

PROVINCE OF QUEBEC

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF COMMISSIONERS OF THE SIR WILFRID LAURIER SCHOOL BOARD HELD ON MAY 20, 2015

A regular meeting of the Council of Commissioners of the Sir Wilfrid Laurier School Board was held in the boardroom of the Administration Centre, 235 Montée Lesage, Rosemere, QC on Wednesday, May 20, 2015 at 19:30 hours, at which were present:

Present: Jennifer Maccarone, Chair; Commissioners Dean Dugas, Vice-Chair; Robert Dixon, Guy Gagnon, Paolo Galati, Vicky Kallotzakis, Peter MacLaurin, Anne McMullon, Emilio Migliozi (via Skype), and Parent Commissioners Pamala Cripton, Sergio Di Marco and Angela Martorana; and René Brisson, Assistant Director General.

Also present were: Johanne Brabant, Secretary General; Gaele Absolonne, Director of School Organization & Transportation; Robin Bennett, Director of Information Technology; France D'Aoust, Director of Financial Resources; Jérôme Dionne, Director of Material Resources; Richard Greschner, Director of Human Resources; Tina Korb, Director of Educational Services and Jocelyne Thompson-Ness, Administrative Assistant.

Absent: Commissioner Ailsa Pehi; Stephanie Vucko, Director General; Frédéric Greschner, Assistant Director General.

The Chair called the meeting to order.

TIME: 19:33 hours

0.0 PRESENTATION:

The Chair welcomed Laura MacTavish, the Physical Education Teacher at Arundel Elementary School, to the meeting and advised the Council that Ms. MacTavish is being honoured this evening due to her innovation and leadership on an everyday basis and especially during a time when the gym was unavailable due to renovations during this past winter.

A certification of recognition was presented and photos were taken.

1.0 ACCEPTANCE OF AGENDA:

CC-150520-CA-0166

Commissioner Peter MacLaurin MOVED THAT the agenda be approved as presented in document #SWLSB-2015/05/20-CA-001.

Carried unanimously

2.0 APPROVAL OF MINUTES:

The Chair noted that the name of Commissioner Peter MacLaurin was omitted from the list of Commissioners present.

CC-150520-CA-0167

Commissioner Dean Dugas MOVED THAT the minutes of the REGULAR meeting of the Sir Wilfrid Laurier School Board held on 2015-04-22 having been received by all members prior to this meeting, be approved as corrected.

Carried unanimously

3.0 QUESTION PERIOD

The Chair welcomed Victoria Cucuzzella and Kristopher Denis, students at Rosemere High School, and commended them on their show of leadership in the organization of the protest outside the Administration Centre, the collection of signatures for their petition and for their questions. In response to their questions she noted:

- the decisions taken at last week's Executive Committee meeting were not easy;
- Spiritual Care services will continue to be provided to all schools including Rosemere High School;
- it is the school board's responsibility to manage its resources effectively;
- the abolishment of positions are just some of many tough cuts that the Council may be facing once the budgetary rules are known;
- the students must remember that the decisions taken with respect to the abolition of positions are not personal and considered very carefully system wide.

Ms. Cucuzzella and Mr. Denis deposited a petition from the students of Rosemere High School with the Vice-Chair.

4.0 REPORTS FROM THE CHAIR & DG

4.1 *Chair's Report:*

The Chair presented her monthly report noting the following:

- the work being undertaken by all who will be affected by the budget compressions;
- concerns about statements made by the Ministre de l'Éducation, de l'Enseignement supérieur et de la Recherche about school elections;
- that two students from Rosemere High School had received Governor General's Awards;
- the visit of a delegation from the Yueyang Education Bureau in China to formally confirm the sister school relationship with Ste-Agathe Academy. Details of the cultural exchange between high school students of the Sir Wilfrid Laurier School Board and students from China are being established. The exchange will be open to all high school students;
- meetings and events with various local Members of the National Assembly of Québec;
- the professional recording of the Golden Touch has been completed and it was an educational experience for all involved as it allowed the students to see what a professional artist has to do from the beginning to end of a recording session. There will be a concert in August 2015;
- an invitation from the FCSQ (Fédération des commissions scolaires du Québec) to participate in a round table discussion on the budget.

