

PROVINCE OF QUEBEC

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF COMMISSIONERS OF THE SIR WILFRID LAURIER SCHOOL BOARD HELD ON NOVEMBER 23, 2016

A Regular meeting of the Council of Commissioners of the Sir Wilfrid Laurier School Board was held in the boardroom of the Administration Centre, 235 Montée Lesage, Rosemere, QC on Wednesday, November 23, 2016 at 19:30 hours, at which were present:

Present: Jennifer Maccarone, Chair; Commissioner Dean Dugas, Vice-Chair; Commissioners Robert Dixon, Guy Gagnon, Paolo Galati, Peter MacLaurin (via telephone), Anne McMullon, Emilio Migliozi, Ailsa Pehi and Parent Commissioners Sergio Di Marco, Stéphane Henley and Bobby Pellerin; and Paul Lamoureux, Director General.

Also present were: Frédéric Greschner, Assistant Director General; Johanne Brabant, Secretary General; Robin Bennett, Director of Information Technology; Richard Blondin, Director of Financial Resources; Jérôme Dionne, Director of Material Resources; Richard Greschner, Director of Human Resources; Tina Korb, Director of Educational Services; Stephanie Krenn, Director of Schools & Interim Director of School Organization & Transportation; Silvia Patella, Interim Director of Complementary Services; and Jocelyne Thompson-Ness, Administration Officer.

Absent: Commissioner Vicky Kaliotzakis

The Director General opened the meeting.

TIME: 19:00 hours

0.0 SWEARING IN – PARENT COMMISSIONERS:

The Director General and the Chair welcomed the new Parent Commissioners to the table.

The Director General swore in the new Parent Commissioners individually.

The Chair indicated that the presence of the Parent Commissioners is greatly appreciated at this table and that the Council is looking forward to working with them.

The Chair called the meeting to order.

TIME: 19:40 hours

1.0 ACCEPTANCE OF AGENDA:

CC-161123-CA-0027

Parent Commissioner Sergio Di Marco MOVED THAT the agenda be approved as presented in document #SWLSB-2016/11/23-CA-001.

Carried unanimously

2.0 APPROVAL OF MINUTES:

CC-161123-CA-0028

Commissioner Guy Gagnon MOVED THAT the minutes of the regular meeting of the Council of Commissioners of the Sir Wilfrid Laurier School Board held on October 26, 2016 having been received by all members prior to this meeting, be approved as presented.

THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:	
Commissioners voting YEA:	Robert Dixon, Dean Dugas, Guy Gagnon, Paolo Galati, Peter MacLaurin, Anne McMullon, Ailsa Pehi
Commissioners ABSTAINING:	Emilio Migliozi

3.0 QUESTION PERIOD

There were no questions.

4.0 REPORTS FROM THE CHAIR & DG

4.1 *Chair's Report:*

The Chair drew attention to her monthly report commenting on:

- the invitation received as President of the Quebec English School Boards Association (QESBA) to attend a meeting with the House of Commons Standing Committee on Official Languages to speak on being a minority within a minority;
- the importance of maintaining the Canada-Québec Entente was highlighted and the fact that there needs to be more transparency as to where these funds are allocated once received in Québec;
- Bill 105 was adopted into law on November 17, 2016 and it will come into force when sanctioned. The QESBA is seeking legal advice on how it will impact English minority rights;
- the consultation of the Ministère de l'Éducation et de l'Enseignement supérieur (the Ministère) on a policy on educational success. The Sir Wilfrid Laurier School Board (the Board) had a time frame to present as did the Laurier Teachers Union and our French counterparts. The Board's presentation will be posted on the Web;
- a meeting with the Ministère concerning the Canada-Québec Entente and the distribution and management of the funds received;
- attendance at various meetings and school/centre events.

