

PROVINCE OF QUEBEC

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF COMMISSIONERS OF THE SIR WILFRID LAURIER SCHOOL BOARD HELD ON APRIL 27, 2016

A Regular meeting of the Council of Commissioners of the Sir Wilfrid Laurier School Board was held in the boardroom of the Administration Centre, 235 Montée Lesage, Rosemere, QC on Wednesday, April 27, 2016 at 19:30 hours, at which were present:

Present: Jennifer Maccarone, Chair; Commissioner Dean Dugas, Vice-Chair; Commissioners Robert Dixon, Guy Gagnon (via video conference), Paolo Galati, Vicky Kalliotzakis, Peter MacLaurin, Anne McMullon, Emilio Migliozi, Ailsa Pehi and Parent Commissioners Pamala Crompton, Sergio Di Marco and Angela Martorana; and Frédéric Greschner, Interim Director General.

Also present were: René Brisson, Assistant Director General; Gaëlle Absolonne, Interim Assistant Director General; Johanne Brabant, Secretary General; Robin Bennett, Director of Information Technology; Richard Blondin, Director of Financial Resources; Jérôme Dionne, Director of Material Resources; Richard Greschner, Director of Human Resources; Tina Korb, Director of Educational Services; and Jocelyne Thompson-Ness, Administration Officer.

The Chair called the meeting to order.

TIME: 19:31 hours

1.0 ACCEPTANCE OF AGENDA:

The following additions to the agenda were proposed:

6.1 Human Resources:

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|-------|--|----------|
| 6.1.1 | <i>Nomination – Administration Officer</i> |RES |
| 6.1.3 | <i>Selection Committee – Vice-Principals</i> |RES |

CC-160427-CA-0075

Commissioner Ailsa Pehi MOVED THAT the agenda be approved with the proposed changes as presented in document #SWLSB-2016/04/27-CA-001.

Carried unanimously

2.0 APPROVAL OF MINUTES:

CC-160427-CA-0076

Commissioner Vicky Kalliotzakis MOVED THAT the minutes of the REGULAR meeting of the Council of Commissioners of the Sir Wilfrid Laurier School Board held on 2016-02-24 having been received by all members prior to this meeting, be approved as presented.

Carried unanimously

3.0 QUESTION PERIOD

There were no questions.

4.0 REPORTS FROM THE CHAIR & DG

4.1 *Chair Report:*

The Chair presented her monthly report noting:

- the naming of Sébastien Proulx as the new Ministre de l'Éducation et de l'Enseignement supérieur ;
- the Quebec English School Boards Association (QESBA) presentation at the Bill 86 public hearings was a very successful initiative;
- Bill 86 has aligned the English and French school boards and work was done to create a collaborative brief on this Bill for presentation to the Ministère de l'Éducation et de l'Enseignement supérieur (MEES);
- a presentation made to the Laval Junior Academy Student Council;
- there were 1,200 submissions from the Sir Wilfrid Laurier School Board for the Laval-Laurentides-Lanaudière Families Young Authors Celebration and many of these submissions were honoured;
- Impact Game Day for the school board was well attended with 1,400 tickets sold to the school community. Students from Laval Senior Academy and Rosemere High School received bursaries from the soccer club;
- attendance at meetings, school and community events.

4.2 *Interim Director General's Report:*

The Interim Director General presented his monthly report highlighting:

- the Grenville Elementary School "Healing Harp & Restorative Drumming" pilot project which addresses anxiety and stress in students through drumming in groups of 4-6 students, one-on-one harp classes and Thai Chi for all students. This pilot project will be featured in the Canadian Association of Principals spring magazine;
- the Sanofi Biogenius Competition, Québec Regional Edition, where Thomas Ribeiro, a student at Laval Senior Academy, won first prize for his Super Plant project. He will participate in the Canadian portion of the competition in Ottawa from May 2-3, 2016 and if he wins at that competition he will go to San Francisco in June for the international competition;
- if the Ville de Laval wins its candidacy to host the Jeux du Québec in the summer of 2020, Laval Junior Academy will be used to house athletes;
- the collection of prescription eyeglasses at Terry Fox Elementary School for the Canadian Lions Prescription Eyeglass Recycling Centre (CLERC);
- the training of a service dog at Laval Junior Academy for 4 months after which the dog will be placed with someone who has ASD or PTSD;
- the Rainbow Room at Crestview Elementary School was featured in the Montreal Gazette during the month of March.

Parent Commissioner Angela Martorana advised that twenty-four (24) students from Laval Senior Academy participated in the Hydro-Québec Regional Science & Technology Fair and three (3) won top prizes and will be moving on to an engineering fair in Phoenix, Arizona in May.

5.0 BUSINESS ARISING

5.1 *Sale of Building – 171 Mary, Lachute:*

The Director of Material Resources advised the Council that it will take the MEES between 4 to 6 months to analyze and approve this sale.

CC-160427-MR-0077

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board approved resolution #CC-150629-CA-0202 authorizing the Director of Material Resources to begin the process with the Société québécoise des infrastructures (SQI) for the sale of the building located at 171 Mary Street in Lachute;

WHEREAS the Director of Material Resources followed the required process for the alienation of a public entity building;

WHEREAS no direct interest was expressed by the public bodies to whom a letter of intention to purchase the building located at 171 Mary Street in Lachute was sent to;

WHEREAS the real estate market in Lachute is challenging;

WHEREAS the Sir Wilfrid Laurier School Board received an initial offer of 430,000\$ to purchase from the Centre d'entraide d'Argenteuil;

WHEREAS the Director of Material Resources re-negotiated the offer with the Centre d'entraide d'Argenteuil for a new offer of 475,000\$;

WHEREAS the Corporate Committee mandated the Director of Material Resources to make a counter offer of 500,000\$ to the Centre d'entraide d'Argenteuil;

WHEREAS the Centre d'entraide d'Argenteuil has accepted the counter offer of the Sir Wilfrid Laurier School Board;

WHEREAS the monetary value of the offer is deemed acceptable and fulfills the Société québécoise des infrastructures (SQI) requirements;

Commissioner Robert Dixon MOVED THAT, on the recommendation of the Director of Material Resources, the Council of Commissioners of the Sir Wilfrid Laurier School Board authorize the Director of Material Resources to present the Centre d'entraide d'Argenteuil's offer to purchase the building located at 171 Mary Street in Lachute, in the amount of 500,000.00\$, to Ministère de l'Éducation et de l'Enseignement supérieur for analysis and approval.

