with the Ministre des Finances, as the person responsible for the Financing Fund, for not more than 4 519 000 \$ be instituted (the "Borrowing Plan");
2. THAT the borrowing transactions made by the Borrower under this borrowing plan be subject to the following characteristics and limits:
  - a) despite the provisions of paragraph 1 above, the Borrower may not, during each of the fifteen month periods extending from July 1 to September 30 of each year and included in the period covered in paragraph 1, make borrowing transactions that would result in the total amount approved for the Borrower, for such period, by the Treasury Board on account of the long-term borrowing program for Borrowers being exceeded;
  - b) the Borrower may not make a borrowing transaction unless it receives a subsidy from the Government of Québec in accordance with the standards established by the Treasury Board for the granting or the promise of subsidies to school boards as well as with the terms and conditions determined by the Minister and providing for the payment of the principal and interest of the borrowing concerned even if, otherwise, payment of such subsidy is subject to the funds required for such purpose be voted annually by Parliament;
  - c) each borrowing transaction may be made only in legal currency of Canada, on the Canadian market or with the Ministre des Finances, as the person responsible for the Financing Fund;
  - d) the borrowing transactions shall be carried out by issuing debt securities on the Canadian market (the "bonds"), or with the Ministre des Finances, as the person responsible for the Financing Fund;
  - e) the proceeds of each borrowing transaction may be used, other than for the payment of borrowing costs, only to fund the capital expenditures and expenditures related to the investments of the Borrower subsidized by the Minister;
3. THAT for the purposes of determining the amount to which paragraph 1 above refers and the amount to which paragraph 2a) above refers, only the face value of the borrowings made by the Borrower is taken into account;
4. THAT, in the case where borrowings are made by issuing bonds, the Borrower grant the Minister of Finance the irrevocable mandate, throughout the life of this borrowing plan:
  - a) to place, on behalf of the Borrower, the borrowings authorized under this Borrowing Plan, subject to the limits stated therein and the characteristics stipulated therein;

- b) to agree, on behalf of the Borrower, on the financial terms of the bond issues with the firm underwriters of these issues that it chooses;
  - c) to retain, on behalf of the Borrower, the services of any legal advisor, any trust company and, if necessary, any printer, and to agree on the terms for retaining the services of said legal advisor, said trust company and, if necessary, said printer;
5. THAT, should the borrowing transactions under this Borrowing Plan be made through bond issues, each of these transactions include the following characteristics:
- a) the trust company designated by the Minister of Finance, acting on behalf of the Borrower, shall act as trustee for the bondholders;
  - b) the legal advisor designated by the Minister of Finance, acting on behalf of the Borrower, shall see to the preparation of the relevant documentation and shall issue a legal opinion on the validity of the borrowing and the issue of bonds;
  - c) the printer designated by the Minister of Finance, acting on behalf of the Borrower, shall see to the printing of the bond certificates that may, under the circumstances mentioned in paragraph n) below, be issued in exchange for the global certificate;
  - d) an offering circular regarding the bond issue shall be issued by the Borrower;
  - e) a private purpose trust shall be constituted by the Borrower under the master trust agreement or, as the case may be, the supplementary trust agreement for the benefit of the bondholders and the trust company that shall be designated by the Minister of Finance, acting on behalf of the Borrower, shall be charged with seeing to the allocation of the debt of the Borrower resulting from the government subsidy granted to it, the administration of the trust estate that shall be constituted and the application of the relevant trust agreement;
  - f) the authorized signatories hereunder of the Borrower are authorized to deliver the global certificate and the bond certificates that may, as the case may be, issued in exchange for the global certificate to the above-mentioned trust company to allow the latter to certify them, sign all the necessary documents to that end and their final delivery to CDS Clearing and Depository Services Inc. ("CDS") or, as the case may be, according to the instructions of CDS;
  - g) the bonds shall be issued under a master trust agreement or, as the case may be, a supplementary trust agreement concluded by the Borrower, the trust company and, as intervener, the Minister and the bonds shall be governed by these trust agreements;
  - h) to the extent that the Borrower has already concluded a master trust agreement with the trust company and the Minister allowing the issue of bonds booked with CDS, the master trust agreement referred to above shall be such previously concluded trust agreement;
  - i) moreover, to the extent that the Borrower has not concluded such a master trust agreement, the master trust agreement referred to above shall be the one whose text is appended to the firm underwriting contract of the bonds concluded by the Minister of Finance acting on behalf of the Borrower, and subsequently concluded by the latter, the trust company and the Minister;
  - j) the supplementary trust agreement referred to above shall be the one whose text is appended to the firm underwriting contract of the bonds concluded by the Minister of Finance acting on behalf of the Borrower, and subsequently concluded by the latter, the trust company and the Minister;

