

**PROVINCE OF QUEBEC**

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF COMMISSIONERS OF THE SIR WILFRID LAURIER SCHOOL BOARD HELD ON SEPTEMBER 23, 2015**

A regular meeting of the Council of Commissioners of the Sir Wilfrid Laurier School Board was held in the boardroom of the Administration Centre, 235 Montée Lesage, Rosemere, QC on Wednesday, September 23, 2015 at 19:30 hours, at which were present:

Present: Jennifer Maccarone, Chair; Commissioners Dean Dugas, Vice-Chair; Robert Dixon, Guy Gagnon, Paolo Galati, Vicky Kaliozakis, Peter MacLaurin, Anne McMullon, Emilio Migliozi, Ailsa Pehi and Parent Commissioners Sergio Di Marco and Angela Martorana; and Stephanie Vucko, Director General.

Also present were: René Brisson, Assistant Director General; Frédéric Greschner, Assistant Director General; Johanne Brabant, Secretary General; Gaele Absolonne, Director of School Organization & Transportation; Robin Bennett, Director of Information Technology; France D'Aoust, Director of Financial Resources; Jérôme Dionne, Director of Material Resources; Richard Greschner, Director of Human Resources; Tina Korb, Director of Educational Services and Jocelyne Thompson-Ness, Administrative Assistant.

Absent: Parent Commissioner Pamala Cripton

The Director General opened the evening.

**TIME: 19:30 hours**

**0.0 PRESENTATION & RECOGNITION:**

**0.1 *Unveiling of Wall Mural:***

The Chair and the Director General welcomed everyone to the meeting and provided background information on the wall mural.

The Director General explained that the theme for the 2015-2016 school board calendar was employees of the school board and how they impact student life.

The Commissioners announced the names of the students and they came forward and photos were taken.

The Chair called for a 5 minute break.

**TIME: 19:45 hours**

The meeting resumed.

**TIME: 19: 49 hours**

**0.2 *International Summer Program – St-Jude Elementary School:***

The Director General advised the Council that the success of the International Summer Camp would not have been possible without many dedicated employees and volunteers. There were 167 Chinese students who participated in the program. The feedback received from these students and teachers was very positive.

There were many employees and volunteers involved in this venture but a special mention was made for Christyne Legault, Principal of St-Jude Elementary School, for providing support to the program while on her summer vacation and for her school acting as “ambassadors” for the program; and of René Brisson, Assistant Director General, for managing the International Summer Program.

Ms. Legault was presented with a \$500 donation from the International Program for St-Jude Elementary School.

**0.3 2015 Arundel Summer Camp for International Students:**

The Director General welcomed those present this evening who were on site at the Arundel Nature & Science Centre (ANSC) for the International Summer Program and thanked them for their creativity and flexibility in meeting the needs of the Chinese students.

The employees and volunteers on the International Summer Program were presented with letters of appreciation and photos were taken.

**0.4 Honouring of Communications:**

The Director General informed those present that a school board works on many projects such as the rebranding of the school board. The rebranding was led and implemented by Maxeen Jolin, Coordinator of Communications, and Susan O’Keefe, Graphic Arts Technician.

The rebranding work was submitted by the Communications department to the National School Public Relations Association (NSPRA) to be considered for an award in the publications and electronic media genre. There were approximately 900 submissions for this award and the Sir Wilfrid Laurier School board submission was selected for the top 75. When the awards were presented this school board received the “Publications & Electronic Media Award of Merit for Distinguished Achievement in the Category of School District – Branding / Image Package for Rebranding SWLSB”.

The Chair and Director General congratulated Ms. Jolin and Ms. O’Keefe and presented them with a token of appreciation. Photos were taken.

The Chair called the meeting to order.

**TIME: 20:04 hours**

**1.0 ACCEPTANCE OF AGENDA:**

The following additions and changes to the agenda were proposed:

10.0 VARIA:

10.1 Legal Fees..... INFO

**CC-150923-CA-0001**

Commissioner Guy Gagnon MOVED THAT the agenda be approved as amended in document #SWLSB-2015/09/23-CA-001.

**Carried unanimously**

**2.0 APPROVAL OF MINUTES:**

**CC-150923-CA-0002**

Parent Commissioner Sergio Di Marco MOVED THAT the minutes of the REGULAR meeting of the Sir Wilfrid Laurier School Board held on 2015-06-29 having been received by all members prior to this meeting, be approved as presented.

<b>THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:</b>	
Commissioners voting YEA:	Robert Dixon, Dean Dugas, Guy Gagnon, Paolo Galati, Vicky Kaliotzakis, Peter MacLaurin, Anne McMullon, Emilio Migliozi
Commissioners ABSTAINING:	Ailsa Pehi

### 3.0 QUESTION PERIOD

There were no questions.