Carried unanimously

5.2 *Composition of SEAC - Modification:*

The Chair advised the Commissioners that the Corporate Committee has requested that Complementary Services draft a list of representatives of the bodies which provide services for handicapped students and students with social maladjustments or learning disabilities, from which to select potential members of the Advisory Committee on services for handicapped students and students with social maladjustments or learning disabilities.

The Secretary General noted the following resolution is to modify the number of Principals that are part of the Advisory Committee on services for handicapped students and students with social maladjustments or learning disabilities in order to reflect the law.

CC-160427-CA-0078

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution #CC-141112-CA-0065, approving the procedure #2013-CA-08: Corporate & Pedagogical Committees;

WHEREAS procedure #2013-CA-08: Corporate & Pedagogical Committees includes the Advisory Committee on services for handicapped students and students with social maladjustments or learning disabilities;

WHEREAS the current composition of the Advisory Committee on services for handicapped students and students with social maladjustments or learning disabilities includes "2 school principals as designated by the Director General";

WHEREAS section 185 of the Education Act (R.S.Q., Chapter I-13.3) stipulates that the composition of the Advisory Committee on services for handicapped students and students with social maladjustments or learning disabilities is to have one school principal;

Parent Commissioner Pamala Cripton MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board modify the composition of the Advisory Committee on services for handicapped students and students with social maladjustments or learning disabilities to read "1 school principal as designated by the Director General".

Carried unanimously

5.3 Composition of Governing Board – LJA – Authorization for Consultation:

The Chair noted that the proposed amendments to the composition of the Governing Board for Laval Junior Academy will increase the number of parents and teachers from 6 to 8.

CC-160427-CA-0079

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution #990616-CA-0302, approving the composition of the Governing Boards of its schools;

WHEREAS the Council of Commissioners adopted resolution #CC-140625-TS-0132, approving the creation of one junior and one senior high school for Laval;

WHEREAS the Council of Commissioners adopted resolution CC-151007-CA-0023, which authorized Laval Junior Academy to utilize the composition of a Governing Board as set out in section 3 of resolution #990616-CA-0302 for the 2015-2016 school year;

Parent Commissioner Angela Martorana MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board authorize for consultation the following modifications to resolution #990616-CA-0302:

1. Elementary School without child care service:
~~Cycle 1 Secondary School:~~
 Alternate Schools *;

No. of Students	Less than 150	151+
Parents:	4	6
Teachers:	2	4
Non-Teaching Professional:	1	1
Support Staff:	1	1
Community (non-voting)	2	2
Students: (Secondary cycle I are non-voting members)	2	
TOTAL	12	14

3. **Cycle One only Secondary School:**
Cycle Two only Secondary School:

No. of Students	Less than 250	250+
Parents:	4	8
Teachers:	2	6
Non-Teaching Professional:	1	1
Support Staff:	1	1
Secondary Students: (Secondary cycle II are voting members)*	2	2
Community (non-voting):	2	2
TOTAL	12	20

AND THAT these modifications to resolution #990616-CA-0302 be subject to consultation beginning on April 27, 2016 to June 6, 2016 with the Governing Board of Laval Junior Academy.

Carried unanimously

5.4 Multi Service Centre:

The Director of Financial Resources made a Power Point presentation on the funding mechanism for the Multi Service Centre partnership with Commission scolaire de la Seigneurie-des-Milles-Iles (CSSMI) noting:

- for programs sanctioned in English, the Sir Wilfrid Laurier School Board (SWLSB) will declare and receive all funding for the ETPs;
- interest and depreciation will be deducted from the ETP funding received from the MEES;
- any residual funding will be transferred to the central operation budget of the Multi Service Centre;
- the financial impact:
 - the partnership agreement is designed so that there is limited impact on the annual operating budget of this school board;
 - all surpluses will be equally shared;
 - all deficits will remain with the Multi Service Centre and the CSSMI and any recovery plan will be managed and will impact the Multi Service Centre only;
 - this school board must maintain a minimum number of students in order to obtain enough funding to cover debt service costs;

- the estimated annual interest (\$120,000) and depreciation (\$65,000) on the Sir Wilfrid Laurier School Board Multi Service Centre loan is \$185,000;
- the financial breakeven point of this school board is 15 ETPs;
- the total long term debt assumed by the Sir Wilfrid Laurier School Board is \$8,057,929 and includes:
 - the new loan for the Multi Service Centre;
 - the loan for the Administration Centre
 - the loan for Ste-Agathe Academy Enlargement Project; and
 - the loan for Phase I & II of the Energy Projects.

In response to questions from Commissioner Robert Dixon, the Director of Financial Resources, with the assistance of the Directorate team, noted:

- if 15 ETPs are not achieved the monies will have to come from the school board's operating budget;
- the Carpentry Program accounts for a least 3 cohorts annually or approximately 20 ETPs, so this will provide the funds required for the Multi Service Centre. There will also be other programs with ETPs that will contribute;
- registration will remain with the CSSMI but discussions are taking place to ensure that any requests for programs in English are directed to the SWLSB;
- discussions are taking place at the Comité de suivi and with the Directors General of both school boards concerning issues that are not part of the partnership agreement;
- working on rebuilding trust and communications;
- the Comité de suivi meets on a regular basis to ensure that the concerns of both parties are being addressed as quickly and efficiently as possible;
- at this point in time the impact on the cohorts is more positive than negative given that there are more opportunities for students. Once the centre opens a true impact assessment will be possible.

In response to a concern expressed by the Vice-Chair, the Chair indicated that the school community must be informed of the benefit for all students of this investment and that it is largely self-financing and will not affect services to students in the youth sector.

Commissioner Robert Dixon proposed that the proposed resolution concerning the Multi Service Centre be tabled until some guarantees are made concerning the English Vocational Training students. Commissioner Gagnon did not accept this proposal.