- k) the bonds shall be sold under the firm underwriting contract to be reached by the Minister of Finance acting on behalf of the Borrower and the firm underwriters of the bonds at the prices and according to the terms they agree to;
- l) the bonds shall be booked with CDS, provided CDS remains a self-regulatory organization recognized by the *Autorité des marchés financiers du Québec*, or with any other depository and clearinghouse that may succeed CDS provided it is a self-regulatory organization thus recognized;
- m) the bonds shall be issued in denominations of \$1 000 or whole multiples of this amount and shall be represented by a global certificate for their full face value or by a global certificate for each tranche of bonds should there be many tranches, deposited with CDS and registered in the name of the owner of the account designated by CDS, for the benefit of the non-registered holders whose respective interests in them shall be certified by entries in registers;
- n) should CDS cease to act as depository of the global certificate, should CDS cease to be a self-regulatory organization recognized by the *Autorité des marchés financiers du Québec* without being replaced by such an organization within thirty (30) days or should the Borrower wish to replace the global certificate with individual bond certificates, the bonds would then be represented by individual bond certificates fully registered in denominations of \$1 000 or whole multiples of such amount;
- o) the payment of the principal and interest on the bonds booked with CDS and represented by a global certificate shall be made by a credit made by CDS in the respective account of its participants who hold bonds and by a credit made by the latter to the respective account of the non-registered bondholders they represent;
- p) should bond certificates be issued in replacement of the global certificate, payment of the interest on the bond certificates would then be made by cheque or draft payable at par and drawn on a bank governed by the *Act respecting banks and banking* (S.C. 1991, c. 46) or on a financial services cooperative governed by the *Act respecting financial services cooperatives* (R.S.Q., c. C-67.3), or by transfer of funds to an account maintained by registered holder of the bond certificate concerned with a financial institution that shall have been identified to the trust company;
- q) in the case of bonds booked with CDS and represented by a global certificate, the trust company shall act as paying agent;
- r) in the case of bonds represented by bond certificates, the paying agent shall be the trust company as far as payment of interest is concerned and, concerning payment of the principal, any branch in Canada of the Borrower's bankers or, at the latter's option, any financial services cooperative governed by the *Act respecting financial services cooperatives* and the Caisse centrale Desjardins du Québec, in Montréal;
- s) any overdue payment of interest on the bonds shall bear interest at the same rate as the bonds concerned;
- t) the bonds shall not be redeemable in advance at the sole discretion of the Borrower but may be purchased by it on the market by bid, by private contract or by any other method the Borrower may deem appropriate. The Borrower may reissue the bonds thus redeemed at any time prior to their maturity;