4.2 *Director General's Report:*

The Director General commented on his monthly report noting:

- attendance at Remembrance Day ceremonies where the students show that it is not just an event but a celebration of freedom and opportunities;
- provided the main priorities and challenges for English education at the meeting on the Canada-Québec Entente. At the meeting questions were asked concerning why the funds received were not accessible but there were no answers provided. The Conseil du trésor is very selective as to who gets these funds even though they are targeted for minority language groups. More transparency would be appreciated in this dossier;
- the public consultation on educational success allowed the education community to bring many significant issues to the attention of the Ministère;
- congratulations to the Laurier Teachers Union (LTU) for being aligned with the vision of the Board.

5.0 BUSINESS ARISING

5.1 *Organizational Chart 2017-2018:*

The Director General presented and reviewed the 2017-2018 Organizational Chart for Management (the Chart) noting:

- it is important to align the Chart with the Education Act (the Act);
- have to take into account the capacity to finance;
- only two positions are prescribed by the Act, the Director General and Secretary General, while all other positions are established by the delegation of the Director General;
- the financing of the management level positions is associated with enrolment therefore, if there is a decline the structure cannot be supported in its current state;
- aiming for a transparent Chart with the roles and responsibilities being aligned with the services provided and a clear line of authority;
- the changes to the Chart, if approved after consultation, will provide a recurring savings of approximately \$300,000 per year;
- the human element of the Chart needs to be respected so, if approved after consultation, it could be implemented transitionally.

In response to questions, the Director General noted:

- the Chart was developed with the input of the Directorate team with a vision of student success and how can support be provided to the schools and centres;
- the timeline for the implementation of the Chart, if approved after consultation, would be for all changes to be in place for the start of the 2017-2018 school year;
- all positions will be posted in accordance with the various agreements and working conditions and there will be a transition period so that corporate knowledge is not lost in the process.

CC-161123-HR-0029

WHEREAS the Human Resources Committee and the Directorate have reviewed the Organizational Chart for Management of the Sir Wilfrid Laurier School Board for the 2017-2018 school year;

Commissioner Dean Dugas MOVED THAT, on the recommendation of the Corporate Committee and the Directorate, the Council of Commissioners of the Sir Wilfrid Laurier School Board authorize for consultation the proposed 2017-2018 Organizational Chart for Management, as per document #SWLSB-2016/11/23-HR-001;

AND THAT in conformity with the management policies of the school board the Council of Commissioners approve a 30-day consultation period beginning on November 24, 2016 and ending on January 9, 2017 with the Sir Wilfrid Laurier Administrators Association (SWLAA) and the Association québécoise des cadres scolaires – SWL Chapter (AQCS).

Carried unanimously

6.0 DECISION ITEMS:

6.1 COMMUNICATIONS & CORPORATE AFFAIRS

6.1.1 *Composition & Term of Office of Executive Committee:*

The Chair advised the Council that Commissioner Vicky Kaliozakis, absent with regret, had proposed that the Executive Committee be a Committee of the Whole.

Discussion ensued and Commissioner Ailsa Pehi proposed that the current structure be maintained.

CC-161123-CA-0030

WHEREAS section 179 of the Education Act requires that the Council of Commissioners establish an Executive Committee composed of the number of voting members of the council it determines, including the chair of the school board, and a co-opted commissioner, if any, and a commissioner representing the parents' committee;

WHEREAS the Council of Commissioners determines the term of office of the members of the committee;

Commissioner Ailsa Pehi MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board establish an Executive Committee composed of:

Chair (1)
Commissioners (4)
Parent Commissioner (1)

AND THAT the term of office of the Executive Committee be a one-year mandate, effective November 26, 2016 to November 26, 2017.

Carried unanimously

6.1.2 Nomination of Scrutineers for Executive Committee Elections:

The Vice-Chair nominated the Secretary General and the Director of Finance to be scrutineers for the election of the Executive Committee. Both accepted the nomination.

CC-161123-CA-0031

Commissioner Dean Dugas MOVED THAT the Secretary General and the Director of Financial Resources, be appointed as the Scrutineers for the Elections of the Executive Committee

Carried unanimously

6.1.3 Election of Executive Committee:**CC-161123-CA-0032**

Commissioner Anne McMullon MOVED THAT the voting process be conducted as a secret ballot.

Carried unanimously

Seat #1

The Chair called for nominations for seat #1 on the Executive Committee.