4.2 *Director General's Report:*

The Chair advised the Council that the Director General send her regrets for being absent this evening.

The Assistant Director General drew the Council's attention to the report of the Director General contained in the meeting package.

He went on to highlight the following activities during the past month:

- the St-Jude Elementary School reading response program which is in line with the school's MESA, book creation on iPads and mentoring;

- the visit of David Heurtel, Minister of Sustainable Development, the Environment and the Fight Against Climate Change; with the students of Souvenir Elementary School's Green Brigade where he signed a flag that will be flown at an international conference on greenhouse gases in the fall of 2015;
- Rawdon Elementary School's paired reading program, its visit to the Arundel Nature & Science Centre (ANSC) and creating positive behaviour activities;
- a new "Stay in School" partnership with the Montréal Alouettes. There will be a game day focused on this issue on 2015-10-18.

4.3 *Budget Compressions:*

The Chair formally requested that the Council provide her with a mandate to write to the Ministre de l'Éducation, de l'Enseignement supérieur et de la Recherche concerning budgetary compressions and his position concerning school elections.

CC-150520-CA-0168

WHEREAS all school boards in Quebec are facing major budgetary cuts, to be detailed in the upcoming budget rules for education, over and above the recurring negative adjustments from previous years;

WHEREAS the Sir Wilfrid Laurier School Board is proud of its exemplary, efficient and effective management of its resources annually;

WHEREAS further cuts to the budget of the Sir Wilfrid Laurier School Board will directly affect services to students, specifically impacting special needs students, which represents 20% of the student population;

WHEREAS the management indicators from the Ministère de l'Éducation, de l'Enseignement supérieur et de la Recherche (MEESR) clearly indicate that the Sir Wilfrid Laurier school Board has outperformed many of the school boards in Québec and still maintained success rates for our students at the highest levels;

WHEREAS the Sir Wilfrid Laurier School Board believes that all school boards should be encouraged to operate in an efficient and effective manner;

WHEREAS there is little incentive to do so under the current practice of budgetary cuts being based on a per capita (per student) basis

Commissioner Guy Gagnon MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board mandate the Chair to send a letter to the Ministère de l'Éducation, de l'Enseignement supérieur et de la Recherche (MEESR) on behalf of the Council of Commissioners entreating the Minister to make the necessary budgetary cuts **based on the past three years history of its own management indicators**, which will provide the incentive for every school board to operate as efficiently and effectively as possible while not allowing particular one-time costs to overly influence the results.

AND THAT copies of this letter be sent to the Premier of Québec, and all the MNAs within the territory of the Sir Wilfrid Laurier School Board.

Carried unanimously

4.4 *School Elections:*

Please take note that the quotes in the upcoming resolution were taken from The Montreal Gazette article "Anglophone school boards will fight Québec's plan to scrap elections" written by Philip Authier and published in the April 14, 2015, edition of the newspaper and on-line.

CC-150520-CA-0169

WHEREAS the Ministre de l'Éducation, de l'Enseignement supérieur et de la Recherche has announced publicly that due to « ...low participation rates in school board elections, the democratic value of school board elections has become marginal.»;

WHEREAS the Ministre de l'Éducation, de l'Enseignement supérieur et de la Recherche stated that « ... it's time to look at some other kind of regional governing body to replace the school board elections.»;

WHEREAS the Sir Wilfrid Laurier School Board is disturbed by these statements;

Commissioner Anne McMullon MOVED THAT that the Council of Commissioners of the Sir Wilfrid Laurier School Board mandate the Chair to address the issue of the elimination of school elections in a letter addressed to François Blais, Ministre de l'Éducation, de l'Enseignement supérieur et de la Recherche, as per document #SWLSB-2015/05/20-CA-005.

