

PROVINCE OF QUEBEC

MINUTES OF THE SPECIAL MEETING OF THE COUNCIL OF COMMISSIONERS OF THE SIR WILFRID LAURIER SCHOOL BOARD HELD ON MARCH 25, 2015

A special meeting of the Council of Commissioners of the Sir Wilfrid Laurier School Board was held in the boardroom of the Administration Centre, 235 Montée Lesage, Rosemere, QC on Wednesday, March 25, 2015 at 19:30 hours, at which were present:

Present: Jennifer Maccarone, Chair; Commissioners Robert Dixon, Guy Gagnon, Vicky Kalitzi, Anne McMullon, Emilio Migliozi and Parent Commissioners Pamala Crompton, Sergio Di Marco and Angela Martorana; and Stephanie Vucko, Director General.

Also present were: René Brisson, Assistant Director General; Frédéric Greschner, Assistant Director General; Johanne Brabant, Secretary General; Jérôme Dionne, Director of Material Resources; and Jocelyne Thompson-Ness, Administrative Assistant.

Absent: Commissioners Dean Dugas, Vice-Chair; Paolo Galati and Ailsa Pehi.

The Chair called the meeting to order.

TIME: 19:33 hours

1.0 SELECTION OF NAMES FOR THE JUNIOR & SENIOR LAVAL HS FOR AN E-VOTE

The Chair presented, for consideration, the names for the junior and senior Laval high schools noting that the Council did deliberate all the names that were submitted from the students and stakeholders.

CC-1503525-CA-0135

WHEREAS the Sir Wilfrid Laurier School Board will be opening new junior and senior Laval high schools on July 1, 2015;

WHEREAS the Sir Wilfrid Laurier School Board launched a contest for all stakeholders and students to suggest a name for the new junior and senior Laval high schools;

WHEREAS the results of the survey for each school were brought to the Corporate Committee of the Sir Wilfrid Laurier School Board for its input and recommendation;

WHEREAS the Corporate Committee of the Sir Wilfrid Laurier School Board recommended that the five (5) names for each high school be sent to the Provisional Governing Boards for the new junior and senior Laval high schools AND THAT each Provisional Governing Board be mandated to choose three (3) names from these five (5) for recommendation to the Council of Commissioners for the purpose of an e-vote with the stakeholders and students;

WHEREAS the Provisional Governing Boards for the new junior and senior Laval high schools have submitted their respective recommendations;

Parent Commissioner Angela Martorana MOVED THAT, on the recommendation of the Provisional Governing Boards of the new junior and senior Laval high schools, the Council of Commissioners of the Sir Wilfrid Laurier authorize for an e-vote with the stakeholders and students of the new junior and senior Laval high schools the following names:

Junior	Senior
Laval Junior Academy	Laval Senior Academy
Central Laval Junior High School	Laval Senior High School
Sir Wilfrid Laurier Junior High School	Sir Wilfrid Laurier Senior High School

Carried unanimously

2.0 STUDENT OMBUDSMAN REPORTS

The Chair noted that as the following resolutions concerning the reports of the Student Ombudsman had been tabled, they must be lifted from the table in order to render a decision.

2.1 Student "SL":

CC-150325-CA-0136

Commissioner Emilio Migliozi MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board "lift from the table" resolution #CC-150225-CA-0116, tabling the Student Ombudsman Report for "Student SL" to the next meeting of the Council of Commissioners.

Carried unanimously

CC-150325-CA-0137

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted by-law #BL2009-CA-19: By-Law Establishing Procedures for the Examination of Complaints from Students or their Parents;

WHEREAS this by-law establishes the procedure for the intervention of the Student Ombudsman when all other avenues have been exhausted;

WHEREAS policy #2006-FR-03: Policy on School Fees Charged to Parents – Youth Sector, establishes a framework and clear guidelines with respect to fees charged to parents within the legal framework of the Education Act (R.S.Q., Chapter I-13.3) while respecting the autonomy and responsibilities of the school board, the schools and the Governing Boards;

WHEREAS policy #1999-TS-01: Transportation Policy & Procedures Manual defines specific guidelines for safe and reliable transportation services for students residing in the jurisdictional territory of the Sir Wilfrid Laurier School Board;

WHEREAS the parent of "Student SL" was dissatisfied with the outcome of a school board decision that had an impact on "Student SL";

