

PROVINCE OF QUEBEC

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF COMMISSIONERS OF THE SIR WILFRID LAURIER SCHOOL BOARD HELD ON FEBRUARY 25, 2015

A regular meeting of the Council of Commissioners of the Sir Wilfrid Laurier School Board was held in the boardroom of the Administration Centre, 235 Montée Lesage, Rosemere, QC on Wednesday, February 25, 2015 at 19:30 hours, at which were present:

Present: Jennifer Maccarone, Chair; Commissioners Dean Dugas, Vice-Chair; Robert Dixon (via telephone), Guy Gagnon, Paolo Galati, Vicky Kaliozakis, Anne McMullon, Emilio Miglozzi, Ailsa Pehi and Parent Commissioners Pamala Cripton, Sergio Di Marco and Angela Martorana; and Stephanie Vucko, Director General.

Also present were: René Brisson, Assistant Director General; Frédéric Greschner, Assistant Director General; Johanne Brabant, Secretary General; Robin Bennett, Director of Information Technology; France D'Aoust, Director of Financial Resources; Jérôme Dionne, Director of Material Resources; Richard Greschner, Director of Human Resources; and Jocelyne Thompson-Ness, Administrative Assistant.

The Chair called the meeting to order.

TIME: 19:33 hours

0.0 RECOGNITION:

The Director General welcomed Alan Simoneau, Principal; Gordon Truesdale, Teacher; and David-Roger Gagnon, former Spiritual Animator; from Lake of Two Mountains High School and Madame Andrée Lacasse, Branch Manager of the National Bank of Canada in Deux-Montagnes to the meeting.

The Principal explained that the school had applied for various grants under the "One for Youth" initiative of the National Bank of Canada and that he is very pleased to announce that Lake of Two Mountains High School had not only received one grant but two for a total amount of \$10,000. The grants are for a "Science in Action" project, which looks at cutting edge technology, and a "Deep Roots" project, which will look at the cultural roots of the schools Mohawk students.

He went on to advise that Lake of Two Mountains High School is the only school in Canada to have received two grants and the only English school in Québec to have received a "One for Youth" grant. He thanked the National Bank of Canada for its support.

Madame Lacasse thanked the school board for its invitation and provided background on the "One for Youth" initiative noting that the bank will be awarding \$1,000,000 in grants Canada wide to 175 youth initiatives with 123 being awarded in Québec. Organizations have to submit projects to regional committees which review the projects and forward its choices to another body for final selection. The Selection Committee for the Deux-Montagnes region was very impressed with the projects submitted.

Madame Lacasse presented the cheques to the Chair, Director General and the group from Lake of Two Mountains High School.

A certificate of recognition was presented by the Chair and the Director General. Photos were taken.

1.0 ACCEPTANCE OF AGENDA:**CC-150225-CA-0111**

Commissioner Paolo Galati MOVED THAT the agenda be approved as presented in document #SWLSB-2015/02/25-CA-001.

Carried unanimously

2.0 APPROVAL OF MINUTES:**CC-150225-CA-0112**

Commissioner Guy Gagnon MOVED THAT the minutes of the REGULAR meeting of the Sir Wilfrid Laurier School Board held on 2014-12-10 having been received by all members prior to this meeting, be approved as written.

THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:	
Commissioners voting YEA:	Robert Dixon, Dean Dugas, Guy Gagnon, Paolo Galati, Vicky Kalitziakis, Anne McMullon, Emilio Migliozi, Ailsa Pehi
Commissioners ABSTAINING:	Peter MacLaurin

CC-150225-CA-0113

Commissioner Guy Gagnon MOVED THAT the minutes of the SPECIAL meeting of the Sir Wilfrid Laurier School Board held on 2015-01-07 having been received by all members prior to this meeting, be approved as written.

THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:	
Commissioners voting YEA:	Robert Dixon, Dean Dugas, Guy Gagnon, Vicky Kalitziakis, Peter MacLaurin, Anne McMullon, Ailsa Pehi
Commissioners voting NAY:	Paolo Galati, Emilio Migliozi

3.0 QUESTION PERIOD

In response to questions from a parent, the Chair advised that at this time there have been no fees assigned to the excellence programs at the junior and senior Laval high schools. The Council would be the body that would approve or reject the fee structure proposal of the junior or senior Laval high school as recommended by the Provisional Governing Boards. At this time no proposal or details have been presented to the Council.

In response to an additional question from the parent, the Assistant Director General noted that the FAQs for the junior and senior Laval high schools are updated frequently. The program content for the junior school is currently being prepared while the senior school has been completed.