Carried unanimously

5.0 **BUSINESS ARISING**

5.1 *Logo, Values, Motto – Laval Junior Academy:*

The Coordinator of Communications & Public Relations advised the Council that the original timeline called for the logos to be developed in the Fall of 2015 but the schools and Provisional Governing Boards were very passionate about having their respective logos, values and mottos ready as soon as possible. It was also timely in that the logo selected could be used as part of the school dress code. Both Provisional Governing Boards are to be commended for being able to come together to work on these items and come to an agreement in a very short period of time.

She went on to present two versions of the logo, one for promotional use and the other for documents.



The Chair thanked the Coordinator of Communications & Public Relations for all of her assistance to Laval Junior & Senior Academies in such a short period of time.

CC-150520-CA-0170

WHEREAS beginning in the 2015-2016 school year, a separate junior high school (Secondary 1 & 2) situated at 2323 boulevard Daniel-Johnson and a separate senior high school (Secondary 3, 4 & 5) situated at 3200 boul. du Souvenir will be created;

WHEREAS the Sir Wilfrid Laurier School Board considered it important to establish a provisional governing board for each of its new schools in order to prepare the transition to the new school for students, parents and staff and to establish some initial policies and procedures;

WHEREAS the Provisional Governing Board of the Laval Junior Academy has developed a logo for the school;

WHEREAS the Provisional Governing Board of the Laval Junior Academy has determined the core values of the school to be "Respect, Perseverance, Integrity";

WHEREAS the Provisional Governing Board of the Laval Junior Academy has also selected a school motto "Striving for Growth and Knowledge";

WHEREAS the Provisional Governing Board of the Laval Junior Academy made a recommendation to the Council of Commissioner for the implementation of the logo, core values and motto;

Commissioner Peter MacLaurin MOVED THAT, on the recommendation of the Provisional Governing Board of the Laval Junior Academy, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the Laval Junior Academy logo, as per document #SWLSB-2015/05/20-CA-0002.

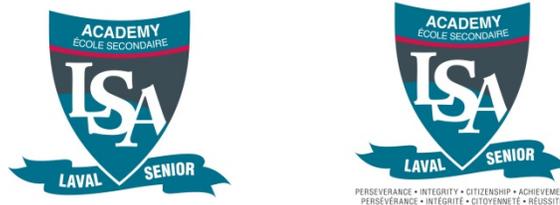
AND THAT "Respect, Perseverance, Integrity" be approved as the core values of Laval Junior Academy.

FURTHER THAT "Striving for Growth and Knowledge" be approved as the school motto of Laval Junior Academy.

Carried unanimously

5.2 *Logo, Values, Motto – Laval Senior Academy:*

Parent Commissioner Sergio Di Marco presented the new logo for Laval Senior Academy.



The Coordinator of Communications & Public Relations provide background information on the process used for the design and selection of the logo. The logo was inspired by a student's artwork.

Parent Commissioner Angela Martorana, in her capacity as Chair of the Laval Senior Academy Provisional Governing Board, extended appreciation to the Council for making the necessary changes to the timeline so that the logo would be ready prior to the beginning of the 2015-2016 school year and to the Coordinator of Communications & Public Relations for all of her time, patience and effort on this project.

CC-150520-CA-0171

WHEREAS beginning in the 2015-2016 school year, a separate junior high school (Secondary 1 & 2) situated at 2323 boulevard Daniel-Johnson and a separate senior high school (Secondary 3, 4 & 5) situated at 3200 boul. du Souvenir will be created;

WHEREAS the Sir Wilfrid Laurier School Board considered it important to establish a provisional governing board for each of its new schools in order to prepare the transition to the new school for students, parents and staff and to establish some initial policies and procedures;

WHEREAS the Provisional Governing Board of the Laval Senior Academy has developed a logo for the school;

WHEREAS the Provisional Governing Board of the Laval Senior Academy has determined the core values of the school to be "Perseverance, Integrity, Citizenship, Achievement";

WHEREAS the Provisional Governing Board of the Laval Senior Academy has also selected a school motto "Embracing our future together";

WHEREAS the Provisional Governing Board of the Laval Senior Academy made a recommendation to the Council of Commissioner for the implementation of the logo, core values and motto;

Commissioner Vicky Kaliozakis MOVED THAT, on the recommendation of the Provisional Governing Board of the Laval Senior Academy, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the Laval Senior Academy logo, as per document #SWLSB-2015/05/20-CA-0003.