CC-160427-MR-0080

Commissioner Robert Dixon MOVED THAT the proposed resolution for the Multi service Centre be tabled until the school board has received assurances from the Commission scolaire de la Seigneurie-des-Mille-Îles that the students from the Sir Wilfrid Laurier School Board will have equal access to the programs and that this be written into the entente.

THIS MOTION WAS DEFEATED ON THE FOLLOWING DIVISION:	
Commissioners voting YEA:	Robert Dixon, Paolo Galati, Peter MacLaurin, Emilio Migliozi
Commissioners voting NAY:	Dean Dugas, Guy Gagnon, Vicky Kaliozakis, Anne McMullon, Ailsa Pehi

CC-160427-MR-0081

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution #CC-100518-CA-0138, supporting the proposal for a Multi Service Centre for the promotion of Vocational Training in the Laurentian region in partnership with la Commission Scolaire de la Seigneurie-des-Mille-Îles;

WHEREAS the initial scope of the project will be extended to include Vocational Training Program 5819 – Carpentry;

WHEREAS the total cost of the project is now estimated at 24 000 000\$, all taxes included;

WHEREAS the financial contribution of the Sir Wilfrid Laurier School Board to the project is 8 025 000\$;

WHEREAS Sir Wilfrid Laurier School Board has received 4 000 000\$ from the Ministère de l'Éducation et de l'Enseignement supérieur (MEES) under the Entente Canada-Québec;

WHEREAS Sir Wilfrid Laurier School Board has submitted an application for a further 750 000\$ from the Ministère de l'Éducation et de l'Enseignement supérieur (MEES) under the Entente Canada-Québec;

Commissioner Guy Gagnon MOVED THAT, on the recommendation of the Corporate Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board request authorization from the Ministère de l'Éducation et de l'Enseignement supérieur (MEES) to borrow for an amount not exceeding 3 275 000\$.

AND THAT the Chair, as well as the Director General, and in his absence or with his knowledge the Assistant Director General, be authorized to sign all documentation concerning this authorization to borrow.

THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:	
Commissioners voting YEA:	Dean Dugas, Guy Gagnon, Vicky Kaliotzakis, Peter MacLaurin, Anne McMullon, Ailsa Pehi
Commissioners voting NAY:	Robert Dixon, Paolo Galati, Emilio Migliozi

5.5 *School Fees Policy:*

The Director of Financial Resources advised that the only changes made were some grammar corrections. Support for the policy was received from both management associations.

CC-160427-FR-0082

WHEREAS the Council of Commissioners adopted resolution #CC-160203-FR-0062, authorizing for consultation policy #2006-FR-03: Policy on School Fees Charged to Parents – Youth Sector;

WHEREAS the consultation period expired on 2016-04-04, and feedback received was taken into consideration;

Commissioner Anne McMullon MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the amendments to policy #2006-FR-03: Policy on School Fees Charged to Parents – Youth Sector.

Carried unanimously

6.0 DECISION ITEMS:

6.1 HUMAN RESOURCES

6.1.1 *Nomination – Administration Officer:*

The Director of Human Resources provided background information on the following engagement.

CC-160427-HR-0083

WHEREAS the post of Administration Officer will be vacant as of May 2, 2016;

WHEREAS the position was posted and interviews were held on April 22, 2016;

Commissioner Dean Dugas MOVED THAT, on the recommendation of the Selection Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board name **Karine Valiquette**, as Administration Officer, effective May 9, 2016.

Carried unanimously

6.1.2 *Assignment & Transfer of In-School & Centre Administrators 2016-2017:*

Commissioner Robert Dixon MOVED THAT the Council of Commissioners go "in camera".

TIME: 20:12 hours

The meeting resumed.

TIME: 20:46 hours

CC-160427-HR-0084

WHEREAS it is the responsibility of the Director General to recommend to the Council of Commissioners the assignment of the Principals, Vice-Principals and Centre Directors prior to May 15 annually in accordance with Policy n° 2000-HR-01: Regulating the Working Conditions of Management Staff represented by the Sir Wilfrid Laurier Administrators' Association (SWLAA) and Policy n° 2000-HR-02: Regulating the Working Conditions of Management Staff represented by the Association québécoise des cadres scolaires (AQCS);

WHEREAS Principals, Vice-Principals and Centre Directors have submitted their career plans for 2016-2017 to the Interim Director General as requested;

WHEREAS the career plans of all the Principals, Vice-Principals and Centre Directors have been reviewed by the Interim Director General;

WHEREAS meetings were held with the Principals, Vice-Principals and Centre Directors;

WHEREAS the Sir Wilfrid Laurier Administrators Association (SWLAA) and Association québécoise des cadres scolaires (AQCS) were presented with the criteria for assignment and transfer of Principals, Vice-Principals and Centre Directors;

WHEREAS, as per section 79 (2) of the Education Act (R.S.Q., Chapter I-13.3), the Governing Boards were consulted on the selection criteria for the appointment of the Principal;

Commissioner Ailsa Pehi MOVED THAT, on the recommendation of the Interim Director General, the Council of Commissioners approve the assignment of the Principals, Vice-Principals and Centre Directors, effective as follows:

ELEMENTARY SCHOOLS	PRINCIPALS	VICE-PRINCIPALS
Arundel	France Celestino	
Crestview	Aimee-Elizabeth Parsons	
Franklin Hill	André Gionet	
Genesis	Sonia Busnardo	
Grenville	Nancy Bennett	
Hillcrest Academy	Josée Côté	Irene Tsimiklis
John F. Kennedy	Florence Delorme	
Joliette Elementary	Dan Tremblay	
Jules Verne	Marie-Helen Goyetche	
Laurentia	Karen Moore	
Laurentian Elementary	Robertina Janzic	
McCaig	Richard Mason	TBA
Morin Heights	Grace Courey	
Mountainview	Irene Agosto	
Our Lady of Peace	Tammie Marlin	
Pierre Elliott Trudeau	Gina Persechino	
Pinewood	Darlene Miller	
Rawdon	Johanne Éthier	
Souvenir	Eric Ruggi	Lyanna Bravo
St-Jude	Christyne Legault	
St-Paul	Lisa Verrall	
St-Vincent	Nadia Anwar	
Ste-Adèle	Carolynn Roberts	
Ste-Agathe Academy	Bessie Tsatoumas	
Terry Fox	Serge-Edouard Jeanniton	Claude Picard
Twin Oaks	Mary Lazaris	Charles Chagnon
HIGH SCHOOLS	PRINCIPALS	VICE-PRINCIPALS
Joliette High School	Darlene Reeves	
LTMHS	Alan Simoneau	
LRHS	Christina Shousha	Ian Cavanagh
Laval Senior Academy	Chronopoulos, Dena	Jennifer Vaughan
		Lynn Neveu
		Tina Miscio
Laval Junior Academy	Nathalie Rollin	Tania Marchitello
		Helen Kalipolidis
Phoenix Alternative	Christina Cichon	
Rosemere High School	Karen Lorenz	Gail Latter-Spilane
		TBA
Ste-Agathe Academy	Bessie Tsatoumas	
Mountainview Prévost, Cartier, Lac Echo	Jules Goulet	
CENTRES	CENTRE DIRECTORS	
CDC-Pont Viau	Eileen Kelly	
CDC-Vimont	Heather Halman	

THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:

Commissioners voting YEA:	Robert Dixon, Dean Dugas, Guy Gagnon, Paolo Galati, Peter MacLaurin, Anne McMullon, Emilio Migliozi, Ailsa Pehi
Commissioners voting NAY:	Vicky Kaliozakis

6.1.3 Selection Committee – Vice-Principals:

The Chair noted that with the adoption of the previous resolution there are now two vacant Vice-Principal positions to be filled so a Selection Committee is required. She nominated herself for the Selection Committee.

Parent Commissioner Angela Martorana nominated Commissioner Anne McMullon. Commissioner McMullon accepted the nomination.

Commissioner Vicky Kaliozakis nominated herself as an alternate

Commissioner Guy Gagnon nominated himself as an alternate

Parent Commissioner Angela Martorana nominated Parent Commissioner Pamala Crompton. Parent Commissioner Crompton accepted the nomination.

Parent Commissioner Sergio Di Marco nominated himself as Parent Commissioner Alternate.

CC-160427-HR-0085

WHEREAS the current Vice-Principals at McCaig Elementary School and Rosemere High School have each been assigned to another position, effective 2016-07-01, leaving the positions vacant;

Commissioner Anne McMullon MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board mandate the Director of Human Resources to post the positions Vice-Principal.

AND THAT the Selection Committee be established as follows to hold interviews:

Commissioner #1:	Jennifer Maccarone, Chair
Commissioner #2:	Anne McMullon
Commissioner Alternate #1:	Vicky Kaliozakis
Commissioner Alternate #2:	Guy Gagnon
Parent Commissioner:	Pamala Crompton
Parent Commissioner Alternate:	Sergio Di Marco
Director General or Delegate	
Director of Human Resources	
Representative of SWLAA	
Representative of AQCS	

Carried unanimously

6.1.4 Organizational Chart 2016-2017 – Authorization for Consultation:

The Interim Director General presented the 2016-2017 organizational chart for management noting that there will be a 30-day consultation with the Sir Wilfrid Laurier Administrators Association (SWLAA) and the Association québécoise des cadres scolaires – SWL Chapter (AQCS).

CC-160427-HR-0086

WHEREAS the Human Resources Committee and the Directorate have reviewed the Organizational Chart for Management of the Sir Wilfrid Laurier School Board for the 2016-2017 school year;

Commissioner Dean Dugas MOVED THAT, on the recommendation of the Corporate Committee including Human Resources, the Council of Commissioners of the Sir Wilfrid Laurier School Board authorize for consultation the proposed 2016-2017 Organizational Chart for Management, as per document #SWLSB-2016/04/27-HR-001.

AND THAT in conformity with the management policies of the school board the Council of Commissioners approve a 30-day consultation period beginning on 2016-04-28 and ending on 2016-05-27 with the Sir Wilfrid Laurier Administrators Association (SWLAA) and the Association québécoise des cadres scolaires – SWL Chapter (AQCS).

Carried unanimously

6.2 COMMUNICATIONS & CORPORATE AFFAIRS

6.2.1 *By-Law: Date, Time & Place of Council Meetings 2016-2017:*

The Chair advised that the by-laws were reviewed by the Corporate Committee and several meeting dates were added for the 2016-2017 school year.

In response to a question from Commissioner Vicky Kaliotzakis, the Chair indicated that if a meeting is required in March 2017 a special meeting will be called.

CC-160427-CA-0087

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board approved resolution #000126-CA-0130, adopting by-law #BL2000-CA-05: Day, Time & Place of Regular Meetings of the Council of Commissioners of the Sir Wilfrid Laurier School Board;

WHEREAS it has become necessary to amend this by-law to bring it in line with the 2016-2017 meeting dates for the Council of Commissioners of the Sir Wilfrid Laurier School Board;

Commissioner Peter MacLaurin MOVED THAT, on the recommendation of the Corporate Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board authorize for consultation the amendments to by-law #BL2000-CA-05: Date, Time & Place of Regular Meetings of the Council of Commissioners of the Sir Wilfrid Laurier School Board.

AND THAT this proposed by-law be subject to the consultation process for by-laws, as per section 392 of the Education Act (R.S.Q., Chapter I-13.3).

FURTHER THAT this by-law be presented for adoption at the 2016-06-29 meeting of the Council of Commissioners.

Carried unanimously

6.2.2 By-Law: Date, Time & Place of Executive Committee Meetings 2016-2017:

CC-160427-CA-0088

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board approved resolution # CC-080625-CA-0232, adopting by-law #BL2008-CA-15: Date, Time & Place of Regular Meetings of the Executive Committee of the Sir Wilfrid Laurier School Board;

WHEREAS it has become necessary to amend this by-law to bring it in line with the 2016-2017 meeting dates for the Executive Committee of the Sir Wilfrid Laurier School Board;

Commissioner Guy Gagnon MOVED THAT, on the recommendation of the Corporate Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board authorize for consultation the amendments to by-law #BL2008-CA-15: Date, Time & Place of Regular Meetings of the Executive Committee of the Sir Wilfrid Laurier School Board.