4.0 REPORTS FROM THE CHAIR & DG**4.1 Chair's Report:**

The Chair presented her monthly report commenting on the following:

- meetings attended during the months of January and February 2015
- promoting the Council outside of the school board ;
- contact with the Ministère de l'Éducation, de l'Enseignement supérieur et de la Recherche (MESRS) regarding preoccupations of the school board and its community;
- the Multi Service Centre partnership with Commission scolaire de la Seigneurie-des-Mille-Îles (CSSMI) will be the first bilingual centre of its type in the province, the Sir Wilfrid Laurier School Board is very proud of this partnership;
- the success of the Sir Wilfrid Laurier Foundation Rhapsody Orchestra Gala held on 2015-01-12;
- the "Hooked on School Days – Perseverance scolaire" week, that works to bring awareness and work towards the goal of preventing students from dropping out of school;
- the "Golden Touch Musical" press conference and rehearsal which was to promote the uniting of students through music and various abilities. A CD featuring our students and a book will be sold worldwide and proceeds from the sales of this CD in the Sir Wilfrid Laurier School Board schools will go back to the students; and
- the Montreal Walk Now – Autism Speaks Canada / Marchons pour Autism Speaks Canada will take place on Sunday, May 24, 2015, with the objective of raising awareness, funds and to engage families affected with autism and the professionals who serve them, their friends, colleagues and neighbourhoods.

4.2 *Director General's Report:*

The Director General presented her monthly report highlighting or noting:

- initiatives and school activities at Laurier Senior High School, Ste-Agathe Academy and St-Vincent Elementary School;
- the budget will to be balanced as of 2015-06-30;
- the cost of school elections to date is approximately \$300,000;
- sick leaves continue to be a constraint on the budget;
- school daycare fees could increase to \$8 as of 2015-04-01;
- the delays in the International Student program given that in January 2015 the Minister of Immigration made changes to the rules concerning immigration points for certain Vocational Training programs;
- the results of the change in the immigration rules resulted in the following:
 - after receiving this news some International Vocational Training students requested assistance in registering in other programs and LBPSB was able to assist with this, while others went to Ontario or returned home;
 - the changes in the immigration rules cost the school board approximately \$500,000 in potential revenue;
 - inability to increase enrollment in the youth sector because the 20 International students scheduled to come in January withdrew;
 - the changes have made the international community nervous;
- despite the change in the immigration rules, the summer program at the Arundel Nature & Science Centre (ANSC) will take place with 74 youth from China registered. This is a partnership with the Lester B. Pearson School Board whereby the students will spend equal time in the city and country; and
- the Ministère de l'Éducation, de l'Enseignement supérieur et de la Recherche (MESRS) has deposited its ideas for its next strategic plan for feedback from the school boards. The English Directors General have made a request to the Sous-ministre, Chantal Beaulieu, asking that the consultation process on the strategic plan be slowed down so that the MESRS can partner with the school boards to create a comprehensive plan.

5.0 BUSINESS ARISING

5.1 *Exchange of Land – St-Jérôme:*

The Chair explained that the amendment is due to an error in a lot number.

CC-150225-CA-0114

WHEREAS the Ville de Saint-Jérôme wishes to reconfigure du Carillon Street;

WHEREAS the Ville de Saint-Jérôme has approached the Sir Wilfrid Laurier School Board to acquire this property in exchange for lot #5243136 (formerly part of lot #2663452);

WHEREAS the land acquired by the Sir Wilfrid Laurier School Board in this exchange will be used for Laurentia Elementary School's playground project;

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution #CC-140326-CA-0091, authorizing the exchange of lots #5243137 and #5243138 from the Ville de Saint-Jérôme to the Sir Wilfrid Laurier School Board and to establish a clear title;

WHEREAS the Ville de Saint-Jérôme will require lot #5243137 but not #5243138, property of the school board, beside Laurentia Elementary School in order to reconfigure said street;

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board wishes to amend resolution #CC-140326-CA-0091 and replace it by the present resolution;

WHEREAS, due to the value of the properties being exchanged, no authorization is required from the Ministère de l'Éducation, du Loisir et du Sport (MELS) to proceed with the exchange;

Commissioner Vicky Kaliotzakis MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board amends the conclusion of resolution #CC-140326-CA-0091, so that it reads as follows:

".....authorize the exchange of lot #5243137, next to Laurentia Elementary School, for lot #5243136; with the Ville de Saint-Jérôme."

AND THAT the Chair, as well as the Director General, and in her absence or with her knowledge the Assistant Director General, be authorized to sign all documentation concerning this exchange of land.