- u) provided the bond certificates are issued, they shall be exchangeable, at no charge for their registered holders, for an equal overall face value of bond certificates of all authorized denominations and of the same characteristics provided the claimed number of bond certificates is, in the opinion of the trust company, reasonable in the circumstances;
  - v) the global certificate and the bond certificates that may, as the case may be, be issued in exchange for the global certificate, shall be signed, on behalf of the Borrower, by any of the authorized signatories hereunder, provided two of them act jointly. These signatures may be replaced by a facsimile that is printed or otherwise reproduced that shall have the same effect as a handwritten signature; the global certificate and the bond certificates, if any, shall also include a certificate of the trust company, bearing the signature of one of its authorized representatives;
  - w) the global certificate and the bond certificates that may, as the case may be, be issued in exchange for the global certificate, shall be written in the form, shall bear serial numbers and include statements not substantially incompatible with the provisions of these presents that the representatives of the Borrower signing them shall determine;
  - x) the bonds shall be guaranteed by the transfer to a trust estate held by the trust company of the debt that the subsidy to be made to it by the Minister, on behalf of the Government of Québec, represents for the Borrower to provide for the payment of the principal and interest of the bonds of this issue, it being understood that neither the Borrower nor the trust company may require that the amounts that are to be deposited with the Minister of Finance to form a sinking fund be remitted to them by the Minister of Finance before the dates stipulated for the payment of the principal of the bonds;
  - y) the bonds shall include the financial terms agreed to by the Minister of Finance, acting on behalf of the Borrower, and by the firm underwriters of the bonds at their sale;
6. THAT the Borrower be authorized to pay, from the proceeds of each borrowing made by issuing bonds, and in accordance with the fee schedule set by the Minister of Finance, the fees and disbursements of the trust company, the legal advisors and the printer whose services are retained by the Minister of Finance, acting on behalf of the Borrower;
7. THAT the Borrower be authorized, if need be, to pay the annual fees of the trust company, whose services are retained, in accordance with the fee schedule set by the Minister of Finance;
8. THAT all borrowing transactions under the Borrowing Plan made through the Ministre des Finances, as the person responsible for the Financing Fund, be subject to the following characteristics:
- a) the Borrower shall be able to contract one or several borrowings throughout the life of this Borrowing Plan without exceeding the amount stipulated therein, taking into account the amount that could be allocated to one or several borrowing transactions made through bond issue, and this under a single loan agreement to be reached by the Borrower and the Ministre des Finances, as the person responsible for the Financing Fund.
  - b) for each borrowing, the debt shall be acknowledged by a note from the Borrower to the Ministre des Finances, as the person responsible for the Financing Fund;

- c) the interest rate payable on all borrowing transactions will be established according to the criteria determined by the Government under Order-in-Council number 1267-2001 of October 24, 2001, concerning the criteria for fixing the rates of interest that may be charged on the loans and the nature of the costs that may be charged in computing interest rates or in computing the repayment of loans, modified by Order-in Council number 1057-2013 of October 23, 2013, adopted by virtue of Section 24 of the Act Respecting the Ministère des Finances (RLRQ, Chapter M-24.01), as such order-in-council may be amended or replaced from time to time;
- d) for the purposes of ensuring payment at maturity of the principal of each borrowing and the interest due on it, a movable hypothec without delivery in favour of the Ministre des Finances, as the person responsible for the Financing Fund, shall be placed on the debt that the subsidy to be made to it by the Minister on behalf of the Government of Québec, represents for the Borrower;
9. THAT the Borrower be authorized to pay, from the proceeds of each borrowing contracted with the Ministre des Finances, as the person responsible for the Financing Fund under the borrowing plan, the issue expenses and the management expenses that shall have been agreed;
10. THAT any of the following executives:
- the Chair, and in his absence or with his knowledge the Vice-Chair, as well as the Director General, and in his absence or with his knowledge the Assistant Director General of the School Board, **provided two of them act jointly**, be authorized, on behalf of the School Board, to sign the master and supplementary trust agreements, loan agreements, global certificates, individual bond certificates, notes and all other contracts and documents relating to the borrowings contracted under this plan, to agree to all the clauses and guarantees not substantially incompatible with the provisions of these presents, to receive the net proceeds of the borrowings or, as the case may be, agree that they be received by the trust company whose services are retained and give good and sufficient discharge thereof, to deliver the note acknowledging the borrowing, as the case may be, to make any changes to these documents not substantially incompatible with these presents, to take any action and sign any documents that may be necessary or useful to give full effect to these presents;
11. THAT, should the Borrower have already passed a resolution instituting a long-term borrowing plan, this resolution replaces the earlier resolution, without affecting the validity of the borrowings made under its authority before the date of this borrowing plan.