WHEREAS the parent of "Student SL" complained to the Student Ombudsman, such complaint being received in writing on May 26, 2014 and documents sent via e-mail on May 28, 2014; January 30, 2015; and February 3, 2015

WHEREAS the Student Ombudsman provided the Council of Commissioners with her opinion on the merit of the complaint;

WHEREAS the Student Ombudsman concludes that the process used to resolve this complaint concerning school fees and transportation fees was fair and impartial;

WHEREAS the Student Ombudsman is recommending corrective measures to the school board decision that had an impact on "Student SL";

Commissioner Guy Gagnon MOVED THAT, on the recommendation of the Corporate Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board receive and accept the report of the Student Ombudsman regarding the complaint of parent of "Student SL".

AND THAT, after having reviewed this opinion, determines that the school board provide the parent of "Student SL" with the following:

- the complete information on materials and costs for art classes for the 2012-2013 and 2013-2014 school years; and
- an adjusted school fees statement for materials not received during the 2012-2013 and 2013-2014 school years, for "Student SL"; and
- the school reassure the parent of "Student SL", in writing, that "Student SL" will not be denied the right to purchase a yearbook or a prom ticket.

FURTHER THAT the school board revisit the refund percentage currently attributed to transportation, evaluate future options for bus passes with the Société de transport de Laval (STL) and adopt the refund percentage for bus passes on an annual basis with the appropriate documents to support the decision.

Carried unanimously

2.2 *Students "A & B":*

CC-150325-CA-0138

Parent Commissioner Pamala Cripton MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board "lift from the table" resolution #CC-150225-CA-0117, tabling the Student Ombudsman Report for "Students A & B" to the next meeting of the Council of Commissioners.

Carried unanimously

CC-150325-CA-0139

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted by-law #BL2009-CA-19: By-Law Establishing Procedures for the Examination of Complaints from Students or their Parents;

WHEREAS this by-law establishes the procedure for the intervention of the Student Ombudsman when all other avenues have been exhausted;

WHEREAS policy #2012-TS-04: Enrollment Criteria establishes procedures of the enrollment criteria for the youth sector of the Sir Wilfrid Laurier School Board;

WHEREAS policy #1999-TS-01: Transportation Policy & Procedures Manual defines specific guidelines for safe and reliable transportation services for students residing in the jurisdictional territory of the Sir Wilfrid Laurier School Board;

WHEREAS the parent of "Students A & B" was dissatisfied with the outcome of a school board decision that had an impact on "Students A & B";

WHEREAS the parent of "Students A & B" complained to the Student Ombudsman, such complaint being received in writing on February 2, 2015 and documents sent via e-mail on February 3, 15, 16 & 17, 2015

WHEREAS the Student Ombudsman provided the Council of Commissioners with her opinion on the merit of the complaint;

WHEREAS the Student Ombudsman concludes that the process used to resolve this transportation complaint was fair and impartial;

WHEREAS the Student Ombudsman is not recommending any changes to the school board decision that had an impact on "Students A & B";

Commissioner Vicky Kallotzakis MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board receive and accept the report of the Student Ombudsman regarding the complaint of parent of "Students A & B".

AND THAT, after having reviewed this opinion, maintain the school board decision that had an impact on "Students A & B".

Carried unanimously

3.0 ENGAGEMENT OF ALTERNATE ETHICS COMMISSIONER:

The Secretary General provided background information on the person being presented for the position of Alternate Ethics Commissioner

CC-150325-CA-0140

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution # CC-150225-CA-0119, mandating the Secretary General to post the position of Alternate Ethics Commissioner;

WHEREAS the position was posted and interviews were held on 2015-03-17;

Commissioner Peter MacLaurin MOVED THAT, on the recommendation of the Selection Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board engage **Sylvain Villiard, Lawyer**, as Alternate Ethics Commissioner, effective 2015-03-26.

AND THAT the Chair, as well as the Director General, and in her absence or with her knowledge the Assistant Directors General, be authorized to sign all documentation concerning this service.

Carried unanimously

4.0 ENGAGEMENT OF CONTRACTOR – SPECIAL MEASURE PROJECT AT 3200 SOUVENIR

The Director of Material Resources provided background information on phase II of the special measure project at 3200, boul. Souvenir.

In response to a question from Commissioner Guy Gagnon, the Director of Material Resources assured him that due diligence was completed to ensure that this contractor is capable of completing the project.