AND THAT this proposed by-law be subject to the consultation process for by-laws, as per section 392 of the Education Act (R.S.Q., Chapter I-13.3).

FURTHER THAT this by-law be presented for adoption at the 2016-06-29 meeting of the Council of Commissioners.

Carried unanimously

6.2.3 Annual Report 2014-2015:

The Coordinator of Communications commented on the 2014-2015 Annual Report noting that it follows the same guidelines used to report annually on the Partnership Agreement goals and results and includes reports from the Student Ombudsman, the Ethics Commissioner, financials, ABAV report, etc.

The Interim Director General noted that the Sir Wilfrid Laurier School Board is doing well and that, as presented at the last Pedagogical Committee meeting, the strengths of the school board are English Language Arts and French. He also noted that strategies are also in place to continue to move forward to achieve great results i.e. dropout prevention, etc.

CC-160224-CA-0089

WHEREAS section 220 of the Education Act (R.S.Q., Chapter I-13.3) requires a school board to produce an Annual Report to advise the population of its territory of its activities;

Parent Commissioner Sergio Di Marco MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board adopt the 2014-2015 Annual Report, as per document #SWLSB-2016/04/27-CA-002.

Carried unanimously

6.3 MATERIAL RESOURCES

6.3.1 Engagement of Professionals – Franklin Hill Enlargement Project:

In response to a question from the Vice-Chair, the Director of Material Resources indicated that the timeline is 6 – 7 months for the architectural plans and engineering specifications, tenders for one month, presentation of the tender results to Council and 16 months of construction with a proposed opening of January 2018.

Architect

CC-160427-MR-0090

WHEREAS, as per resolution #CC-150923-MR-0012, a public tender was prepared for the engagement of professionals for the enlargement of Franklin Hill Elementary School;

WHEREAS public tenders were called and opened on 2015-10-19;

WHEREAS a Selection Committee has studied and evaluated all eligible architectural tenders received and prepared a recommendation;

Commissioner Dean Dugas MOVED THAT, on the recommendation of the Selection Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board retain the services of **Bergeron Thouin Associés Architectes Inc.**, to prepare the architectural specifications, drawings, tendering documentation and provide supervision for the enlargement of Franklin Hill Elementary School.

AND THAT the cost of these services be paid in accordance with the Act Respecting Contracting by Public Bodies, Chapter C-65.1, r. 9 *Tarif d'honoraires pour services professionnels fournis au gouvernement par des architectes*.

FURTHER THAT, upon receipt of the completed drawings, plans and tender specifications, a public tender be called for the services of a contractor.

Carried unanimously

Engineers – Civil & Structural

CC-160427-MR-0091

WHEREAS, as per resolution #CC-150923-MR-0012, a public tender was prepared for the engagement of professionals for the enlargement of Franklin Hill Elementary School;

WHEREAS public tenders were called and opened on 2015-10-19;

WHEREAS a Selection Committee has studied and evaluated all eligible civil and structural engineering tenders received and prepared a recommendation;

Commissioner Dean Dugas MOVED THAT, on the recommendation of the Selection Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board retain the services of **Beaudoin Hurens Inc.**, consulting engineers, to prepare the civil and structural engineering specifications, drawings, tendering documentation and provide supervision for the enlargement of Franklin Hill Elementary School.

AND THAT the cost of these services be paid in accordance with the Act Respecting Contracting by Public Bodies, Chapter C-65.1, r. 12 *Tarif d'honoraires pour services professionnels fournis au gouvernement par des ingénieurs.*

FURTHER THAT, upon receipt of the completed drawings, plans and tender specifications, a public tender be called for the services of a contractor.

Carried unanimously

Engineers – Mechanical & Electrical

The Vice-Chair thanked the Material Resources for the attention it pays to the Lanaudière region.

CC-160427-MR-0092

WHEREAS, as per resolution #CC-150923-MR-0012, a public tender was prepared for the engagement of professionals for the enlargement of Franklin Hill Elementary School;

WHEREAS public tenders were called and opened on 2015-10-19;

WHEREAS a Selection Committee has studied and evaluated all eligible mechanical and electrical engineering tenders received and prepared a recommendation;

Commissioner Dean Dugas MOVED THAT, on the recommendation of the Selection Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board retain the services of **Bouthillette Parizeau Inc.**, consulting engineers, to prepare the mechanical and electrical engineering specifications, drawings, tendering documentation and provide supervision for the enlargement of Franklin Hill Elementary School.

AND THAT the cost of these services be paid in accordance with the Act Respecting Contracting by Public Bodies, Chapter C-65.1, r. 12 *Tarif d'honoraires pour services professionnels fournis au gouvernement par des ingénieurs.*

FURTHER THAT, upon receipt of the completed drawings, plans and tender specifications, a public tender be called for the services of a contractor.

Carried unanimously

6.3.2 Engagement of Contractor – Task Order Contract – Interior Systems:

The Director of Material Resources explained that interior systems are gypsum walls, insulation and doorways.

CC-160427-MR-0093

WHEREAS, as per the *Regulation respecting construction contracts of public bodies*, "a public body may enter into a task order contract with one contractor or more when the procurement requirements are recurrent and the monetary value of the construction work, the rate or frequency are uncertain";

WHEREAS public tenders for an interior systems task order contract were called and subsequently opened on 2016-04-14;

WHEREAS the conformability of all bidders has been verified by the Material Resources Department;

WHEREAS the estimated monetary value of each contract cannot exceed 75 000,00\$ (before taxes);

WHEREAS the contract is for a one year period, starting 2016-07-01 and ending 2017-06-30, with a possibility of two years extension, one year at a time;

WHEREAS the yearly renewal extension will be presented to the Council of Commissioners for approval;

Commissioner Paolo Galati MOVED THAT, on the recommendation of the Director of Material Resources, the Council of Commissioners of the Sir Wilfrid Laurier School Board award the interior systems task order contract for the 2016-2017 school year to **Francis Leblanc Construction Inc.**, for a total cost of 209 707,50\$, before taxes (241 111,20\$, taxes included).

AND THAT, the Chair, as well as the Director General, and in his absence or with his knowledge the Assistant Director General, be authorized to sign all documentation concerning this project.