Carried unanimously

5.2 *By-Law – Date, Time & Place of Executive Meetings 2015-2016:*

The Chair advised that there was no feedback received from this consultation.

CC-150225-CA-0115

WHEREAS the Council of Commissioners adopted resolution #CC-140521-CA-0112, authorizing for consultation by-law #BL2008-CA-15: Date, Time & Place of Regular Meetings of the Executive Committee of the Sir Wilfrid Laurier School Board;

WHEREAS the consultation process for by-laws, as per section 392 of the Education Act (R.S.Q., Chapter I-13.3), was adhered to and a public notice published in the 2014-12-13 edition of the Courrier Laval;

WHEREAS no comments were received;

Parent Commissioner Sergio Di Marco MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board approve by-law #BL2008-CA-15: Date, Time & Place of Regular Meetings of the Executive Committee of the Sir Wilfrid Laurier School Board.

AND THAT this by-law becomes effective upon the publication of a public notice to that effect, in accordance with section 394 of the Education Act (R.S.Q., Chapter I-13.3).

Carried unanimously

6.0 DECISION ITEMS:

6.1 COMMUNICATIONS & CORPORATE AFFAIRS

6.1.1 *Student Ombudsman Reports:*

The Chair advised the Council that the reports of the Student Ombudsman are usually discussed "in camera" but given that there has been no opportunity to review these reports prior to this meeting she is proposing that they be tabled for further discussion.

CC-150225-CA-0116

Commissioner Peter MacLaurin MOVED THAT the Student Ombudsman report for "Student SL" be tabled to the next meeting of the Council of Commissioners.

Carried unanimously

CC-150225-CA-0117

Commissioner Emilio Miglozzi MOVED THAT the Student Ombudsman report for "Students A & B" be tabled to the next meeting of the Council of Commissioners.

Carried unanimously

6.1.2 *Engagement of Ethics Commissioner:*

The Chair provided background on the proposed Ethics Commissioner.

CC-150225-CA-0118

WHEREAS the contract of the Ethics Commissioner expired on 2014-12-31;

WHEREAS in accordance with section 9.1 of by-law #BL2009-CA-17: Code of Ethics & Professional Conduct for Commissioners of the Sir Wilfrid Laurier School Board, an Ethics Commissioner must be named by resolution;

WHEREAS the current Alternate Ethics Commissioner was invited to consider the position of Ethics Commissioner;

Commissioner Paolo Galati MOVED THAT, on the recommendation of the Directorate, the Council of Commissioners of the Sir Wilfrid Laurier School Board engage **Vincenzo Guida, Lawyer**, as Ethics Commissioner, effective February 26, 2015.

Carried unanimously

6.1.3 Selection Committee – Alternate Ethics Commissioner:

The Chair noted that with the former Assistant Ethics Commissioner now holding the position of Ethics Commissioner, it is necessary to replace him. A Selection Committee is required.

The Chair nominated herself and Commissioner Vicky Kaliozakis. Commissioner Kaliozakis accepted the nomination.

Commissioner Paolo Galati and Parent Commissioner Sergio Di Marco volunteered as alternates.

CC-150225-CA-0119

WHEREAS the Council of Commissioners approved resolution #CC-150225-CA-0118, naming the current Alternate Ethics Commissioner to the position of Ethics Commissioner;

Commissioner Anne McMullon MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board mandate the Secretary General to post the position of Alternate Ethics Commissioner.

AND THAT the Selection Committee be established as follows:

Commissioner #1:	<u>Vicky Kaliozakis</u>
Commissioner #2:	<u>Jennifer Maccarone</u>
Commissioner Alternate #1:	<u>Paolo Galati</u>
Commissioner Alternate #2:	<u>Sergio Di Marco</u>
	Secretary General
	Director of Human Resources

AND THAT this Selection Committee be mandated to proceed with the interviews and recommend a candidate to the position of Alternate Ethics Commissioner.

FURTHER THAT a recommendation be brought to the next meeting of the Council of Commissioners.

Carried unanimously

6.1.4 By-Law – Delegation of Functions & Powers – Modification – Bill 15:

The Chair informed the Council that with the adoption into law of Bill 15: An act respecting workforce management and control with government departments, public sector bodies and networks and state-owned enterprises, it is necessary to modify the delegation of functions and powers of the school board to reflect said changes. She also noted that Bill 15 imposes a hiring freeze until 2017.