AND THAT "Perseverance, Integrity, Citizenship, Achievement" be approved as the core values of Laval Senior Academy.

FURTHER THAT "Embracing our future together" be approved as the school motto of Laval Senior Academy.

Carried unanimously

6.0 DECISION ITEMS:

6.1 HUMAN RESOURCES

6.1.1 Organizational Chart for Management 2015-2016:

The Chair presented the proposed organizational chart for management for the 2015-2016 school year.

The Council entered into discussion and the following questions and concerns were addressed by the Assistant Director General:

- the Director of Educational Services met with the staff of Educational Services and Complementary Services concerning the organization of the two services and lengthy discussions took place prior to the staff making recommendations to the Director General for the organizational chart for management;
- the Director General presented the recommendations of Educational and Complementary Services for the organizational chart for management to the Management Committee for feedback at its last meeting;
- the feedback from the Management Committee was used by the Directorate to formulate its recommendation to the Council.

Commissioner Paolo Galati called for the vote.

CC-150520-HR-0172

WHEREAS the Human Resources Committee and the Directorate have reviewed the Organizational Chart for Management of the Sir Wilfrid Laurier School Board for the 2015-2016 school year;

Commissioner Robert Dixon MOVED THAT, on the recommendation of the Human Resources Committee and the Directorate, the Council of Commissioners of the Sir Wilfrid Laurier School Board authorize for consultation the proposed 2015-2016 Organizational Chart for Management, as per document #SWLSB-2015/05/20-HR-001.

AND THAT in conformity with the management policies of the school board the Council of Commissioners approve a 30-day consultation period beginning on 2015-05-21 and ending on 2015-06-19 with the Sir Wilfrid Laurier Administrators Association (SWLAA) and the Association québécoise des cadres scolaires – SWL Chapter (AQCS).

Unanimously defeated

Commissioner Peter MacLaurin proposed that now that status quo prevails for the organizational chart for management that the position of Director of Complementary Services be posted.

The Council entered into discussion and the Director of Human Resources explained that because the motion for the 2015-2016 organizational chart for management was defeated the process will have to be started over again in order for a new recommendation to be brought for the Council's consideration.

In response to a question from Commissioner MacLaurin, the Director of Human Resources confirmed that the process can be delayed until August 2015.

6.1.2 Selection Committee – Modification to Resolution:

The Chair advised that the position of Vice-Principal at Twin Oaks Elementary School has become vacant since the assignment and transfer process of in-school administrators was concluded at the 2015-04-22 meeting of Council and asked the Council if it would agree to add this position to the selection process for the Vice-Principal at Hillcrest Academy.

Discussion ensued and the Council agreed to this proposal.

Commissioner Dean Dugas advised that he would be unable to be the 2nd alternate on the Selection Committee for the Vice-Principals. The Chair volunteered to sit as the alternate. Commissioner Vicky Kaliozakis accepted this change.

CC-150520-HR-0173

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution #CC-150422-HR-0163, approving a mandate to the Director of Human Resources to post the position of Vice-Principal at Hillcrest Academy and the establishment of a Selection Committee;

WHEREAS the school board has been advised that the position of Vice-Principal at Twin Oaks Elementary School will become vacant on 2015-07-01;

Commissioner Vicky Kaliozakis MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board modify resolution #CC-150422-HR-0163, by including the position of Vice-Principal of Twin Oaks Elementary School as part of the Selection Committee process.

AND THAT the Selection Committee hold interviews for the two Vice-Principal positions on 2015-06-12.

Carried unanimously

6.2 COMMUNICATIONS & CORPORATE AFFAIRS

6.2.1 *Day, Time & Place of Council Meetings 2015-2016:*

The Secretary General presented and reviewed the proposed changes to the by-laws for the day, time and place of Council and Executive Committee meetings for the 2015-2016 school year.