### 4.0 REPORTS FROM THE CHAIR & DG

#### 4.1 *Chair's Report:*

The Chair drew the Council's attention to her monthly report in the package and noted the following:

- a meeting with Christine St-Pierre, Ministre responsable de la région des Laurentides, and the Chairs of the three (3) francophone school boards in the Laurentians ;
- the John F. Kennedy Elementary School 50<sup>th</sup> Anniversary celebrations;
- the inauguration of Laval Junior Academy with appreciation extended to the Provisional Governing Board, parents, teachers and the school staff for the smooth transition;
- thanks to the Ville de Laval for supporting school perseverance and for participating in friendly soccer and softball games;
- a partnership with Centro Scuola Dante Alighieri (CESDA) and the English Montreal School Board to promote Italian language classes after school;
- attendance at the press conference for the Jennings Report on school elections:
  - the report stressed the importance of our community and our rights;
  - universal suffrage needs to be maintained;
  - there may be changes in how a Council is structured but a stand needs to be taken;
  - speak with Members of the National Assembly and advise that the rights of the English community are not up for negotiation;
- the enlargement of Franklin Hill Elementary school has received authorization from the Ministère de l'Éducation, de l'Enseignement supérieur et de la Recherche (MEESR). The school enlargement will allow for the accommodation of 700 students and it will have a soccer field.

#### 4.2 *Director General's Report:*

The Director General presented her monthly report highlighting:

- the provincial negotiations and upcoming strike action;
  - in order to facilitate communications with the school board stakeholders a button has been added on the Web page that will provide quick access to any information pertaining to the negotiations and any upcoming strike action. Facebook will also have the same information posted;
  - at this time the school board continues to have good communications with each of its unions;
  - the Council will be updated as information is received concerning the negotiations and any potential strike action;
- the smooth start to the 2015-2016 school year;
- the work being done to resolve any issues concerning the two new high schools in Laval;
- the activities concerning the schools: the 50<sup>th</sup> Anniversary celebrations for John F. Kennedy Elementary School, Rosemere High School's involvement with STEM (Science, Technology, Engineering and Math) education as it relates to the school board's Strategic Plan and the goals set by the MEESR, and the initiative of Laurentia Elementary School with its Hobby Day, which allows students to find their own voice as they speak about their respective hobby or a theme;
- a more detailed report is in the meeting package.

In response to questions and concerns, the Director General, with the assistance of the Directorate team, noted:

- the Conseil du trésor has given new directives concerning the management of supply contracts, services and construction work in the public sector so that there is more transparency. Section 4 of the directive indicates that in order to promote more neutrality within the selection committee, the following persons cannot be a member of the said selection committee: the project manager, the head of the organization, a member of its board of directors or commissioner of the concerned school board. A Selection Committee will now be made up of: 1 member of the Directorate, 1 external member, 1 member of Material Resources and 1 member of Material Resources acting as Secretary of the Selection Committee;
- International Student Program:
  - the enrollment can be found in the financials presented at the Corporate Committee on 2015-09-16;
  - there is a specific budget line for the program;
  - if international students in the youth sector are declared as part of the enrollment, the school board must return 90% of the funding received because these student pay a fee to attend. In 2014-2015, the school board declared 12 international students so it had to refund the MEESR approximately \$57,000;
  - Vocational Training is self-financed;
  - Financial Resources is using the most accurate numbers available at this time to provide the current revenues and expenses of the International Student Program and it must be remembered that the school board is just starting this program but a deficit is not anticipated;
  - mechanisms are in place to ensure that international students pay their full fees to the school board;
  - revenues for self-financing activities appear in the current school year figures;
  - the figures for the International Summer Program will be a part of the 2015-2016 school year report;
  - there are expenses indicated under Material Resources for the International Summer Program and the majority of the expenses were made so that the necessary items needed to run the program were in place. It must be noted that the investment in the Arundel Nature & Science Centre (ANSC) benefits all students of the Sir Wilfrid Laurier School Board;
  - revenues cannot be generated in the youth sector only in the Vocational Training sector with respect to international students;
  - the fees for international students in the youth sector are based on the amount of time they will be spending at the Sir Wilfrid Laurier School Board and these fees are paid upfront prior to starting school;
  - the fees for international students in the Vocational Training sector are also to be paid up front prior to beginning a program and, if they are not paid in full by the time the program concludes, a diploma is not issued;
  - the audited financial statement will provide a lot of the answers concerning the International Student Program and this will be presented at the October Corporate Committee;
- cautioned that there may be a small deficit once the audit is completed.

**5.1      *Engagement – Director of Complementary Services***

The Director of Human Resources provided background information.

**CC-150923-HR-0003**

WHEREAS the position of Director of Complementary Services is currently vacant;

WHEREAS an internal posting was posted from 2015-08-13 to 2015-08-26 and a Selection Committee held interviews on 2015-09-15;

Commissioner Peter MacLaurin MOVED THAT, on the recommendation of the Selection Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board engage **Silvia Patella** as Director of Complementary Services, effective on a date to be negotiated.

**Carried unanimously**

The Director General welcomed Ms. Patella to the team noting that she comes with a lot of experience and will continue to collaborate with the Director of Educational Services. She extended appreciation to the Director of Educational Services for being director for both her department and Complementary Services for the past year as well as for bringing a strong belief that all children can learn.

**5.2 Selection Committee – Assistant Director of Complementary Services**

The Chair called for nomination to the Selection Committee for Assistant Director of Complementary Services.

Parent Commissioner Angela Martorana nominated Parent Commissioner Sergio Di Marco. Parent Commissioner Di Marco accepted the nomination.