Commissioner Peter MacLaurin nominated Commissioner Guy Gagnon. Commissioner Gagnon accepted the nomination.

Commissioner Anne McMullon nominated Commissioner Dean Dugas. Commissioner Dugas accepted the nomination.

Commissioner Dean Dugas nominated Commissioner Anne McMullon. Commissioner McMullon accepted the nomination.

Commissioner Guy Gagnon nominated Commissioner Peter MacLaurin. Commissioner MacLaurin accepted the nomination.

Commissioner Ailsa Pehi nominated herself.

Commissioner Peter MacLaurin MOVED THAT nominations cease.

After counting the ballots, the Scrutineers declared Commissioner Guy Gagnon elected to Seat #1 of the Executive Committee.

Seat #2

Vote #1:

The Chair called for nominations for seat #2 on the Executive Committee.

Commissioner Ailsa Pehi nominated herself.

Commissioner Dean Dugas nominated Commissioner Anne McMullon. Commissioner McMullon accepted the nomination.

The Chair nominated Commissioner Dean Dugas. Commissioner Dugas accepted the nomination.

Commissioner Peter MacLaurin MOVED THAT nominations cease.

After counting the ballots, the Scrutineers declared the vote tied.

Vote #2:

The Chair called for nominations for seat #2 on the Executive Committee.

Commissioner Ailsa Pehi nominated herself.

Commissioner Dean Dugas nominated Commissioner Anne McMullon. Commissioner McMullon accepted the nomination.

Commissioner Robert Dixon nominated himself.

The Chair nominated Commissioner Dean Dugas. Commissioner Dugas accepted the nomination.

Commissioner Peter MacLaurin MOVED THAT nominations cease.

After counting the ballots, the Scrutineers advised that one ballot was blank so cannot be included and declared the vote tied.

Vote #3:

The Chair called for nominations for seat #2 on the Executive Committee.

Commissioner Ailsa Pehi nominated herself.

The Chair nominated Commissioner Dean Dugas. Commissioner Dugas accepted the nomination.

After counting the ballots, the Scrutineers declared Commissioner Dean Dugas elected to Seat #2 of the Executive Committee.

Seat #3

The Chair called for nominations for seat #3 on the Executive Committee.

Commissioner Paolo Galati nominated Commissioner Robert Dixon. Commissioner Dixon declined the nomination.

Commissioner Guy Gagnon nominated Commissioner Ailsa Pehi. Commissioner Pehi accepted the nomination.

Commissioner Dean Dugas nominated Commissioner Anne McMullon. Commissioner McMullon accepted the nomination.

Commissioner Peter MacLaurin nominated himself.

Commissioner Peter MacLaurin MOVED THAT nominations cease.

After counting the ballots, the Scrutineers declared Commissioner Ailsa Pehi elected to Seat #3 of the Executive Committee.

Seat #4

The Chair called for nominations for seat #4 on the Executive Committee.

Commissioner Guy Gagnon nominated Commissioner Peter MacLaurin. Commissioner MacLaurin accepted the nomination.

Commissioner Ailsa Pehi nominated Commissioner Anne McMullon. Commissioner McMullon accepted the nomination.

Commissioner Guy Gagnon MOVED THAT nominations cease.

After counting the ballots, the Scrutineers declared Commissioner Anne McMullon elected to Seat #4 of the Executive Committee.

The Chair called for nominations for the Parent Commissioner seat on the Executive Committee.

Parent Commissioner Bob Pellerin nominated Parent Commissioner Sergio Di Marco. Parent Commissioner Di Marco accepted the nomination.

Commissioner Guy Gagnon MOVED THAT nominations cease.

Parent Commissioner Sergio Di Marco was acclaimed.

CC-161123-CA-0033

Commissioner Guy Gagnon MOVED THAT, after a secret ballot, the following be named to the Sir Wilfrid Laurier School Board Executive Committee:

Jennifer Maccarone, Chair
Dean Dugas
Guy Gagnon

Anne McMullon
Ailsa Pehi
Sergio Di Marco, Parent Commissioner

Carried unanimously

6.1.4 Election to Appeals Review Committee:

The Chair called for nominations to the Appeals Review Committee noting that if it was the wish of Council status quo could be maintained. Several of the current members agreed to remain on the committee.