CC-150225CA-0120

WHEREAS the Government of Québec has adopted into law "An act respecting workforce management and control with government departments, public sector bodies and networks and state-owned enterprises";

WHEREAS this new law will require amendments to by-law #BL2008-CA-01: Delegation of Functions & Powers of the Sir Wilfrid Laurier School Board regarding the authorization levels for service contracts;

Parent Commissioner Angela Martorana MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board authorize for consultation the amendments to by-law #BL2008-CA-01: Delegation of Functions & Powers of the Sir Wilfrid Laurier School Board.

AND THAT this proposed by-law be subject to the consultation process for by-laws, as per section 392 of the Education Act (R.S.Q., Chapter I-13.3).

FURTHER THAT this by-law be presented for adoption at the 2015-04-22 meeting of the Council of Commissioners.

Carried unanimously

6.1.5 Procedure – Corporate & Pedagogical Committees:

The Chair advised the Council that, after various discussions, there will be an additional Corporate Committee on April 14 and an additional Pedagogical Committee on May 12 therefore; the procedure requires a modification.

CC-150225-CA-0121

WHEREAS THE Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution #CC-141112-CA-0065, approving the procedure #2013-CA-08: Corporate & Pedagogical Committees;

WHEREAS the Council of Commissioners wishes to modify said procedure to include additional meetings for the 2014-2015 school year;

Commissioner Anne McMullon MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the amendments to Procedure #2013-CA-08: Corporate & Pedagogical Committees.

Carried unanimously

6.1.6 By-Law: Date, Time & Place of Council 2014-2015:

The Chair informed the Council that the date of the June 2015 regular meeting needs to be changed from the 23rd to the 29th.

CC-150225-CA-0122

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution #CC-141112-CA-0068, reaffirming resolution #CC-140625-CA0133, approving by-law #2000-CA-05: Date, Time and Place of Regular Meetings of the Council of Commissioners of the Sir Wilfrid Laurier School Board;

WHEREAS a change of date is required for the June 2015 regular meeting of the Council of Commissioners of the Sir Wilfrid Laurier School Board;

Commissioner Ailsa Pehi MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board authorize for consultation By-Law #BL2000-CA-15: Date, Time and Place of Regular Meetings of the Council of Commissioners of the Sir Wilfrid Laurier School Board.

AND THAT this proposed by-law be subject to the consultation process for by-laws, as per section 392 of the Education Act (R.S.Q., Chapter I-13.3).

FURTHER THAT this by-law be presented for adoption at the April 22, 2015 meeting of the Council of Commissioners.

Carried unanimously

6.1.7 By-Law: Date, Time & Place of Executive Meetings – June 2015:

The Chair advised that due to the change of date for the June 2015 Council meeting the date of the Executive Committee also needs to be modified.

CC-150225-CA-0123

WHEREAS the Council of Commissioners adopted resolution #CC-150225-CA-0122, authorizing for consultation By-Law #BL2000-CA-15: Date, Time and Place of Regular Meetings of the Executive Committee of the Sir Wilfrid Laurier School Board;

WHEREAS the proposed change to By-Law #BL2000-CA-15 directly affects By-Law #BL2008-CA-15: Date, Time & Place of Regular Meetings of the Executive Committee of the Sir Wilfrid Laurier School Board, by requiring a change of date for the June 2015 meeting;

Commissioner Dean Dugas MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board authorize for consultation by-law #BL2008-CA-15: Date, Time & Place of Regular Meetings of the Executive Committee of the Sir Wilfrid Laurier School Board.

AND THAT this proposed by-law be subject to the consultation process for by-laws, as per section 392 of the Education Act (R.S.Q., Chapter I-13.3).

FURTHER THAT this by-law be presented for adoption at the April 22, 2015 meeting of the Council of Commissioners.

Carried unanimously

6.1.8 Sports Complex in Laval – Mandate to Director General:

The Chair advised the Council that sometimes the school board has an opportunity to explore interesting projects and opportunities that can benefit its students and that such projects or opportunities require a mandate to the Director General to collect the data and information required to make an informed decision.

Commissioner Emilio Migliozi advised that he would be abstaining for this vote due to a possible conflict of interest.

CC-150225-CA-0124

WHEREAS the Sir Wilfrid Laurier School Board has been approached by l'Association sportive Monteuil and the Club de soccer Fabrose to consider a partnership for a sports complex in Laval;

WHEREAS this partnership could be beneficial to the Sir Wilfrid Laurier School Board;

Commissioner Paolo Galati MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board mandate the Director General to explore the partnership for a sports complex in Laval.

THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:	
Commissioners voting YEA:	Robert Dixon, Dean Dugas, Guy Gagnon, Paolo Galati, Vicky Kalitziakis, Peter MacLaurin, Anne McMullon, Ailsa Pehi
Commissioners ABSTAINING:	Emilio Migliozi

6.2	MATERIAL RESOURCES
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6.2.1 *Engagement of Contractor – Twin Oaks ES Enlargement Project:*

The Director General advised the Council that the tenders were called, received and opened but that all conformable bids exceed the budget allocated.