Commissioner Guy Gagnon nominated Commissioner Peter MacLaurin. Commissioner MacLaurin accepted the nomination.

Jennifer Maccarone, Chair, nominated herself.

Commissioners Vicky Kaliozakis and Anne McMullon volunteered to be alternates.

**CC-150923-HR-0004**

WHEREAS the Council of Commissioners adopted resolution #CC-150923-HR-0003 approving the assignment of Sylvia Patella to the position of Director of Complementary Services.

WHEREAS the position of Assistant Director of Complementary Services is now vacant:

WHEREAS, in accordance with section 5.2 of policy #2000-HR-02: Regulating the Working Conditions of Management Staff Represented by the Sir Wilfrid Laurier Section of the Association Québécoise des cadres scolaires (AQCS) OR section 5.4 of policy #2000-HR-01: Regulating the Working Conditions of Management Staff represented by the Sir Wilfrid Laurier Administrators' Association (SWLAA), the Sir Wilfrid Laurier School Board is required to form a Selection Committee for the engagement of an Assistant Director of Complementary Services;

WHEREAS this Selection Committee must include three commissioners:

Commissioner Dean Dugas MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board establish a Selection Committee for the selection of an Assistant Director of Complementary Services.

AND THAT this Selection Committee be comprised of the following:

Sergio Di Marco  
Peter MacLaurin  
Jennifer Maccarone

Vicky Kaliotzakis (Alternate)  
Anne McMullon (Alternate)

Carried unanimously

## 6.0 DECISION ITEMS:

### 6.1 COMMUNICATIONS & CORPORATE AFFAIRS

#### 6.1.1 Report of the Appeals Review Committee:

The Chair MOVED THAT the Council go "in camera".

TIME: 20:49 hours

The meeting resumed.

TIME: 21:40 hours

*WHEREAS "Student A" currently attends a Sir Wilfrid Laurier School as an Out-of-Zone (OOZ) student and resides within the school zone of Our Lady of Peace Elementary school;*

*WHEREAS the parents of "Student A" have completed the necessary documentation under Policy #2000-CA-03: Reconsideration of a decision affecting a student, to have continued transportation service in the form of a "berline" to pick-up and drop-off "Student A" at his residence for the whole of his elementary schooling, such "berline" service having been offered to "Student A" in the 3 previous years while attending the Regional Specialized Class Setting at said school;*

*WHEREAS student "A" was transferred to the regular stream of said school in 2014-2015 and benefited from a transition year as an OOO student with the "berline" transportation service maintained for that one transition year;*

*WHEREAS the Sir Wilfrid Laurier School Board Policy no 1999-TS-01 Transportation Policy & Procedures states that transportation services are provided to students for their zone school;*

*WHEREAS the berline transportation service to student "A" ceased to be offered for the 2015-2016 school year to attend said school as an OOO student;*

*WHEREAS the case of "Student A" has been reviewed by the Assistant Director General and the parents of "Student A" were informed on 2015-07-09 via e-mail that the administrative decision to not offer the transportation service as per previous years was maintained;*

*WHEREAS the Appeals Review Committee of the Sir Wilfrid Laurier School Board met on 2015-09-03 to examine the administrative decision concerning the request of the parents of student "A" to have continued transportation service in the form of a "berline" to pick-up and drop-off "Student A" at his residence for the whole of his elementary schooling, such "berline" service having been offered to "Student A" in the 3 previous years while attending the Regional Specialized Class Setting at said school;*

*WHEREAS the parents presented their position vis-à-vis their request to have continued "berline" transportation service provided to student "A";*

*WHEREAS the Appeals Review Committee of the Sir Wilfrid Laurier School Board examined the information provided and considered the presentation of the position of the parents and the information provided:*





- *The documents submitted by the parents;*
- *The interventions of the Sir Wilfrid Laurier School Board;*
- *The Sir Wilfrid Laurier School Board procedures and policies regarding Complementary Services for students presenting with special needs;*
- *The laws and policies regarding the Enrollment Criteria and the Transportation;*

*WHEREAS the Sir Wilfrid Laurier School Board recognizes the right of parents to select the school of their choice for their children as is granted under section 4 of the Education Act;*

*WHEREAS the Sir Wilfrid Laurier School Board adopted Policy no 1999-TS-01: Transportation Policy & Procedures to ensure accessibility to its educational programs by providing safe and reliable transportation services, taking into consideration constraints of existing resources and in respect of section 4 of the Education Act;*

*Commissioner Anne McMullon MOVED THAT, on the recommendation of the Appeals Review Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board authorize the extension of the transportation service associated with the transition year into the regular stream by providing “berline” transportation to student “A” for the 2015-2016 school year to end on June 23, 2015.*

*AND THAT for the 2016-2017 school year and following years, the OoZ request and transportation service for student “A” be reviewed on an annual basis, as for all students of the Sir Wilfrid Laurier School Board, as per the Sir Wilfrid Laurier School Board policies regarding the Enrollment Criteria and Transportation.*

Commissioner Dean Dugas proposed that the resolution be amended as follows:

- by adding “WHEREAS, due to communication difficulties, berline service was offered on August 31, 2015 and September 1, 2015”, and
- by changing the date in the last line of the resolution to read “June 23, 2016”.