CC-150520-CA-0174

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board approved resolution #000126-CA-0130, adopting by-law #BL2000-CA-05: Day, Time & Place of Regular Meetings of the Council of Commissioners of the Sir Wilfrid Laurier School Board;

WHEREAS it has become necessary to amend this by-law to bring it in line with the 2015-2016 meeting dates for the Council of Commissioners of the Sir Wilfrid Laurier School Board;

Commissioner Dean Dugas MOVED THAT, on the recommendation of the Corporate Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board authorize for consultation the amendments to by-law #BL2000-CA-05: Day, Time & Place of Regular Meetings of the Council of Commissioners of the Sir Wilfrid Laurier School Board.

AND THAT this proposed by-law be subject to the consultation process for by-laws, as per section 392 of the Education Act (R.S.Q., Chapter I-13.3).

FURTHER THAT this by-law be presented for adoption at the 2015-06-29 meeting of the Council of Commissioners.

Carried unanimously

6.2.1 *Day, Time & Place of Executive Meetings 2015-2016:*

CC-150520-CA-0175

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board approved resolution #CC-080625-CA-0232, adopting by-law #BL2008-CA-15: Day, Time & Place of Regular Meetings of the Executive Committee of the Sir Wilfrid Laurier School Board;

WHEREAS it has become necessary to amend this by-law to bring it in line with the 2015-2016 meeting dates for the Executive Committee of the Sir Wilfrid Laurier School Board;

Commissioner Anne McMullon MOVED THAT, on the recommendation of the Corporate Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board authorize for consultation the amendments to by-law #BL2008-CA-15: Day, Time & Place of Regular Meetings of the Executive Committee of the Sir Wilfrid Laurier School Board.

AND THAT this proposed by-law be subject to the consultation process for by-laws, as per section 392 of the Education Act (R.S.Q., Chapter I-13.3).

FURTHER THAT this by-law be presented for adoption at the 2015-06-29 meeting of the Council of Commissioners.

Carried unanimously

6.2.3 2013-2014 Annual Report:

CC-150520-CA-0176

Commissioner Peter MacLaurin MOVED THAT the 2013-2014 Annual Report be tabled.

Carried unanimously

6.3 MATERIAL RESOURCES

6.3.1 Engagement of Contractor - Renovation Project – Rosemere HS:

Commissioner Guy Gagnon pointed out that the name of the contractor in the upcoming resolution is incorrect and should read Banexco Inc. Commissioner Anne McMullon accepted the correction.

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution #CC-140917-MR-0033, approving the engagement of the architects and engineers to prepare the drawings, plans and tender specifications for the 2014-2015 capital projects and that, upon receipt of the completed drawings, plans and tender specifications, public tenders be called for the services of contractors;

WHEREAS public tenders for the renovation project at Rosemere High School were called and subsequently opened on 2015-05-13;

WHEREAS the conformability of all bidders has been verified by the Professional;

Commissioner Anne McMullon MOVED THAT, on the recommendation of the Director of Material Resources, the Council of Commissioners of the Sir Wilfrid Laurier School Board award the contract for the renovation project at Rosemere High School to Berloy Construction Inc., for a total cost of 822 500,00\$, before taxes, (945 669,38\$, all taxes included).

AND THAT the Chair, as well as the Director General, and in her absence or with her knowledge the Assistant Director General, be authorized to sign all documentation concerning this project.

CC-150520-MR-0177

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution #CC-140917-MR-0033, approving the engagement of the architects and engineers to prepare the drawings, plans and tender specifications for the 2014-2015 capital projects and that, upon receipt of the completed drawings, plans and tender specifications, public tenders be called for the services of contractors;

WHEREAS public tenders for the renovation project at Rosemere High School were called and subsequently opened on 2015-05-13;

WHEREAS the conformability of all bidders has been verified by the Professional;

Commissioner Anne McMullon MOVED THAT, on the recommendation of the Director of Material Resources, the Council of Commissioners of the Sir Wilfrid Laurier School Board award the contract for the renovation project at Rosemere High School to **Banexco Inc.**, for a total cost of 822 500,00\$, before taxes, (945 669,38\$, all taxes included).