FURTHER THAT, the Director of Material Resources, be authorized to sign documentation concerning this project, as per the Delegation of Functions & Powers of the Sir Wilfrid Laurier School Board, By-Law no BL2008-CA-01.

Carried unanimously

6.3.3 Engagement of Contractor – Task Order Contract – Electricity:

In response to questions concerning the task order contract for electricity, the Director of Material Resources explained the following:

- the values in the resolutions are a result of an equation for the best estimate to establish a price;
- the supplier is new to the school board;
- confident that a good working relationship can be formed with the new supplier but, if not, there is a clause in the contract that allows the school board to end the contract.

Commissioner Guy Gagnon excused himself for the evening.

TIME: 21:14 hours

CC-160427-MR-0094

WHEREAS, as per the *Regulation respecting construction contracts of public bodies*, "a public body may enter into a task order contract with one contractor or more when the procurement requirements are recurrent and the monetary value of the construction work, the rate or frequency are uncertain";

WHEREAS public tenders for an electricity task order contract were called and subsequently opened on 2016-04-14;

WHEREAS the conformability of all bidders has been verified by the Material Resources Department;

WHEREAS the estimated monetary value of each contract cannot exceed 75 000,00\$ (before taxes);

WHEREAS the contract is for a one year period, starting 2016-07-01 and ending 2017-06-30, with a possibility of two years extension, one year at a time;

WHEREAS the yearly renewal extension will be presented to the Council of Commissioners for approval;

Commissioner Emilio Migliozi MOVED THAT, on the recommendation of the Director of Material Resources, the Council of Commissioners of the Sir Wilfrid Laurier School Board award the electricity task order contract for the 2016-2017 school year to **Mofax Électrique Ltée**, for a total cost of 266 665,00\$, before taxes (306 598,00\$, taxes included).

AND THAT, the Chair, as well as the Director General, and in his absence or with his knowledge the Assistant Director General, be authorized to sign all documentation concerning this project.

FURTHER THAT, the Director of Material Resources, be authorized to sign documentation concerning this project, as per the Delegation of Functions & Powers of the Sir Wilfrid Laurier School Board, By-Law no BL2008-CA-01.

Carried unanimously

6.3.4 Engagement of Contractor – Task Order Contract – Air Conditioning & Refrigeration:

CC-160427-MR-0095

WHEREAS, as per the *Regulation respecting construction contracts of public bodies*, "a public body may enter into a task order contract with one contractor or more when the procurement requirements are recurrent and the monetary value of the construction work, the rate or frequency are uncertain";

WHEREAS public tenders for an air conditioning and refrigeration task order contract were called and subsequently opened on 2016-04-14;

WHEREAS the conformability of all bidders has been verified by the Material Resources Department;

WHEREAS the estimated monetary value of each contract cannot exceed 75 000,00\$ (before taxes);

WHEREAS the contract is for a one year period, starting 2016-07-01 and ending 2017-06-30, with a possibility of two years extension, one year at a time;

WHEREAS the yearly renewal extension will be presented to the Council of Commissioners for approval;

Parent Commissioner Sergio Di Marco MOVED THAT, on the recommendation of the Director of Material Resources, the Council of Commissioners of the Sir Wilfrid Laurier School Board award the air conditioning and refrigeration task order contract for the 2016-2017 school year to **Les Entreprises MST (9176-4829 Québec Inc.)**, for a total cost of 220 944,00\$, before taxes (254 030,36\$, taxes included).

AND THAT, the Chair, as well as the Director General, and in his absence or with his knowledge the Assistant Director General, be authorized to sign all documentation concerning this project.

FURTHER THAT, the Director of Material Resources, be authorized to sign documentation concerning this project, as per the Delegation of Functions & Powers of the Sir Wilfrid Laurier School Board, By-Law no BL2008-CA-01.

Carried unanimously

6.3.5 Engagement of Single Providers – Controls & Automation:

In response to a question from Commissioner Emilio Migliozi, the Director of Material Resources noted that a provider always includes an estimate of the annual cost of living. The reason that the school board is selecting these two firms for controls and automation is because the school board personnel is trained on the systems and these providers have installed and maintained these systems at fair market value, as has been seen through the tender process.

CC-160427-MR-0096

WHEREAS, the Sir Wilfrid Laurier School Board may award a mutual agreement contract in certain situations provided by the Act Respecting Contracting by Public Bodies;

WHEREAS, section 13.2 of said Act states that "*A contract involving an expenditure equal to or above the public tender threshold specified in section 10 may be entered into by mutual agreement if there is only one possible contractor because of the existence of a guarantee, an ownership right or an exclusive right such as a copyright or a right based on an exclusive licence or patent, or because of the artistic, heritage or museological value of the required property or service*";

WHEREAS, the Material Resources Department has installed, over the years, automatic building control systems from Strato Automation Inc.;

WHEREAS, warranty of these systems can only be provided and maintained by B.B.P. Énergie Ltée;

WHEREAS the integrity and operations of such systems require qualified personnel to ensure proper functioning;

WHEREAS the Sir Wilfrid Laurier School Board has invested manpower and monies into training of its personnel for proficiency in said systems;

Commissioner Vicky Kaliozakis MOVED THAT, **B.B.P. Énergie Ltée** be considered the sole direct service provider of the Sir Wilfrid Laurier School Board for all automatic building control systems for Strato Automation Inc. products.

AND THAT, the Chair, as well as the Director General, and in his absence or with his knowledge the Assistant Director General, be authorized to sign all documentation concerning this project.

FURTHER THAT, the Director of Material Resources, be authorized to sign documentation concerning this project, as per the Delegation of Functions & Powers of the Sir Wilfrid Laurier School Board, By-Law no BL2008-CA-01.

Carried unanimously

In response to a question from the Chair, the Director of Material Resources advised that B.B.P. Énergie Ltée is the sole direct service provider for Strato Automation Inc. products and Régulvar Inc. is the sole direct service provider for Delta Controls Inc. products.