The Chair proposed that the “AND THAT” be stricken from the resolution.

Commissioner Anne McMullon accepted all the amendments presented.

#### **CC-150923-CA-0005**

WHEREAS “Student A” currently attends a Sir Wilfrid Laurier School as an Out-of-Zone (OOZ) student and resides within the school zone of Our Lady of Peace Elementary school;

WHEREAS the parents of “Student A” have completed the necessary documentation under *Policy #2000-CA-03: Reconsideration of a decision affecting a student*, to have continued transportation service in the form of a “berline” to pick-up and drop-off “Student A” at his residence for the whole of his elementary schooling, such “berline” service having been offered to “Student A” in the 3 previous years while attending the Regional Specialized Class Setting at said school;

WHEREAS student “A” was transferred to the regular stream of said school in 2014-2015 and benefited from a transition year as an OOZ student with the “berline” transportation service maintained for that one transition year;

WHEREAS the Sir Wilfrid Laurier School Board *Policy no 1999-TS-01 Transportation Policy & Procedures* states that transportation services are provided to students for their zone school;



WHEREAS, due to communication difficulties, berline service was offered on August 31, 2015 and September 1, 2015;

WHEREAS the berline transportation service to student "A" ceased to be offered for the 2015-2016 school year to attend said school as an OOO student;

WHEREAS the case of "Student A" has been reviewed by the Assistant Director General and the parents of "Student A" were informed on 2015-07-09 via e-mail that the administrative decision to not offer the transportation service as per previous years was maintained;

WHEREAS the Appeals Review Committee of the Sir Wilfrid Laurier School Board met on 2015-09-03 to examine the administrative decision concerning the request of the parents of student "A" to have continued transportation service in the form of a "berline" to pick-up and drop-off "Student A" at his residence for the whole of his elementary schooling, such "berline" service having been offered to "Student A" in the 3 previous years while attending the Regional Specialized Class Setting at said school;

WHEREAS the parents presented their position vis-à-vis their request to have continued "berline" transportation service provided to student "A";

WHEREAS the Appeals Review Committee of the Sir Wilfrid Laurier School Board examined the information provided and considered the presentation of the position of the parents and the information provided:

- The documents submitted by the parents;
- The interventions of the Sir Wilfrid Laurier School Board;
- The Sir Wilfrid Laurier School Board procedures and policies regarding Complementary Services for students presenting with special needs;
- The laws and policies regarding the Enrollment Criteria and the Transportation;

WHEREAS the Sir Wilfrid Laurier School Board recognizes the right of parents to select the school of their choice for their children as is granted under section 4 of the Education Act;

WHEREAS the Sir Wilfrid Laurier School Board adopted *Policy no 1999-TS-01 Transportation Policy & Procedures* to ensure accessibility to its educational programs by providing safe and reliable transportation services, taking into consideration constraints of existing resources and in respect of section 4 of the Education Act;

Commissioner Anne McMullon MOVED THAT, on the recommendation of the Appeals Review Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board authorize the extension of the transportation service associated with the transition year into the regular stream by providing "berline" transportation to student "A" for the 2015-2016 school year to end on June 23, 2016.

THIS MOTION WAS DEFEATED ON THE FOLLOWING DIVISION:	
Commissioners voting YEA:	Vicky Kalotzakis, Anne McMullon, Emilio Migliozi, Ailsa Pehi
Commissioners voting NAY:	Robert Dixon, Dean Dugas, Guy Gagnon, Paolo Galati, Peter MacLaurin, Jennifer Maccarone

The Chair advised that transportation would be provided to this student until the end of this week and that the school board would be in touch with the family.

### **6.1.2 International Travel:**

The Director General indicated that the following resolution is to allow the Chair to travel to foreign countries to represent the Sir Wilfrid Laurier School Board, to establish partnerships, increase its visibility and promote the Sir Wilfrid Laurier School Board International Program to foreign educational organizations.

She went on to recommend that a member of the management team be considered for travel to assist the Chair.

*WHEREAS the Sir Wilfrid Laurier School Board (SWLSB) established an International Student Program for students of foreign countries;*

*WHEREAS the SWLSB wishes to continue the development of the International Student program and increase its visibility in the international market;*

*WHEREAS establishing partnerships with foreign educational organizations is an essential part for the growth of the International Student Program;*

*WHEREAS the SWLSB believes that these partnerships can greatly benefit our school board;*

*WHEREAS the development of these partnerships could require the Chair, as official spokesperson of the SWLSB and senior executives of the school board to travel to foreign countries to represent the school board in negotiations for such ententes with potential partners;*

*Parent Commissioner Sergio di Marco MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board authorize the Chair of the school board to travel to foreign countries to represent the Sir Wilfrid Laurier School Board, to establish partnerships, increase its visibility and promote the Sir Wilfrid Laurier School Board International Program to foreign educational organizations.*

Parent Commissioner Sergio Di Marco accepted the recommendation to include a member of the Management team.