The Director of Material Resources made a detailed PowerPoint presentation noting:

- that option #3 was originally chosen because of its lower costs and the layout of the Twin Oaks property;
- the lowest conformable bid received is for \$7,000,000 before taxes, plus additional costs, i.e. professional fees, contingencies, etc.; bringing the total cost of the project to just over \$9,000,000. The grant from the Ministère de l'Éducation, de l'Enseignement supérieur et de la Recherche (MEERS) is \$8,200,000 which leaves a budget shortfall;
- the two options available to decrease the shortfall, (1) is to ask the contractor to remove some of the enhancements and (2) is to retender with new plans, which could lower the tender bids but increase the professional fees. There are pros and cons for each of these options;
- Option #1 should be reconsidered as it will provide for a good quality building but it will mean that work in other schools may not be completed as planned; and
- recommends that option #3 be replaced with option #1 which will permit the building to be delivered within the timeline.

The Council entered into discussion on the options for the enlargement of Twin Oaks Elementary School and the Director of Material Resources answered questions and concerns as follows:

- the heating/cooling system would be geothermal;
- the schools to be affected if option #1 were chosen are not known at this time;
- the only refurbishing to be made to the current school is the front entrance in order to blend its look with the enlargement, the school yard, the downstairs cafeteria and the creation of a new staff room;
- the existing building will continue to be heated by electricity and natural gas because to switch the entire school to geothermal is too expensive;
- with geothermal the hydro costs for the building should be cut by half;
- the cost to install an elevator is approximately \$200,000. The elevator box will be constructed but there will be no elevator installed as part of this project;
- the measures for elevators are already in place and in 2016-2017 there will be no additional measures for this purpose for any school board;
- there is a "green" aspect to the project but requesting LEED (Leadership in Energy & Environmental Design) certification for the building would cost approximately \$150,000 and it is not really necessary;
- paving and asbestos removal, if required, were part of the tender specifications and if there is asbestos a claim will be made to the MESRS;
- minimal soil contamination was found where the portables connect to the current building and this was also built into the tender specifications;
- confident that the documents submitted for the tendering process included everything required but, like with most big construction projects, there will probably be some change orders but these will remain under the budget cap; and
- penalties are not a common practice for school boards but for this project penalties of \$1,000 to \$5,000 per day have been established for the work to be done outside over the summer as well as for some work inside the building.

CC-150225-MR-0125

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolutions #CC-140625-MR-0140, #CC-140625-MR-0141 and #CC-140625-MR-0142 approving the engagement of the architects and engineers to prepare the drawings, plans and tender specifications for the enlargement of Twin Oaks Elementary School and approving that, upon receipt of the completed drawings, plans and tender specifications, public tenders be called for the services of contractors;

WHEREAS public tenders for the enlargement project at Twin Oaks Elementary School were called and subsequently opened on 2015-02-24;

WHEREAS the conformability of all bidders has been verified by the Professional;

Commissioner Emilio Migliozi MOVED THAT, on the recommendation of the Director of Material Resources, the Council of Commissioners of the Sir Wilfrid Laurier School Board award the contract for the enlargement project at Twin Oaks Elementary School to **Candev Construction Inc.**, for a total cost of **6 953 000,00\$**, before taxes, (**7 994 211,75\$**, all taxes included).

AND THAT, up until the 89th day of the validity period, the contract will not be awarded if the construction permit is not issued.

AND THAT, on the 90th day of the validity period, the contract will be awarded regardless of the issuance of the construction permit.

FURTHER THAT the Chair, as well as the Director General, and in her absence or with her knowledge the Assistant Director General, be authorized to sign all documentation concerning this project.

Carried unanimously

6.3	FINANCIAL RESOURCES
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6.3.1 *Call to Tenders - Auditors:*

In response to a question from Commissioner Anne McMullon, the Director of Material Resources explained that the Commissioners named to a Selection Committee are named "in camera" in order to conform to the Regulation respecting service contracts of public bodies and to prevent any outside influence from obstructing the tendering process.