AND THAT the Chair, as well as the Director General, and in her absence or with her knowledge the Assistant Director General, be authorized to sign all documentation concerning this project.

Carried unanimously

6.3.2 Engagement of Contractor - Renovation Project – 3200 Souvenir:

The Director of Material Resources provided background information on the renovation project at 3200, boul. du Souvenir noting that the exterior doors will be replaced and that there will be renovations to the science lab on the 3rd floor.

In response to a question from Parent Commissioner Angela Martorana, the Director of Material Resources noted that the 5 existing labs will be stripped and rebuilt into one lab with new equipment for the opening of the school in August 2015.

In response to a question from Commissioner Guy Gagnon, the Director of Material Resources noted that the roofing project at Rosemere High School required more extensive work than anticipated in order to bring it to code. The roofing project at 3200 is proving to be more costly than anticipated so additional monies will be requested under the "Maintien des bâtiments" measure for 2015-2016.

CC-150520-MR-0178

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution #CC-140917-MR-0033, approving the engagement of the architects and engineers to prepare the drawings, plans and tender specifications for the 2014-2015 capital projects and that, upon receipt of the completed drawings, plans and tender specifications, public tenders be called for the services of contractors;

WHEREAS public tenders for the renovation project at 3200, boul. du Souvenir were called and subsequently opened on 2015-05-19;

WHEREAS the conformability of all bidders has been verified by the Professional;

Commissioner Paolo Galati MOVED THAT, on the recommendation of the Director of Material Resources, the Council of Commissioners of the Sir Wilfrid Laurier School Board award the contract for the renovation project at 3200, boul. du Souvenir to **Berloy Construction Inc.**, for a total cost of 1 273 483,00\$, before taxes, (1 464 187,08\$, all taxes included).

AND THAT the Chair, as well as the Director General, and in her absence or with her knowledge the Assistant Director General, be authorized to sign all documentation concerning this project.

Carried unanimously

6.3.3 *Engagement of Contractor - Renovation Project – Morin Heights ES:*

In response to a question from Commissioner Peter MacLaurin, the Director of Material Resources indicated that the work to be done at Morin Heights Elementary School involves the cafeteria, the installation of an elevator, the removal of the oil tank, replacement of the boiler, bringing the electrical panels up to code and changing the electrical entrance.

CC-150520-MR-0179

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution #CC-140917-MR-0033, approving the engagement of the architects and engineers to prepare the drawings, plans and tender specifications for the 2014-2015 capital projects and that, upon receipt of the completed drawings, plans and tender specifications, public tenders be called for the services of contractors;

WHEREAS public tenders for the renovation project at Morin Heights Elementary School were called and subsequently opened on 2015-05-19;

WHEREAS the conformability of all bidders has been verified by the Professional;

Commissioner Peter MacLaurin MOVED THAT, on the recommendation of the Director of Material Resources, the Council of Commissioners of the Sir Wilfrid Laurier School Board award the contract for the renovation project at Morin Heights Elementary School to **Groupe Laverdure Construction Inc.**, for a total cost of 641 890,00\$, before taxes, (738 013,03\$, all taxes included).

AND THAT the Chair, as well as the Director General, and in her absence or with her knowledge the Assistant Director General, be authorized to sign all documentation concerning this project.

Carried unanimously

6.3.4 *Engagement of Supplier – Office Supplies:*

The Director of Material Resources advised the Council that in any given year the schools and centres spend approximately \$200,000 in office supplies and, in order to be in conformity with the law, a public tender was called for a designated supplier.