In response to questions and concerns expressed by members of the Council, the Director General explained that:

- With the ongoing budget constraints and, in order not to have a deficit budget, the school board needs to find alternate sources of revenue;
- the budget for a trip of this type would be in the neighbourhood of \$10,000 per person with the cost being covered through the contracts signed while travelling;
- the risk undertaken when travelling to establish partnerships, increase its visibility and promote the Sir Wilfrid Laurier School Board International Program to foreign educational organizations, is low;
- in order to gain contracts in many foreign countries it is necessary for the most senior persons in an organization to travel as many will not enter into any agreement without having formally met the head of the organization;
- the reason behind this trip is that the school board has been invited to attend a conference in China and the trip will also allow for new partnerships to be established which will generate the much needed alternate source of revenue;
- would ideally like to generate in the neighbourhood of \$400,000 which would help prevent a school board deficit;
- the revenue made from the youth sector is minimal but the potential of revenue from the Vocational Training sector is great given that the average cost for an international student in Vocational Training is \$14,000, which covers the cost of one trip;
- the numbers for the International Student program have been provided but they can be re-issued;

Commissioner Dean Dugas left the meeting.

**TIME: 21:56 hours**

**CC-150923-CA-0006**

WHEREAS the Sir Wilfrid Laurier School Board (SWLSB) established an International Student Program for students of foreign countries;

WHEREAS the SWLSB wishes to continue the development of the International Student program and increase its visibility in the international market;

WHEREAS establishing partnerships with foreign educational organizations is an essential part for the growth of the International Student Program;

WHEREAS the SWLSB believes that these partnerships can greatly benefit our school board;

WHEREAS the development of these partnerships could require the Chair, as official spokesperson of the SWLSB and senior executives of the school board to travel to foreign countries to represent the school board in negotiations for such ententes with potential partners;

Parent Commissioner Sergio di Marco MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board authorize the Chair of the school board and a member of the Management Team to travel to foreign countries to represent the Sir Wilfrid Laurier School Board, to establish partnerships, increase its visibility and promote the Sir Wilfrid Laurier School Board International Program to foreign educational organizations.

<b>THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:</b>	
Commissioners voting YEA:	Robert Dixon, Guy Gagnon, Paolo Galati, Vicky Kaliozakis, Peter MacLaurin, Anne McMullon, Emilio Migliozi
Commissioners voting NAY:	Ailsa Pehi

Commissioner Dean Dugas returned to the meeting.

**TIME: 21:59 hours**

### **6.1.3 International Student Partnership - Thailand:**

The Director General advised the Council that this project was brought to the attention of the Corporate Committee for discussion and that at this time the request is not for travel but to explore the possibility of partnering with a school in Thailand to create an international school within its school. This school would also like to be able to offer the Québec curriculum with the objective of creating an exchange program. This would allow for students to study part time at the Sir Wilfrid Laurier School Board and the rest of the time in Thailand to complete a school year.

The Sir Wilfrid Laurier School Board has approached the Ministère de l'Éducation, de l'Enseignement supérieur et de la Recherche (MEESR), looking for guidance and they have expressed an interest although it does not have guidelines for this type of venture. There are several things that need to be taken into account by all parties in order to proceed:

- the school in Thailand, in order to open an International school abroad, needs to be affiliated with an institution in Quebec who is authorized to sanction learning, such as the Sir Wilfrid Laurier School Board (SWL);
- SWL does not have an international school abroad;
- the fact that Quebec has no international school abroad;
- the fact that the MEESR determines approval for such a project; and
- the fact that the decision occurs at the political level, from Minister to Minister of the respective countries.

A resolution is required by the school in Thailand in order to bring it to its government.



The Council entered into discussion and the Director General answered questions and concerns, as follows:

- there is no travel at this time, this resolution is to open the exploration of the potential of the partnership and the logistics behind it;
- the Ministère de l'Éducation, de l'Enseignement supérieur et de la Recherche (MEESR) owns the Québec curriculum and if these potential students are to be sanctioned, the Ministry would have to be involved. The two ministries would have to meet in order for an agreement to be established;
- the purpose of the resolution is to allow the Director General to sign a non-binding document of good will;
- LEARN is not involved in this dossier.

#### CC-150923-CA-0007

WHEREAS the Sir Wilfrid Laurier School Board has been approached by the Thewphaingarm School, a private school located in Bangkok, Thailand, to develop an International Student Partnership;

WHEREAS the Thewphaingarm School is seeking a partnership with a Canadian school to create an International School within their school;

WHEREAS this potential International School would offer the Québec curriculum in Thailand and develop an exchange program for students whereby they would study part of their school year at the Sir Wilfrid Laurier School Board and part in Thailand under the same curriculum;

WHEREAS the Sir Wilfrid Laurier School Board has been in contact with the Ministère de l'Éducation, de l'Enseignement supérieur et de la Recherche concerning this proposed partnership and the Ministry is open to the idea;

WHEREAS it is understood that the Sir Wilfrid Laurier School Board requires the authorization of the Ministère de l'Éducation, de l'Enseignement supérieur et de la Recherche, as it owns the rights to the curriculum, in order to enter into a partnership with the Thewphaingarm School;

WHEREAS the Ministère de l'Éducation, de l'Enseignement supérieur et de la Recherche will need to confer with the Minister of Education for Thailand on this proposed partnership;

WHEREAS this proposed partnership is of a political nature therefore requiring the support of the Council of Commissioners;

Commissioner Anne McMullon MOVED THAT, on the recommendation of the Corporate Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board mandate the Director General to explore the possibility of the Québec curriculum being offered at the Thewphaingarm School, Bangkok, Thailand.