CC-160427-MR-0097

WHEREAS, the Sir Wilfrid Laurier School Board may award a mutual agreement contract in certain situations provided by the Act Respecting Contracting by Public Bodies;

WHEREAS, section 13.2 of said Act states that *"A contract involving an expenditure equal to or above the public tender threshold specified in section 10 may be entered into by mutual agreement if there is only one possible contractor because of the existence of a guarantee, an ownership right or an exclusive right such as a copyright or a right based on an exclusive licence or patent, or because of the artistic, heritage or museological value of the required property or service"*;

WHEREAS, the Material Resources Department has installed, over the years, automatic building control systems from Delta Controls Inc.;

WHEREAS, warranty of these systems can only be provided and maintained by Régulvar Inc.;

WHEREAS the integrity and operations of such systems require qualified personnel to ensure proper functioning;

WHEREAS the Sir Wilfrid Laurier School Board has invested manpower and monies into training of its personnel for proficiency in said systems;

Commissioner Ailsa Pehi MOVED THAT, **Régulvar Inc.** be considered the sole direct service provider of the Sir Wilfrid Laurier School Board for all automatic building control systems for Delta Controls Inc. products.

AND THAT, the Chair, as well as the Director General, and in his absence or with his knowledge the Assistant Director General, be authorized to sign all documentation concerning this project.

FURTHER THAT, the Director of Material Resources, be authorized to sign documentation concerning this project, as per the Delegation of Functions & Powers of the Sir Wilfrid Laurier School Board, By-Law no BL2008-CA-01.

Carried unanimously

6.4 INFORMATION TECHNOLOGY

6.4.1 *Purchase of Interactive White Boards:*

In response to questions from the Council, the Director of Information Technology noted:

- the budget of \$110,000 will allow for 35 to 40 whiteboards to be purchased and, if the budget allows, it will be used to purchase bulbs and projectors;
- to date the school board has purchased approximately 710 whiteboards;
- there is a service contract for the maintenance of the whiteboards;

- since the whiteboard project began the supplier has been the same, although there are a few whiteboards of a different brand for which different supplies are required. The laptops that are used with the whiteboards are from various manufacturers;
- the school board has more whiteboards than subsidized by MEES given the donations from the Sir Wilfrid Laurier Foundation and private donations;
- there is no school without a whiteboard.

CC-160427-IT-0098

WHEREAS the Provincial Government has put in place a measure to equip all classrooms of the province with interactive whiteboards within a five year period which concludes on June 30, 2016;

WHEREAS the Ministère de l'Éducation et de l'Enseignement supérieur (MEES) has set an allocation and number of interactive whiteboards for each school board for 2015-2016;

WHEREAS the Ministère de l'Éducation et de l'Enseignement supérieur (MEES) has allowed school boards to use the CCSR (Centre collégial de services regroupés) / CSPQ (Centre de services partagés du Québec) purchase tender offer to acquire interactive whiteboards;

WHEREAS the Sir Wilfrid Laurier School Board is a member of the CCSR/CSPQ and part of the global tender group for equipment;

Commissioner Paolo Galati MOVED THAT, on the recommendation of the Director of Information Technology, the Council of Commissioners approve the purchase of Smart Boards, projectors, wall mounts, speakers, vga / hdmi, and audio cables, delivery and installation from **Sharps' Audio Visual** at a total cost of \$110,000.00 before taxes (\$126,472.50 after taxes).

Carried unanimously

6.5 FINANCIAL RESOURCES

6.5.1 Letter to MEES – Budget Variances 2014-2015:

The Director of Financial Resources advised that given that the school board was in a deficit situation at the end of the 2014-2015 school year, the request of the MEES for a letter of explanation on recovery is a normal practice. The purpose of the letter is to ensure the MEES that the school board is aware of its deficit and that it is taking the necessary steps to resolve the situation.

CC-160427-FR-0099

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution #CC-151104-FR-0031 approving the 2014-2015 financial statements with an annual deficit of \$404,119.03 and the associated budget variances.

WHEREAS the Sir Wilfrid Laurier School Board received a request Ministère de l'Éducation et de l'Enseignement supérieur (MEES) on January 29th, 2016 for an explanation of the reasons that led the Sir Wilfrid Laurier School Board to end the 2014-2015 school year with a deficit of \$404,119.

WHEREAS the Sir Wilfrid Laurier School Board responded to the MEES on February 23rd, 2016 highlighting the main budget variances explaining the 2014-2015 budget deficit.

WHEREAS the Sir Wilfrid Laurier School Board received a subsequent letter from the MEES on March 31st, 2016 requesting a board resolution approving said letter to finalize the dossier.

Commissioner Anne McMullon MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the response to the Ministère de l'Éducation et de l'Enseignement supérieur highlighting the main budget variances for the 2014-2015 deficit, as contained in document #SWLSB-2016/04/27-FR-001.

Carried unanimously

6.6 ADULT EDUCATION & VOCATIONAL TRAINING

6.6.1 Request to MEES for Vocational Training Programs:

The Chair advised that the request to the MEES for additional cards for Vocational Training Programs was discussed at length at the Corporate Committee meeting held on 2016-04-20.

CC-160427-AE-0100

WHEREAS regional partnerships are encouraged by the Ministère de l'Éducation et de l'Enseignement supérieur (MEES) to facilitate the organization of Vocational Training services;

WHEREAS the Sir Wilfrid Laurier School Board is disadvantaged in its Vocational Training program options;

WHEREAS English and French school boards are willing to work collaboratively to improve the Vocational Training offer and to maximize investments;

WHEREAS the objective #5 in the partnership agreement between the Ministère de l'Éducation et de l'Enseignement supérieur (MEES) and the Sir Wilfrid Laurier School Board requires *"an increase in the number of students under 20 years in vocational training"*;

WHEREAS Vocational Training is a priority for Sir Wilfrid Laurier School Board to support increased accessibility to programs for students in our territory;

WHEREAS the Sir Wilfrid Laurier School Board entered into ententes with other school boards to improve the variety of vocational training options due to the lack of options granted to the school board by the Ministère de l'Éducation et de l'Enseignement supérieur (MEES);

WHEREAS the Sir Wilfrid Laurier School Board wishes to offer "Production acéricole", "Installation et entretien de systèmes de sécurité" and "High-Pressure Welding" in English;

Commissioner Robert Dixon MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board request authorization from the Ministère de l'Éducation et de l'Enseignement supérieur (MEES) for the following programs:

- DVS 5256 Production acéricole (in English)
- DVS 5296 Installation et entretien de systèmes de sécurité (in English)
- AVS 5734 High-Pressure Welding

Carried unanimously

Commissioners Peter MacLaurin and Emilio Migliozi left the meeting.