Parent Commissioner Sergio Di Marco nominated Commissioner Robert Dixon. Commissioner Dixon declined noting that he wished to continue sitting as an alternate.

Commissioner Dean Dugas nominated Commissioner Peter MacLaurin. Commissioner MacLaurin accepted the nomination.

Parent Commissioner Bob Pellerin nominated Parent Commissioner Stéphane Henley as the parent delegate to the Appeals Review Committee. Parent Commissioner Henley accepted the nomination.

Commissioner Guy Gagnon MOVED THAT nominations cease.

CC-161123-CA-0034

WHEREAS sections 9 to 12 of the Education Act provides a school board with the obligation to designate a person or establish a committee to reconsider decisions taken affecting a student;

WHEREAS the Council of Commissioners wishes to establish an Appeals Review Committee to dispose of such issues in accordance with the Education Act and policy #2000-CA-03: Reconsideration of a Decision Affecting a Student;

Commissioner Anne McMullon MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board establish an Appeals Review Committee composed of five (5) Commissioners and the Director General or his delegate;

AND THAT the following Commissioners be named to the Appeals Review Committee until replaced:

Dean Dugas	Emilio Migliozzi
Stéphane Henley	Robert Dixon (Alternate)
Vicky Kaliozakis	Guy Gagnon (Alternate)
Peter MacLaurin	

Carried unanimously

6.1.5 Aboriginal Education Committee:

WHEREAS the Truth and Reconciliation Commission of Canada presented its report which contained 94 Calls to Action concerning Canada's Aboriginal community;

WHEREAS the Sir Wilfrid Laurier School Board has a vested interest in Aboriginal education;

WHEREAS the Corporate Committee has recommended that an Aboriginal Education Committee be established to represent the Board's interests in Aboriginal education while, developing ideas and recommendations for the vital work of improving Aboriginal student achievement and continually seek to heighten knowledge, awareness and understanding of Aboriginal issues;

Commissioner Ailsa Pehi MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board, on the recommendation of the Corporate Committee, create an Aboriginal Education Committee;

AND THAT the Aboriginal Education Committee be attentive to potential problems with provincial policy and implementation and provide reports to the Council;

FURTHER THAT the committee develop recommendations on Aboriginal education matters for action by the Sir Wilfrid Laurier School Board.

Commissioner Guy Gagnon proposed that the resolution be amended by adding at the end of the second WHEREAS the following words "...due to its significant Aboriginal population within its schools and centres". Commissioner Pehi accepted the amendment.

The Chair indicated that this Board will, again, be a leader by addressing this issue before most school boards. She recommended that Commissioner Pehi chair the committee.

CC-161123-CA-0035

WHEREAS the Truth and Reconciliation Commission of Canada presented its report which contained 94 Calls to Action concerning Canada's Aboriginal community;

WHEREAS the Sir Wilfrid Laurier School Board has a vested interest in Aboriginal education due to its significant Aboriginal population within its schools and centres;

WHEREAS the Corporate Committee has recommended that an Aboriginal Education Committee be established to represent the Board's interests in Aboriginal education while, developing ideas and recommendations for the vital work of improving Aboriginal student achievement and continually seek to heighten knowledge, awareness and understanding of Aboriginal issues;

Commissioner Ailsa Pehi MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board, on the recommendation of the Corporate Committee, create an Aboriginal Education Committee;

AND THAT the Aboriginal Education Committee be attentive to potential problems with provincial policy and implementation and provide reports to the Council;

FURTHER THAT the committee develop recommendations on Aboriginal education matters for action by the Sir Wilfrid Laurier School Board.

Carried unanimously

6.2 MATERIAL RESOURCES

6.2.1 Change Orders – McCaig ES Washroom & Elevator Project:

The Director of Material Resources advised that there was some unforeseen work for the installation of an elevator at McCaig Elementary School. These are final change orders for this project.