**Carried unanimously**

#### **6.1.4 Election of Chair & Vice-Chair – Corporate Committee:**

The Chair nominated Commissioner Guy Gagnon for the position of Chair of the Corporate Committee. Commissioner Gagnon accepted the nomination.

There were no further nominations

#### CC-150923-CA-0008

Commissioner Dean Dugas MOVED THAT Commissioner Guy Gagnon be appointed as Chair of the Corporate Committee for the 2015-2016 school year.

**Carried unanimously**

The Chair nominated Commissioner Ailsa Pehi for the position of Vice-Chair of the Corporate Committee. Commissioner Pehi accepted the nomination.

There were no further nominations

#### **CC-150923-CA-0009**

Commissioner Dean Dugas MOVED THAT Commissioner Ailsa Pehi be appointed as Vice-Chair of the Corporate Committee for the 2015-2016 school year.

**Carried unanimously**

The Assistant Director General left the meeting.

**TIME: 22:05 hours**

#### **6.1.5 Election of Chair & Vice-Chair – Pedagogical Committee:**

The Chair nominated Commissioner Anne McMullon for the position of Chair of the Pedagogical Committee. Commissioner McMullon accepted the nomination.

There were no further nominations

#### **CC-150923-CA-0010**

Commissioner Dean Dugas MOVED THAT Commissioner Anne McMullon be appointed as Chair of the Pedagogical Committee for the 2015-2016 school year.

**Carried unanimously**

The Chair nominated Commissioner Vicky Kaliozakis for the position of Vice-Chair of the Pedagogical Committee. Commissioner Kaliozakis accepted the nomination.

There were no further nominations

#### **CC-150923-CA-0011**

Commissioner Dean Dugas MOVED THAT Commissioner Vicky Kaliozakis be appointed as Vice-Chair of the Pedagogical Committee for the 2015-2016 school year.

**Carried unanimously**

## **6.2 MATERIAL RESOURCES**

#### **6.2.1 Selection of Professionals – FHES Enlargement Project:**

In response to questions from the Council, the Director of Material Resources with the assistance of the Directorate team, noted:

- the Regulation respecting service contracts of public bodies has been modified therefore, Commissioners and the Director General are no longer part of the selection process;
- the previous request to build a daycare on the Franklin Hill Elementary School property was not a part of the discussions for this project;



- the Ville de Repentigny was approached concerning the previous request to have a daycare on the school property but a response has never been received.

The Assistant Director General left the meeting.

**TIME: 22:07 hours**

**CC-150923-MR-0012**

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution #CC-140625-MR-0150, approving the 2015-2025 Investment Plan;

WHEREAS the only priority of the 2015-2025 Investment Plan was the financing from the Ministère de l'Éducation, de l'Enseignement supérieur et de la Recherche (MEESR) in 2015-2016 for the enlargement of Franklin Hill Elementary School, building #885-047, by adding space to reach the optimum capacity of a 4-24 (680 students);

WHEREAS the MEESR has authorized the enlargement of Franklin Hill Elementary School in the amount of 6 850 812,00\$;

WHEREAS the MEESR regulations require that the architect and consulting engineers be selected by a call for public tenders within the budget range of the project;

WHEREAS the proposals have to be reviewed by a Selection Committee composed of a secretary and at least three members;

WHEREAS the Treasury Board has amended, effective 2015-08-01, the Directive on the management of the supply, service and construction contracts of public bodies;

WHEREAS the amendment referred to in Division 4, Paragraph 8, Item 10, concerns the composition of the Selection Committee and stipulates that the project manager, the chief executive officer of the public body, a member of the board of directors, or if the public body is a school board, a commissioner from that board, may not be members of the selection committee.

Commissioner Dean Dugas MOVED THAT, on the recommendation of the Director of Material Resources, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve that the Selection Committee for the selection of professionals for the enlargement of Franklin Hill Elementary School be composed of the following members:

1	Member from the Directorate
1	External member
1	Member of the Material Resources Department
1	Member from the Material Resources Department acting as Secretary of the Selection Committee

AND THAT all the Selection Committee members will be required to sign a confidentiality agreement.

FURTHER THAT, public tenders be called for the services of an architect and consulting engineers to prepare the drawings, plans and tender specifications for the Franklin Hill Elementary School enlargement project.

**Carried unanimously**

The Assistant Director General returned to the meeting.