CC-150225-FR-0126

WHEREAS section 284 of the Education Act (R.S.Q., Chapter I-13.3) requires that "for each fiscal year, every school board shall appoint from among the members of the professional order of accountants governed by the Professional Code (chapter C-26) an external auditor who shall file a report of his audit of the financial transactions of the school board";

WHEREAS the current contract for auditing services has expired;

WHEREAS a public tender for auditing services will be prepared and proposals will be received on 2015-03-09;

WHEREAS a meeting of the Selection Committee will be held on 2015-04-17 and a recommendation presented to the Council of Commissioners at its meeting of 2015-04-22;

WHEREAS, in order to respect the confidentiality and ethical principles of the selection process, it is preferable that the nomination of the members listed below be done in conformity with policy #1999-MR-01: Policy on the Supply of Goods & Services, and the Delegation of Functions and Powers of the Sir Wilfrid Laurier School Board;

WHEREAS the proposals have to be reviewed by a Selection Committee composed of a secretary and at least three members;

Commissioner Anne McMullon MOVED THAT, on the recommendation of the Director of Financial Resources, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve a public call to tender for auditing services and approve that the Selection Committee for the selection of auditors be composed of the following members:

1	Member of the Financial Resources Department
1	Member from the Material Resources Department acting as Secretary of the Committee
1	Member of the Council of Commissioners to be named "in camera"
1	Alternate Member of the Council of Commissioners to be named "in camera"
1	Member of the Directorate
1	External member

AND THAT all the Selection Committee members be required to sign a confidentiality agreement.

Carried unanimously

6.3.2 Naming of Selection Committee – Auditing Services:

Commissioner Guy Gagnon suggested that this item be moved to the end of the meeting. The Council agreed.

6.3.3 Budget Building 2015-2016:

The Director of Financial Resources presented and reviewed the budget building process for 2015-2016 noting the following:

- deficit budgets at the end of the 2014-2015 will not be authorized;
- there will be no school surpluses after 2014-2015,
- the annual budget priorities;
- the objectives, principles and criteria for the distribution of resources;
- the rules on budgetary allocations;
- use of accumulated surplus cannot exceed the budgetary rules;
- the school board reserves the right to adjust a school's budget;
- budget for personnel; and
- centrally managed funds.

The Council entered into discussion and the following questions and concerns were addressed:

- the Provisional Governing Boards for the junior and senior Laval high schools would be a part of the consultation process for the budget building;
- corrections have been noted and will be made prior to the consultation document being sent;
- the SEAC Committee is advisory in nature;
- initial school budgets are determined based on the previous school year and the school board makes adjustments to these budgets when measure monies are released; and
- measure monies are specific and cannot be used otherwise.

CC-150225-FR-0127

WHEREAS the Sir Wilfrid Laurier School Board is commencing its budget building process for the 2015-2016 school year;

WHEREAS section 275 of the Education Act (R.S.Q., Chapter I-13.3) requires that a school board make public the objectives and principles governing budget allocations;

WHEREAS the Sir Wilfrid Laurier School Board has drafted its "2015-2016 Budgetary Process";

Commissioner Peter MacLaurin MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board authorize for consultation the "2015-2016 Budgetary Process", as contained in document #SWLSB-2015/02/25-FR-001.

AND THAT the consultation begins on February 26, 2015 and ends on April 15, 2015.

Carried unanimously

The Chair welcomed the new Chair of the Parents Committee, Carol Toteda, and thanked the outgoing Chair, Lisa Chartier, for her service.

6.4 HUMAN RESOURCES

6.4.1 Local Arrangements - Professionals:

The Director of Human Resources presented and reviewed the local arrangements with the Syndicate of Montreal-Area Educational and Service Professionals (SMAESP) for the Sir Wilfrid Laurier Professionals noting that the most significant change is that compensation days now have to be earned and have the approval of the employee's immediate superior. He also noted that certain sections of the arrangements have been harmonized with the local arrangement for the teachers.

René Brisson, Assistant Director General, left the meeting.

TIME: 21:07 hours

CC-150225-HR-0128

WHEREAS the Sir Wilfrid Laurier School Board ratified the agreement in principle with the Syndicate of Montreal-Area Educational and Service Professionals (SMAESP) for the Sir Wilfrid Laurier Professionals; on those matters subject to local arrangements;

WHEREAS the negotiations have been completed to the satisfaction of the representatives of the Sir Wilfrid Laurier School Board;

WHEREAS the Syndicate of Montreal-Area Educational and Service Professionals (SMAESP) for the Sir Wilfrid Laurier Professionals has advised that the negotiations have been completed and wishes to sign the agreement with the Sir Wilfrid Laurier School Board;

Commissioner Vicky Kaliozakis MOVED THAT, on the recommendation of the Director of Human Resources, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the Local Arrangements between the Sir Wilfrid Laurier School Board and the Syndicate of Montreal-Area Educational and Service Professionals (SMAESP) for the Sir Wilfrid Laurier Professionals; as they appear in document #SWLSB-2015/02/25-HR-001.