CC-150325-MR-0141

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution #CC-140917-MR-0030, approving the engagement of the architects and engineers to prepare the drawings, plans and tender specifications for the 2014-2015 special measure projects and that, upon receipt of the completed drawings, plans and tender specifications, public tenders be called for the services of contractors;

WHEREAS public tenders for phase 2 of the special measure renovation project at 3200 Souvenir, Laval were called and subsequently opened on 2015-03-19;

WHEREAS the conformability of all bidders has been verified by the Professional;

Commissioner Anne McMullon MOVED THAT, on the recommendation of the Director of Material Resources, the Council of Commissioners of the Sir Wilfrid Laurier School Board award the contract for phase 2 of the special measure renovation project at 3200 Souvenir, Laval to **Berloy Construction Inc.**, for a total cost of **422,418.00\$**, before taxes, (**485,675.10\$**, all taxes included).

AND THAT the Chair, as well as the Director General, and in her absence or with her knowledge the Assistant Director General, be authorized to sign all documentation concerning this project.

Carried unanimously

5.0 ENGAGEMENT OF CONTRACTOR – SPECIAL MEASURE PROJECT AT ST-PAUL ES ANNEX

The Director of Material Resources informed the Council that phase II of the special measure project at the St-Paul Elementary School Annex is to ensure that the foundation is watertight so that there will be no recurring leaks.

In response to questions and concerns, the Director of Material Resources noted:

- there is often a wide gap in tender bids and it is the job of the school board to do its due diligence to ensure that the contractor can complete the job;
- the school board has not previously used this contractor but the tender is conformable; and
- a soil survey was done several years ago on the schools looking for contamination and the St-Paul Elementary School Annex was negative at that time.

CC-150325-MR-0142

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution #CC-140917-MR-0030, approving the engagement of the architects and engineers to prepare the drawings, plans and tender specifications for the 2014-2015 special measure projects and that, upon receipt of the completed drawings, plans and tender specifications, public tenders be called for the services of contractors;

WHEREAS public tenders for phase 2 of the special measure renovation project at St-Paul Elementary School Annex were called and subsequently opened on 2015-03-20;

WHEREAS the conformability of all bidders has been verified by the Professional;

Commissioner Emilio Migliozi MOVED THAT, on the recommendation of the Director of Material Resources, the Council of Commissioners of the Sir Wilfrid Laurier School Board award the contract for phase 2 of the special measure renovation project at St-Paul Elementary School Annex to **Construction Eiffel Inc.**, for a total cost of **447,700.00\$**, before taxes, (**514,743.08\$**, all taxes included).

AND THAT the Chair, as well as the Director General, and in her absence or with her knowledge the Assistant Directors General, be authorized to sign all documentation concerning this project.

Carried unanimously

6.0 INTERNATIONAL CENTRE

On a "point of order", Commissioner Peter MacLaurin noted that this resolution was entered into the package at the last minute and should be tabled for presentation at the April meeting of the Council.

CC-150325-AE-0143

Commissioner Peter MacLaurin MOVED THAT the resolution concerning the International Centre be tabled to the regular meeting of the Council of Commissioners of the Sir Wilfrid Laurier School Board scheduled for 2015-04-22.

THIS MOTION WAS DEFEATED ON THE FOLLOWING DIVISION:	
Commissioners voting YEA:	Robert Dixon, Peter MacLaurin, Emilio Migliozi
Commissioners voting NAY:	Guy Gagnon, Vicky Kaliozakis, Jennifer Maccarone, Anne McMullon

The Director General noted that the idea of an International Centre in another location off the territory of the Sir Wilfrid Laurier School Board was a discussion item at the 2015-03-18 meeting of the Corporate Committee as part of what could be done to resolve the loss of international students due to the change in the immigration points.

Discussion ensued and the following was noted:

- the focus of the 2014-2015 school year was to fill Vocational Training programs and, unfortunately, this was not possible due to the changes in the immigration point system;
- due to the immigration changes the school board has had to look at other options such as an international centre in Gatineau, as there is a demand for programs such as Computing Support, Professional Sales and Starting a Business, for the eastern Ontario region. This would be an 80%-20% partnership with Edu-Edge, with the school board being the 20% partner and assuming minimal risk;
- the mandate is to negotiate the partnership with Edu Edge for the centre then bring a final version of the agreement to Council for its approval;
- the partnership agreement can be voted down and returned for additional negotiation; and
- in order to move ahead with this vision the Director General needs a clear mandate.