**TIME: 22:10 hours**

**6.2.2 Change Orders – Special Measure Project – Arundel ES:**

The Director of Material Resources informed the Council that this is the final change order for this project

### **CC-150923-MR-0013**

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution #CC-141210-MR-0092, awarding the contract for the special measure renovation project at Arundel Elementary School to Groupe Laverdure Construction Inc., for a total cost of 336 000,00\$, before taxes, (386 316,00\$, all taxes included);

WHEREAS the Executive Committee of the Sir Wilfrid Laurier School Board adopted resolution #EC-150325-MR-0028, approving change orders in the amount of 17 099,74\$, before taxes (19 660,43\$, taxes included), increasing the total cost of the project to 353 099,74\$, before taxes (405 976,43\$, taxes included);

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution #CC-150422-MR-0165, approving change orders in the amount of 168 863,64\$, before taxes (194 150,97\$, taxes included), increasing the total cost of the project to 521 963,38\$, before taxes (600 127,40\$, taxes included);

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution #CC-150629-MR-0201, approving change orders in the amount of 47 292,34\$, before taxes (54 374,37\$, taxes included), increasing the total cost of the project to 569 255,42\$, before taxes 654 501,42\$, taxes included);

WHEREAS, during the renovation project, more change orders occurred to address specific issues, amounting to 8 341,40\$, before taxes (9 590,52\$, taxes included);

Commissioner Peter MacLaurin MOVED THAT, on the recommendation of the Director of Material Resources, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the change orders in the amount of 8 341,40\$, before taxes (9 590,52\$, taxes included).

AND THAT the total cost of the project, including the change orders, be increased to 577 596,82\$, before taxes 664 091,94\$, taxes included);

FURTHER THAT, the Chair, as well as the Director General, and in her absence or with her knowledge the Assistant Director General, be authorized to sign all documentation concerning this project.

**Carried unanimously**

## **6.3 HUMAN RESOURCES**

### **6.3.1 Creation of Position – Maintenance Staff:**

#### **CC-150923-HR-0014**

WHEREAS the Maintenance Support Staff local union has been informed on the effects of the modified requirements of its schools and centres;

Commissioner Emilio Migliozi MOVED THAT, on the recommendation of the Director of Human Resources, the Council of Commissioners of the Sir Wilfrid Laurier School Board create the following position, effective on 2015-09-24:



Classification	Place of Work	% of work
Maintenance Worker Class II	Laurentian Elementary School	51,6129

Carried unanimously

### 6.3.1 Creation of Position – Professionals:

In response to questions from Commissioner Peter MacLaurin, the Director of Educational Services advised that there is one (1) consultant for English Language Arts and three (3) consultants for Science and Math.

#### CC-150923-HR-0015

WHEREAS the Professionals local union has been informed on the effects of the modified requirements of its schools and centres;

Commissioner Guy Gagnon MOVED THAT, on the recommendation of the Director of Human Resources, the Council of Commissioners of the Sir Wilfrid Laurier School Board create the following position, effective on 2015-09-24

Classification	Place of Work	% of work	Comment
Pedagogical Consultant	Educational Services	100	Literacy

Carried unanimously

#### 6.4 QESBA

### 6.4.1 Nominations to QESBA:

#### CC-150923-CA-0016

WHEREAS the Constitution and By-Laws of the Quebec School Boards Association (QESBA) states that the mandate of the QESBA Board of Directors and Executive Committee are for two (2) years;

WHEREAS the current mandate expires in the fall of 2015;

Commissioner Guy Gagnon MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board name **Jennifer Maccarone** to the Board of Directors and the Executive Committee of Quebec School Boards Association (QESBA) from 2015 to 2017.

Carried unanimously

Commissioner Guy Gagnon commented that the Quebec School Boards Association (QESBA) needs a strong voice and that the Chair of the Sir Wilfrid Laurier School Board, Jennifer Maccarone, would be an excellent choice for President of the QESBA.

#### CC-150923-CA-0017

Commissioner Dean Dugas MOVED THAT, on the recommendation of the Corporate Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board nominate **Jennifer Maccarone** for the position of President (2 year term) on the Executive of the Quebec English School Boards Association (QESBA).

Carried unanimously

The Chair thanked everyone for their vote of confidence.

#### **6.4.2 AAESQ/ QESBA Spring Conference - Derogation:**

The Director General advised that this was discussed at the Corporate Committee and that it has been brought to Council because the Sir Wilfrid Laurier School Board are the co-hosts of the 2015-2016 Association of Administrators of English Schools of Quebec (AAESQ) / Quebec School Boards Association (QESBA) Spring Conference and the school board policy does not allow for the Sir Wilfrid Laurier School Board members of the organization committee to stay on site. The hotel costs for those on the organization committee who choose to stay on site are covered by their individual professional improvement funds.

#### **CC-150923-CA-0018**

WHEREAS the Quebec English School Boards Association (QESBA) has invited the Sir Wilfrid Laurier School Board to act as hosts for the 2016 AAESQ / QESBA Spring Conference to be held in May 2016;

WHEREAS the Association of Administrators of English Schools of Quebec (AAESQ) and the Sir Wilfrid Laurier Administrators Association (SWLAA) have likewise been invited to act as co-hosts of the conference and have accepted the invitation;

WHEREAS sections 5.4.1 and 5.4.2 of Policy #1999-FR-01: Expense Reimbursement Policy for the Members of the Council of Commissioners and the Employees of the Sir Wilfrid Laurier School Board, state:

*5.4.1 Accommodation expenses must be reasonable and represent costs actually incurred.*

*5.4.2 The actual expenses incurred in a commercial establishment for activities conducted outside an 80 km radius of the residence of the commissioner or the employee, or the cost of a room when it is deemed necessary to conduct an activity within the course of his functions for more than two days.*