**Carried unanimously**

### **8.5.2 Statement of Unpaid Taxes 2014-2015:**

The Director of Financial Resources explained that the statement of unpaid taxes is mandated by the Education Act (R.S.Q., Chapter I-13.3). The statement as of November 15, 2014 shows that less tax has been collected than at this time in 2013-2014 due to the late billing of the 2014-2015 school taxes. The 2<sup>nd</sup> tax installment is due on November 14, 2014.

In response to several questions on the statement of unpaid taxes, the Director of Financial Resources noted:

- the unpaid amounts are carried forward from the previous year, added to the current year's tax bill and paid through the 2 tax installment;
- after all avenues of recouping unpaid taxes have been exhausted, the tax account is sent to the bailiff, whose fees are paid by the taxpayer being served;
- tax bills are never written off as long as there is a property owner; and
- a breakdown of the unpaid taxes will be brought to the next meeting once the 2<sup>nd</sup> installments have been received and processed.

**CC-141112-FR-0075**

Commissioner Emilio Migliozi MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board approve, in accordance with sections 339 et 340 of the Education Act, the statement prepared by the Director of Financial Resources for the Director General for school taxes outstanding as of November 15, 2014 in the amount of 8 969 295.47 \$.

**Carried unanimously**

**8.5.3 Re-Affirmation of 2014-2015 Budget:**

The Director of Financial Resources advised that a balanced budget was presented in June 2014 but after the annual audit there is a small deficit so the Ministère de l'Éducation, du Loisir et du Sport (MELS) has requested that the school board reaffirm its budget for the current school year to ensure that this small deficit is covered. A school board is not allowed to be in deficit and when they are the MELS asks for either a revised budget, if the deficit can be absorbed during the current budget year, or a recovery plan, if the deficit cannot be absorbed.

Commissioner Guy Gagnon stated that he would not support this resolution as he did not agree with the cuts made in order to have a balanced budget which is now a deficit budget.

**CC-141112-FR-0076**

WHEREAS the Sir Wilfrid Laurier School Board ended the 2013-2014 fiscal year with an operating deficit of \$52,826;

WHEREAS the Sir Wilfrid Laurier School Board could not benefit from the accumulated surplus appropriation rule;

WHEREAS the deficit was caused by non-recurring elements that were already taken into consideration in the preparation of the 2014-2015 budget;

WHEREAS a balanced budget was presented for the 2014-2015 school year and adopted;

Commissioner Ailsa Pehi MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board reaffirm its commitment to the 2014-2015 budget as adopted on July 9, 2014.

<b>THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:</b>	
Commissioners voting YEA:	Robert Dixon, Paolo Galati, Vicky Kaliozakis, Peter MacLaurin, Anne McMullon, Emilio Migliozi, Ailsa Pehi
Commissioners voting NAY:	Guy Gagnon
Commissioners ABSTAINING:	Dean Dugas

**9.0 INFORMATION ITEMS****9.1 Co-Opted Commissioners:**

This was discussed under item 7.1.

**9.2 Role of the Chair:**

This item will be addressed at a future meeting.



### 9.3 *Commissioners Training Sessions:*

Training sessions for the new Council will take place on November 14, 15 and 22, 2014, at the Administration Centre.

### 10.0 QUESTION PERIOD:

Questions from the audience on by-laws, ethics complaints and a position at the school board were answered by the Director General.

### 11.0 CORRESPONDENCE:

There was no correspondence.

### 12.0 VARIA:

#### 12.1 *Provisional Governing Boards:*

In response to a question from Parent Commissioner Angela Martorana, the Director General noted that the establishment of the Provisional Governing Boards by the Council for the junior and senior Laval high schools was to provide some stability for these schools and their respective communities. A letter will be sent to the members of the Provisional Governing Boards to advise them of the process it will follow and address items such as the deeds of establishment and three-year plan for the junior and senior high schools in Laval.

She also noted that the Elementary and Secondary Parent Commissioners can be invited to attend meetings of the junior and senior high school Provisional Governing Boards but only as a resource;

### 13.0 ADJOURNMENT OF MEETING:

Commissioner Guy Gagnon MOVED adjournment of the meeting.

Carried unanimously

TIME: 21:58 hours

EXT MEETING ⇌ REGULAR ⇌ 2014-12-10