CC-150520-MR-0180

WHEREAS the schools and centres of the Sir Wilfrid Laurier School Board purchase approximately 200 000\$ of office supplies annually;

WHEREAS the Sir Wilfrid Laurier School Board needs to ensure that it is getting fair market value when purchasing office supplies;

WHEREAS public tenders, for a delivery order contract, were called and opened on 2015-04-24;

WHEREAS tender specifications are for a three-year period (2015-2016, 2016-2017, 2017-2018 school years) and include an annual renewal not exceeding two years;

WHEREAS the tendering specifications required the suppliers to complete a grid containing the top 100 items ordered annually;

WHEREAS the tender specifications also called for an additional rebate on items not included in the top 100 list;

WHEREAS the Director of Material Resources has reviewed the tenders received and recommends that the contract be awarded to the lowest conformable bidder;

Commissioner Emilio Migliozi MOVED THAT, on the recommendation of the Director of Material Resources, the Council of Commissioners of the Sir Wilfrid Laurier School Board authorize the Director of Material Resources to engage **BuroPLUS, division de Novexco inc.** as its authorized supplier for the purchasing of office supplies for its schools and centres.

AND THAT the Director of Material Resources be authorized to sign purchase orders for BuroPLUS, division de Novexco inc. for up to 220 000\$ annually for 2015-2016, 2016-2017, 2017-2018.

Carried unanimously

6.3.5 Bank of Professionals – Selection Committee:

The Director of Material Resources advised that a Selection Committee would be required to update the bank of professionals.

CC-150520-MR-0181

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolutions #CC-140917-MR-0026, CC-140917-MR-0027, CC-140917-MR-0028 and CC-140917-MR-0029, approving the list of Architects, civil and structural Engineers, mechanical and electrical Engineers and geotechnical Engineers, for the bank of Professionals for the projects for which the sums for professional fees are less than \$100,000., as per Document #SWLSB-2014/09/17-MR-001;

WHEREAS, as per Article 43 of the Regulation respecting service contracts of public bodies, a public notice of qualification will be published again at least once a year so as to allow the qualification of other service providers during the period of validity of the list;

WHEREAS elements of this process are the preparation of a public notice of qualification and the creation of a Selection Committee;

WHEREAS a public notice of qualification so as to allow the qualification of other service providers will be prepared and proposals will be received on 2015-06-15;

WHEREAS a meeting of the Selection Committee will be held 2015-06-23 and a recommendation presented to the Council of Commissioners at its meeting of 2015-06-29;

WHEREAS, in order to respect the confidentiality and ethical principles of the selection process, it is preferable that the nomination of the members listed below be done in conformity with the Delegation of Functions and Powers of the Sir Wilfrid Laurier School Board;

WHEREAS the proposals have to be reviewed by a Selection Committee composed of a secretary and at least three members;

Commissioner Paolo Galati MOVED THAT, on the recommendation of the Director of Material Resources, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve a public notice of qualification so as to allow the qualification of other service providers for the bank of Professionals and approve that the Selection Committee for the selection of Professionals be composed of the following members:

2	Members of the Material Resources Department
1	Member from the Material Resources department acting as Secretary of the committee
2	Members of the Council of Commissioners to be named "in camera"
1	Alternate Member of the Council of Commissioners to be named "in camera"

AND THAT all the Selection Committee members will be required to sign a confidentiality agreement.

Carried unanimously

6.3.6 Bank of Professionals – Naming of Selection Committee:

The Vice-Chair recommended that this item be handled at the end of the meeting as an "in camera" session is required. The Council agreed.

7.0 INFORMATION ITEMS

7.1 SWL Foundation:

Commissioner Paolo Galati, Council representative to the Sir Wilfrid Laurier Foundation, provided an update of the Foundation activities:

- the rehearsals for the Star Fest are nearing completion and a special thanks goes out to the Principals, the Coordinator of Communications & Public Relations and her assistant for all of their assistance in the preparation of this event;
- the Laurier Gala & Star Fest will take place on May 28, 2015 at the Château Royal in Laval;
- the Lobster Fest will also be held on June 11 at the Château Royal;
- the details for the lottery are being finalized and tickets will go on sale in September 2015 at a cost of \$20 and there will be approximately 3,500 tickets available. The entire prize list is still pending.