In response to questions, the Director of Material Resources noted:

- the bathroom electrical work was also not anticipated;
- the contingency budget has gone over the 10% but there are monies available from other projects that may be transferred;

- there was a problem with the plans because the building can only be surveyed visually and there can be unforeseen issues when construction begins;
- professionals can be held responsible for omissions and errors but in this case they cannot be held responsible;
- the age of some of the Board's buildings are often the reason behind unforeseen costs;
- professionals always do their best when evaluating a project.

CC-161123-MR-0036

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution #CC-160525-MR-0115, awarding the contract for the washrooms and elevator renovation project at McCaig Elementary School to Bernard Malo Inc., for a total cost of 453 515,00\$, before taxes, (521 428,87\$, all taxes included);

WHEREAS, during the renovation project, change orders occurred to address specific issues, amounting to 46 975,21\$, before taxes (54 009,75\$, taxes included);

Commissioner Anne McMullon MOVED THAT, on the recommendation of the Director of Material Resources, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the change orders in the amount of 46 975,21\$, before taxes (54 009,75\$, taxes included);

AND THAT the total cost of the project, including the change orders, be increased to 500 490,21\$, before taxes (575 438,62\$, taxes included);

FURTHER THAT, the Chair, as well as the Director General, and in his absence or with his knowledge the Assistant Director General, be authorized to sign all documentation concerning this project.

Carried unanimously

Commissioner Peter MacLaurin excused himself for the evening.

TIME: 20:52 hours

6.2.2 Contract Rules Compliance Monitor (RORC):

The Director General noted that in order to be more transparent in our practices, the position of RORC is being moved to Financial Resources and will be held by the Coordinator of Financial Resources.

CC-161123-MR-0037

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution #CC-130123-MR-0115, naming the Director of Material Resources as the Contract Rules Compliance Monitor (RORC);

WHEREAS the school board wishes to have more transparency within this role;

Commissioner Guy Gagnon MOVED THAT, on the recommendation of the Directorate, the Council of Commissioners of the Sir Wilfrid Laurier School Board name the Coordinator of Financial Resources, as its Contract Rules Compliance Monitor (RORC), effective 2016-11-24;

AND THAT the mandate of this position be in accordance with the law;

FURTHER THAT this resolution replaces resolution #CC-130123-MR-0115.

Carried unanimously

Commissioner Paolo Galati excused himself for the evening.

TIME: 20:54 hours

6.2.3 Capital Projects 2016-2017 – Revised:

The Director of Material Resources presented and reviewed the two measures from the Ministère that have been added to the 2016-2017 Capital Projects. These new measures target buildings that are rated as being in “bad shape”.

In response to questions, the Director of Material Resources noted:

- that an updated list of capital projects with more detailed information will be presented at the next Council meeting;
- every project that the Board does concerning energy is subject to grants and for projects over budget, MAO monies can be used for the difference;
- measure 30850 is one to be used for the installation of elevators and handicapped washrooms. This is part of a 10-year plan established in 2008 for handicapped access in the schools and centres. When the plan was developed, the measure was paying \$125,000 per project but over the years the costs have increased to approximately \$156,000 per project but the measure has remained the same. The Board finds other ways to fund these projects because access is very important;
- the enlargement of Franklin Hill Elementary School will be tendered for a March 2017 tender opening and the \$200,000 for building transformation is being kept aside in case it is needed for the enlargement;
- it is usually the doors on lockers that have to be replaced and they are sold in groups of 3 doors at \$150 each plus tax per door. There is an allocation to replace some of the locker doors and he will verify to see what school the allocation is for;
- the majority of tenders called are for professional services or construction work;
- if a project is over \$100,000, a public tender must be called;
- the Board’s goods and services policy is a good guide for the tendering process for tenders under \$100,000;
- the siding on the outside wall of the gymnasium at McCaig Elementary School has deteriorated significantly since its installment a few years ago. The company that manufactured the siding is part of a class action suit, of which the Board is a party. The monetary results of this suit are unknown at this time but the Board will proceed with the replacement of all the siding;
- the Board is obligated to make certain repairs at the Arundel Nature & Science Centre (ANSC);
- the elevator at Souvenir Elementary School (SES) is a new one and this is the last school that was part of the 2008 plan;
- the balance of the elevator project at SES will be paid using funds that remained from a project not realized last year at the school.