TIME: 21:33 hours

7.0 INFORMATION ITEMS

7.1 2016-2017 Budget Building Results:

The Director of Financial Resources presented the results of the 2016-2017 budget building activity noting that the response was 92%.

He went on to review the questions from the survey as follows noting that questions 1 and 2 were general information that had no impact on the budget building results:

QUESTION		PRIORITY (answers receiving highest percentages, in order)
3.	Please rank the level of importance on the following criteria to be considered for the allocation of the resources for your school, centre or service?	<ol style="list-style-type: none"> 1. Enrollment weighted (takes into consideration the special needs student population) 2. Enrollment 3. Socio Economic index
4.	If the MEES supplemental allocations ("mesures") as we know them actually would disappear in the next budget parameters and be replaced by a lump sum amount: Which of the following would you choose to keep or let go for your school or centre?	<ol style="list-style-type: none"> 1. Action plan "reading in school" (invest in school library) 2. Teacher release (special need intervention plan) 3. Health and wellbeing (support development of healthy lifestyle programs)
5.	Is there an area that you would like to receive an allocation that is not represented in the MEES actual budget rules and that could be specific to your school, centre or department?	<ol style="list-style-type: none"> 1. Educational Programs & Special Needs 2. Activities 3. IT
6.	Please choose 2 budgetary priorities in line with the School Board's Strategic Plan Goal 1 : Success	<ol style="list-style-type: none"> 1. More Resource Teachers 2. Additional Behaviour Tech time
7.	Please choose 2 budgetary priorities in line with the School Board's Strategic Plan Goal 2 : Well-being	<ol style="list-style-type: none"> 1. Building repair and maintenance 2. Playground improvement
8.	Please choose 2 budgetary priorities in line with the School Board's Strategic Plan Goal 3 : Leadership and innovation	<ol style="list-style-type: none"> 1. Information and technology 2. Leadership initiatives & Recognition (students and employees)
9.	Would you see any other topics to prioritize in any of the 3 goals that were not mentioned above?	<ol style="list-style-type: none"> 1. IT 2. Special Needs, Educational Programs & Human Resources, tied

Commissioner Emilio Migliozi returned to the meeting.

TIME: 21:35 hours

Commissioner Peter MacLaurin returned to the meeting.

TIME: 21:37 hours

In response to questions from the Council, the Director of Financial Resources, with the assistance of the Interim Director General, noted that the results are very close to those received last year and that the results are presented to the Parents Committee and Governing Boards in a condensed format.

7.2 *SWL Foundation:*

Commissioner Paolo Galati provided an update on the activities of the Sir Wilfrid Laurier Foundation as follows:

- a reflection meeting was held during the month of March 2016 to set objectives and priorities for the next three years;
- fundraising and communication committees were established;
- auditions for the 5th Annual Laurier Gala and Starfest took place during the month of April and rehearsals are scheduled for April and May;
- the annual Lobster Dinner will be held on 2016-06-09 at the Château Royal in Laval. Markos Gonzalez Clemente, a student at Laval Senior Academy and a recent contestant on La Voix, will be performing;
- Lottery tickets are still available at a cost of \$20.00.

Commissioner Galati, on behalf of the Sir Wilfrid Laurier Foundation, extended appreciation to the following for all of their work preparing for the Laurier Gala & StarFest:

- Laval Senior Academy and Rosemere High School (RHS) for the use of the auditoriums;
- Shabir Jaffer, Caretaker at RHS, for the sound and lighting during rehearsals;
- the Principals of Genesis Elementary School, Hillcrest Academy and Joliette High School, as well as the Coordinator of Communications and the Graphic Arts Technician; and
- Freeway Frank of Virgin Radio and Jacynthe for the coaching session for the performers.

7.3 *Parent Commissioners Report:*

Parent Commissioner Angela Martorana presented the reports of the Parents Committee for March and April 2016 highlighting the brief on Bill 86 presented by the English Parents Committee Association (EPCA) to the Ministre de l'Éducation et de l'Enseignement supérieur.

In response to a question from Parent Commissioner Martorana, the Interim Assistant Director General noted:

- the GPS initiative for Morin Heights Elementary School transportation was delayed but is now underway;
- the feedback received to date on the GPS initiative from Grenville and Morin Heights Elementary Schools is that it is being used quite frequently by the parents;
- all parents of the two pilot schools have access to GPS reports as to the location of their child(ren)'s bus at any point along the route;
- if there are questions or concerns about the GPS initiative the parents have a direct contact within School Organization & Transportation.

Parent Commissioner Pamala Cripton provided an update on last evening's meeting of SEAC noting that some concern was expressed over the number of parents with special needs children choosing to send their child to another school board or private school when they reach high school because they feel that this school board does not have the tools to assist their child at that level. SEAC would like the school board to look into this.

She went on to note that last evening she resigned as Chair of SEAC as her son will be graduating in June 2017 and she wanted to allow someone else the opportunity to lead SEAC.

The Chair thanked Ms. Cripton for all of her dedication to SEAC over the years.

7.4 Report of QESBA:

The Chair drew the Council's attention to the Monday Messages contained in the meeting package.

She continued reminding everyone that the QESBA/AAESQ Spring Conference is being held from May 12-14, 2016 at the Manoir St-Sauveur and encouraged everyone to attend as it provides excellent professional development opportunities.

She further noted that, in her capacity as President of Quebec School Boards Association (QESBA), she will be attending the Canadian School Boards Association (CSBA) Annual Conference in Winnipeg, Manitoba from July 6 - 9, 2016.

8.0 QUESTION PERIOD:

There were no questions

9.0 CORRESPONDENCE:

The Chair drew the Council's attention to the correspondence in the meeting package.

10.0 VARIA:

There was no varia

11.0 ADJOURNMENT OF MEETING:

Commissioner Emilio Migliozi MOVED adjournment of the meeting.

Carried unanimously

TIME: 21:52 hours

NEXT MEETING ⇌ REGULAR ⇌ 2016-05-24