AND THAT the Chair, as well as the Director General, and in her absence or with her knowledge the Assistant Director General, be authorized to sign all documentation concerning these negotiations.

Carried unanimously

The Assistant Director General returned to the meeting.

TIME: 21:09 hours

6.4.2 Local Arrangements - Maintenance:

The Director of Human Resources presented the Local Arrangements between the Sir Wilfrid Laurier School Board and the Workers Union of the Sir Wilfrid Laurier School Board – CSN, highlighting the various changes with respect to definitions, sick days, premiums and uniforms.

In response to a question from the Vice-Chair, the Director of Human Resources indicated that when the new provincial agreement comes into effect the local arrangements are usually extended until the next negotiations.

CC-150225-HR-0129

WHEREAS the Sir Wilfrid Laurier School Board ratified the agreement in principle with the Workers Union of the Sir Wilfrid Laurier School Board - CSN on those matters subject to local arrangements;

WHEREAS the negotiations have been completed to the satisfaction of the representatives of the Sir Wilfrid Laurier School Board;

WHEREAS the Workers Union of the Sir Wilfrid Laurier School Board - CSN has advised that the negotiations have been completed and wishes to sign the agreement with the Sir Wilfrid Laurier School Board;

Commissioner Ailsa Pehi MOVED THAT, on the recommendation of the Director of Human Resources and the Directorate the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the Local Arrangements between the Sir Wilfrid Laurier School Board and the Workers Union of the Sir Wilfrid Laurier School Board - CSN; as they appear in document #SWLSB-2015/02/25-HR-002.

AND THAT the Chair, as well as the Director General, and in her absence or with her knowledge the Assistant Director General, be authorized to sign all documentation concerning these negotiations.

Carried unanimously

6.4.3 Procedure – Evaluation of Director General:

The Secretary General presented a modification to the procedure for the evaluation of the Director General.

CC-150225-HR-0130

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution #CC-140129-HR-0073, approving the procedure #2014-HR-09: Procedure for the Evaluation of the Director General;

WHEREAS the Council of Commissioners wishes to modify said procedure to include a mid-year presentation that will be made by the Director General verbally to the Council of Commissioners in caucus to report on the results of the school board and make the necessary changes needed as per the Education Act (R.S.Q., Chapter I-13.3);

Commissioner Dean Dugas MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the amendments to Procedure #2014-HR-09: Procedure for the Evaluation of the Director General.

Carried unanimously

6.5 QESBA

6.5.1 QESBA Spring Conference:

The Chair advised the Council that the 2015 Quebec School Boards Association (QESBA) Spring Conference will be taking place from May 21 - 23, 2015, and that she and another Commissioner would be attending.

In response to a proposal from Commissioner Peter MacLaurin, the Chair advised that the Commissioners budget does not have the funds to support the attendance of four (4) commissioners as the cost per person is in the neighbourhood of \$1,200.

CC-150225-CA-0131

WHEREAS the Quebec English School Boards Association will be holding its Annual General Meeting during the 2015 QESBA / AAESQ Spring Conference at the Hilton, QC from May 21 - 23, 2015;

Commissioner Peter MacLaurin MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board authorize four (4) Commissioners to attend the 2015 QESBA / AAESQ Spring Conference from May 21-23, 2015 in Québec City.

THIS MOTION WAS DEFEATED ON THE FOLLOWING DIVISION:	
Commissioners voting YEA:	Paolo Galati, Peter MacLaurin, Emilio Migliozi
Commissioners voting NAY:	Robert Dixon, Dean Dugas, Guy Gagnon, Vicky Kalitziakis, Jennifer Maccarone, Anne McMullon, Alisa Pehi

Commissioner Guy Gagnon proposed that the resolution be modified so that three (3) Commissioners could attend. The Vice-Chair did not accept the modification.

The Council entered into discussion and it was noted:

- that the QESBA Spring Conference allows for networking with other English school boards;
- if a Commissioner really wants to attend they can but at their own personal expense;
- if only two (2) Commissioners attend the conference the funds saved could be used to hold a professional development session for Commissioners at the school board; and
- Commissioners could attend the conference on a rotational basis.

Commissioner Emilio Migliozi motioned to reconsider the original motion.

CC-150225-CA-0132

WHEREAS the Quebec English School Boards Association will be holding its Annual General Meeting during the 2015 QESBA / AAESQ Spring Conference at the Hilton, QC from May 21 - 23, 2015;

Commissioner Dean Dugas MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board authorize two (2) Commissioners to attend the 2015 QESBA / AAESQ Spring Conference from May 21 – 23, 2015 in Québec City.

THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:	
Commissioners voting YEA:	Robert Dixon, Dean Dugas, Guy Gagnon, Vicky Kalitziakis, Jennifer Maccarone, Anne McMullon, Alisa Pehi
Commissioners voting NAY:	Paolo Galati, Peter MacLaurin, Emilio Migliozi

7.0 INFORMATION ITEMS

7.1 *SWL Foundation:*

Commissioner Paolo Galati informed the Council that the Foundation recently welcomed three (3) new members. He went on to note that the January Gala "Rhapsody Orchestra" had gone very well with approximately \$30,000 being raised. Upcoming Foundation events are the Laurier Gala & StarFest on 2015-05-28 and the Lobster Shack on 2015-06-11. The lobster event is \$150 and payroll deductions are available for employees who wish to purchase tickets.

He continued noting that the Foundation has been looking at different ways to raise monies and it is proposing holding a lottery to begin in September 2015 with tickets being \$20. Additional details on the lottery will be presented when available.

Commissioner Emilio Migliozi left the meeting.

TIME: 21:28 hours

On behalf of the Foundation, he expressed gratitude for all the work that is done for the Foundation by the Coordinator of Communications & Public Relations and her Office Agent.

Commissioner Emilio Migliozi returned to the meeting.

TIME: 21:31 hours

7.2 *Parent Commissioners Report:*

The report of the Parent Commissioners commented on the 2015-02-05 meeting of the Parents Committee noting:

- the recent meetings of the junior and senior Provisional Governing Boards;
- the 2015-2016 school calendars;
- the SEAC Conference;
- the presentation by the Director of Financial Resources on the budget building process for 2015-2016 and the use of Survey Monkey for responding to the questionnaire;
- various reports;
- concerns expressed about an outdated video being used for bus safety; and
- changes to the Internal Rules of Procedure of the Parents Committee.

Parent Commissioner Angela Martorana advised the Council that although many concerns still exist about the new junior and senior Laval high schools, the working relationship with the Assistant Directors General on the transition process is going very well and the frequent updates of the FAQs on the corporate web site are greatly appreciated.

7.3 Report of QESBA:

The Chair drew the attention of the Council to the Monday Messages contained in the meeting package for the recent activities of the Quebec School Boards Association (QESBA).

8.0 QUESTION PERIOD:

In response to questions from the public, the Chair and the Director General responded as follows:

- while the Basic School Regulation provides for regular physical education, additional sports excellence programs could be possible once the junior and senior Laval high schools become established;
- "strip searching" is a delicate situation and is not a practice of the Sir Wilfrid Laurier School Board;
- there is a protocol for searching when the school administration suspects there might be something untoward taking place and training has been provided by the police on the protocol; and
- each school has an anti-violence and anti-bullying plan and these plans are being enforced by the school administration and staff. The safety and security of students is a preoccupation of all employees of the school board.

9.0 CORRESPONDENCE:

The Chair drew the Council's attention to the correspondence in the meeting package.

10.0 VARIA:

The Chair MOVED THAT the Council go "in camera".

TIME: 21:38 hours

The meeting resumed.

TIME: 21:45 hours

CC-150225-FR-0133

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution #CC-150225-FR-0126, approving a call to tender for the services of an auditing firm and approving the composition of the Selection Committee for the selection of an auditing firm;

WHEREAS resolution #CC-150225-FR-0126 stipulates that the two (2) Commissioners representatives for the Selection Committee are to be named "in camera" in order to ensure the integrity of the internal process and so that members of the Selection Committee cannot be solicited by potential tenderers;

Commissioner Paolo Galati MOVED THAT, on the recommendation of the Director of Financial Resources, the Council of Commissioners of the Sir Wilfrid Laurier School Board go "in camera" for the naming of two Commissioners to the Selection Committee for the selection of an auditing firm.

Carried unanimously

CC-150225-FR-0134

Commissioner Paolo Galati MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board name the following one (1) Commissioner and one (1) alternate Commissioner to the Selection Committee for an auditing firm:

Commissioner #1:	Ailsa Pehi
Commissioner Alternate:	Paolo Galati
Director of Financial Resources	

Carried unanimously**11.0 ADJOURNMENT OF MEETING:**

Commissioner Guy Gagnon MOVED adjournment of the meeting.

Carried unanimously

TIME: 21:46 hours

NEXT MEETING ⇒ REGULAR ⇒ 2015-04-22

Johanne Brabant, Secretary General

Jennifer Maccarone, Chair