WHEREAS section 7.0 of Policy #1999-FR-01: Expense Reimbursement Policy for the Members of the Council of Commissioners and the Employees of the Sir Wilfrid Laurier School Board, states:

#### **7.0 DEROGATION CLAUSE**

*In certain exceptional circumstances, exceedances and the additional costs upon presentation of supporting documents may be authorized by the superior immediate. In this case, the superior immediate have the responsibility to initialise the form to each expenditure covered by the overtake.*

WHEREAS the Director General has received a letter from the 2016 AAESQ/QESBA Spring Conference Co-Chairs, Mary-Helen Goyetche and Angela Martorana, requesting a derogation from sections 5.4.1 and 5.4.2 for Administrators, Commissioners, school board employees organizing and/or attending the conference in order to have accommodations covered by their respective Professional Improvement budgets;

Parent Commissioner Angela Martorana MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board authorize a derogation from sections 5.4.1 and 5.4.2 of Policy #1999-FR-01: Expense Reimbursement Policy for the Members of the Council of Commissioners and the Employees of the Sir Wilfrid Laurier School Board, for the 2016 AAESQ / QESBA Spring Conference.

**Carried unanimously**

## 6.5 INFORMATION TECHNOLOGY

### 6.5.1 GRICS Annual Invoice 2015-2016:

The Director of Information Technology drew the Council's attention to breakdown of the services offered by GRICS for 2015-2016 to those of 2014-2015. The move to Mozaic has increased administrative costs by 3%. Some of the costs are standard while other are based on the number of students and/or employees.

The Council entered into discussion and the Director of Information Technology answered questions and concerns, as follows:

- Mozaic will be supported by GRICS;
- Mozaic will replace all the current programs in Finance and Human Resources;
- the migration to Mozaic is a multi-year project that will be completed by 2018.

### CC-150923-IT-0019

WHEREAS the Sir Wilfrid Laurier School Board uses GRICS (Société de gestion du réseau informatique des commissions scolaires) software for the management of its administrative and pedagogical information systems;

WHEREAS GRICS invoices the Sir Wilfrid Laurier School Board on an annual basis for those software licenses and related support services;

Commissioner Paolo Galati MOVED THAT, on the recommendation of the Director of Information Technology, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the payment of invoice #FP-501158, #FP-501159 and #FP-501163 received for the 2015-2016 school year from **GRICS** (Société de gestion du réseau informatique des commissions scolaires) in the amount of 366 907.85\$ (421 852.30\$, all taxes included).

**Carried unanimously**

## 7.0 INFORMATION ITEMS

### 7.1 SWL Foundation:

Commissioner Paolo Galati advised the Sir Wilfrid Laurier Foundation Lottery is underway with tickets available at \$20 each. There are 3500 tickets available with great prizes worth \$11,830. The lottery will be drawn in June 2016 at the Foundation lobster dinner. The proceeds from this lottery will be invested in technology tools to develop literacy skills.

The Chair thanked the Sir Wilfrid Laurier Foundation for all of the hard work put in to raising funds to help support the education of the Sir Wilfrid Laurier School Board students.

### 7.2 Parent Commissioners Report:

Parent Commissioner Sergio Di Marco noted that the first meeting of the Parents Committee for the 2015-2016 school year will be on 2015-10-01. The start of the school year has been good even with the glitches concerning the Laval Senior Academy.

### 7.3 Report of QESBA:

This item was addressed under 4.1.

### 7.4 Budget Update:

This was discussed under item 4.0.

**8.0 QUESTION PERIOD:**

In response to a question from the audience, the Chair noted that the lack of parity in school taxes between the French and the English school boards is a common complaint. The former Council lobbied for parity with the government and this Council will continue to lobby. The school board can only collect the school taxes prescribed by the law. The government is looking into establishing a harmonized tax.

In response to an additional question, the Chair indicated that when members of the school board travel for the International Student Program it is always economy and the revenues made from the contracts signed with different international groups will cover the cost of this travel.

**9.0 CORRESPONDENCE:**

The Chair drew the Council's attention to the correspondence in the meeting package.

**10.0 VARIA:**

On a "point of order", Commissioner Peter MacLaurin noted that it was 22:30 hours.

**TIME: 22:30 hours**

**CC-150923-CA0020**

Commissioner Peter MacLaurin MOVED THAT the meeting be extended until the completion of the agenda.

**Carried unanimously**

**10.1 Legal Expenses:**

In response to a question from Commissioner Robert Dixon, the Director General informed the Council that at the legal fees are usually presented at a Governance & Ethics Committee which will be part of the 2015-10-21 Corporate Committee.

**11.0 COMMISSIONERS REMUNERATION 2015-2016:****CC-150923-CA0021**

Commissioner Guy Gagnon MOVED THAT the commissioners' remuneration be tabled.

**Carried unanimously**

**12.0 ADJOURNMENT OF MEETING:**

Commissioner Guy Gagnon MOVED adjournment of the meeting.

**Carried unanimously**

**TIME: 22:32 hours**

**NEXT MEETING ⇒ REGULAR ⇒ 2015-10-28**