CC-150325-AE-0144

WHEREAS the Sir Wilfrid Laurier School Board had entered into a partnership with Edu Edge Inc. to offer the Computing Support Vocational training program to international students in 2015;

WHEREAS the change in the immigration rules regarding immigration points for specific Vocational training programs has had a major impact on registrations for the Computing Support program, resulting in a significant loss of revenue for the Sir Wilfrid Laurier School Board;

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board has a vision to redress the situation with a focus on revenue generating projects;

WHEREAS the Director General presented a project for a new International Centre in collaboration with Edu Edge Inc. to provide Vocational Training programs in Computing Support, Starting a Business and Professional Sales, with a goal of generating revenues for the Sir Wilfrid Laurier School Board;

WHEREAS the Sir Wilfrid Laurier School Board and Edu Edge Inc. wish to enter into a partnership to develop such an International Centre outside of the territory of the Sir Wilfrid Laurier School Board for the abovementioned programs;

Commissioner Vicky Kalitziakos MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board authorize the Director General to negotiate a partnership agreement with Edu Edge Inc. for the development of an International Centre outside of the Sir Wilfrid Laurier School Board territory for the above mentioned programs.

THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:	
Commissioners voting YEA:	Robert Dixon, Dean Dugas, Guy Gagnon, Paolo Galati, Vicky Kalitziakos, Anne McMullon, Emilio Migliozi, Ailsa Pehi
Commissioners ABSTAINING:	Peter MacLaurin

7.0 REQUEST TO MELS FOR VOCATIONAL TRAINING PROGRAMS

The Assistant Director General responsible for Adult Education & Vocational Training advised the Council that the Sir Wilfrid Laurier School Board needs to increase its offering in the Vocational Training Sector. The increase in offering will allow for diversification therefore, attract students locally and internationally.

CC-150325-AE-0145

WHEREAS regional partnerships are encouraged by the Ministère de l'Éducation, de l'Enseignement supérieur et de la Recherche (MEERS) to facilitate the organization of Vocational Training services;

WHEREAS the Sir-Wilfrid-Laurier School Board is disadvantaged in its Vocational Training program options;

WHEREAS English and French school boards are willing to work collaboratively to improve the Vocational Training offer and to maximize investments;

WHEREAS both institutions have expressed the interest in ensuring that bilingual options be offered;

WHEREAS the objective #5 in the partnership agreement between the Ministère de l'Éducation, de l'Enseignement supérieur et de la Recherche (MEERS) and the Sir-Wilfrid-Laurier School Board requires "*an increase in the number of students under 20 years in vocational training*";

WHEREAS Vocational Training is a priority for Sir Wilfrid Laurier School Board to support increased accessibility to programs for students in our territory;

WHEREAS the Sir-Wilfrid-Laurier School Board entered into ententes with other school boards to improve the variety of vocational training options due to the lack of options granted to the school board by the Ministère de l'Éducation, de l'Enseignement supérieur et de la Recherche (MEERS);

WHEREAS the Sir Wilfrid Laurier School Board wishes to offer "Photographie" and "Mécanique de machines fixes" in English;

Commissioner Ann McMullon MOVED THAT, on the recommendation of the Corporate Committee, the Council of Commissioners of the Sir-Wilfrid-Laurier School Board request authorization from the Ministère de l'Éducation, de l'Enseignement supérieur et de la Recherche (MEERS) for the following programs:

- DVS 5725 Industrial Drafting
- DVS 5723 Machining Technics
- DVS 5798 Automobile Mechanics
- DVS ____ Photographie (in English)
- DVS ____ Mécanique de machines fixes (in English)

Carried unanimously

8.0 DIRECTOR GENERAL'S VERBAL REPORT:

This will be presented in a caucus format after the meeting.

9.0 QUESTION PERIOD:

In response to several questions, the Chair responded as follows:

- the vote for the names for the junior and senior Laval high schools is open to students and stakeholders; and
- the monthly report from the Director General is presented at Council.

10.0 ADJOURNMENT OF MEETING:

Commissioner Anne McMullon MOVED adjournment of the meeting.

Carried unanimously

TIME: 20:03 hours

NEXT MEETING ⇒ REGULAR ⇒ 2015-04-22

Johanne Brabant, Secretary General

Jennifer Maccarone, Chair