7.2 Parent Commissioners Report:

The report of the Parent Commissioners highlighted the following:

- the annual Parents Committee Outstanding Achievement Awards and the criteria that was sent to Principals for the submission of a name of a student deserving of the award, which will be handed out at either a grade 6 or a secondary V graduation by the school's Parents Committee Delegate;
- the request from the Sir Wilfrid Laurier Foundation for Principals to submit names for the Laurier Foundation Award, also give out on graduation to a deserving student;
- the update of the Parents Committee information pamphlet so that it can be distributed at the Kindergarten orientation sessions;
- delegates were asked to get feedback from their respective Governing Boards for the consultation on the school fees policy.

7.3 *Report of QESBA:*

This item was addressed under 4.1.

The Chair advised the Council that earlier this week the news was received that the Sir Wilfrid Laurier School Board would be hosting the 2015-2016 AAESQ/QESBA Spring Conference.

8.0 QUESTION PERIOD:

Lisa Chartier, a parent, extended appreciation and thanks to the Coordinator of Communications & Public Relations and her team for the hard work and quick response that saw the logos for Laval Junior and Senior Academies be designed, approved and ready for the opening of the new schools in August 2015.

In response to questions from the audience, the Chair, with the assistance of the Assistant Director General, responded as follows:

- how schools are staffed is a management decision;
- there is an allocation of 4.5 supervisors (5 persons, 1 with reduced hours) for the 2015-2016 school year for Laval Senior Academy and if the school wishes to have more lunch time supervision, they can charge for the additional lunch hour supervisors through the school fees;
- teachers are assigned supervision duties;
- the staffing chart/process was followed for the assignment of secretarial staff at Laval Senior Academy;
- revisiting the staffing chart/process will be taken into consideration;
- an additional name for the junior Laval high school was submitted to the school board by the Chair of the junior Laval high school Provisional Governing Board but given that it was not one of the names originally submitted by the community, it was not retained and the school board wanted to stay true to the process originally put in place;
- the staffing decisions are always difficult and are never taken lightly and the concerns expressed this evening will be taken into consideration
- the safety and security of the students and staff is always in the forefront but the needs have to be met within the budget;
- the new International Centre in Gatineau will open in September 2015;
- the issue of additional supervisors for the transition year at Laval Junior & Senior Academies will be reviewed once the budget parameters are received;
- the majority of the security cameras in both the Laval high schools are operational and those that are not are being repaired.

9.0 CORRESPONDENCE:

The Chair drew the Council's attention to the correspondence in the meeting package.

10.0 VARIA:

There was no varia.

6.3.6 Bank of Professionals – Naming of Selection Committee:

CC-150520-MR-0182

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution #CC-150520-MR-0182, approving a public notice of qualification so as to allow the qualification of other service providers for the bank of Professionals and approving the composition of the Selection Committee for the selection of Professionals for the bank of Professionals;

WHEREAS resolution #CC-150520-MR-0182 stipulates that the two Commissioners representatives for the Selection Committee are to be named "in camera" in order to ensure the integrity of the internal process and so that members of the Selection Committee cannot be solicited by potential tenderers;

Commissioner Dean Dugas MOVED THAT, on the recommendation of the Director of Material Resources, the Council of Commissioners of the Sir Wilfrid Laurier School Board go "in camera" for the naming of two commissioners to the Selection Committee for the selection of Professionals for the 2015 public notice of qualification as to allow the qualification of other service providers for the bank of Professionals.

Carried unanimously

TIME: 21:17 hours

The meeting resumed.

TIME: 21:22 hours

CC-150520-MR-0183

Parent Commissioner Sergio Di Marco MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board name the following two (2) Commissioners and one (1) alternate Commissioner to the Selection Committee for the selection of professionals for the 2015 public notice of qualification for the Bank of Professionals:

Commissioner #1:	<u>Guy Gagnon</u>
Commissioner #2:	<u>Dean Dugas</u>
Alternate:	<u>Peter MacLaurin</u>

Carried unanimously

11.0 ADJOURNMENT OF MEETING:

Parent Commissioner Pamala Cipton MOVED adjournment of the meeting.

Carried unanimously

TIME: 21:23 hours

NEXT MEETING ⇒ REGULAR ⇒ 2015-06-29

Johanne Brabant, Secretary General

Jennifer Maccarone, Chair