CC-161123-MR-0038

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution #CC-160629-MR-0135 approving the 2016-2017 capital priorities for its schools and centres for a total amount of 6 363 770,00\$;

WHEREAS, in a letter dated June 30, 2016, the Ministère de l'Éducation et de l'Enseignement supérieur announced that additional measures had been created in order to maintain and/or renovate buildings used for educational purposes;

Parent Commissioner Sergio Di Marco MOVED THAT, on the recommendation of the Director of Material Resources, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the revised 2016-2017

capital priorities, for its schools and centres for a total amount of 11 833 430,00\$ as per Document #SWLSB-2016/11/23-MR-001;

AMT (Building upgrading and transformation)	1 605 988\$
MAO (Material, equipment & tools)	890 036\$
MEASURE 30850 (Improvement of handicap accessibility) "Amélioration de l'accessibilité des immeubles aux personnes handicapées"	156 364\$
MEASURE 50621 (Maintenance of buildings) / "Maintien des bâtiments"	2 887 499\$
MEASURE 50622 (Reduction of the maintenance of buildings deficit) / "Résorption du déficit de maintien"	1 236 417\$
MEASURE 50625 (Maintenance of buildings – Additional funding) / "Maintien des bâtiments – Budget additionnel"	2 858 792\$
MEASURE 50626 (Reduction of the maintenance of buildings deficit – Additional funding) / "Résorption du déficit de maintien – Budget additionnel"	2 198 334\$
TOTAL	11 833 430\$

AND THAT this resolution replaces resolution # CC-160629-MR-0135.

Carried unanimously

Commissioner Emilio Migliozi left the meeting.

TIME: 21:13 hours

6.2.4 Engagement – Bank of Professionals:

The Director of Material Resources presented the bank of professionals noting that by law the Board must open the bank on an annual basis for professionals to add their name to the list.

CC-161123-MR-0039

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution #CC-160928-MR-0015 approving the composition of the Selection Committee for the qualification of other service providers for the remaining one year of the initial three-year period of validity of the Bank of Professionals;

WHEREAS public tenders were called and opened on August 30, 2016;

WHEREAS the Selection Committee has studied and evaluated all Architectural, as well as Civil and Structural, Mechanical and Electrical and Geotechnical Engineering tenders received and prepared a recommendation;

Parent Commissioner Bob Pellerin MOVED THAT, on the recommendation of the Selection Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the addition (third year) of Professionals to the current 2014-2017 bank of Professionals, for the projects for which the sums for professional fees are less than \$100,000, as per Document #SWLSB-2016/11/23-MR-002;

AND THAT the services of these Architects as well as Civil and Structural, Mechanical and Electrical and Geotechnical Engineers be retained to prepare all the drawings, specifications and tendering documentation for the projects undertaken by the Sir Wilfrid Laurier School Board for the repair, maintenance and renovation of its buildings.

Carried unanimously

Commissioner Emilio Migliozi returned to the meeting.

TIME: 21:16 hours

6.2.5 Engagement of Professionals – Capital Projects 2016-2017:

The Director of Material Resources advised that the new projects under the amended capital projects for 2016-2017 will be presented for the engagement of professionals at the December 14, 2016 meeting of Council.

In response to a question from Commissioner Robert Dixon, the Director of Material Resources advised that the registry of companies blacklisted by UPAC is the property of the Ministère des Finances and is unsure if it can be accessed. The Board requires an attestation with any tender that states that the company is not on the blacklist.

CC-161123-MR-0040

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolutions #CC-161123-MR-0037 and #CC-160629-MR-0135, approving the 2016-2017 capital priorities, as well as #CC-150629-MR-0195, approving the 2015-2016 capital priorities, for its schools and centres;

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolutions #CC-140917-MR-0026, #CC-140917-MR-0027, #CC-140917-MR-0028, #CC-140917-MR-0029, #CC-150629-MR-0196 and #CC-161123-MR-0038 approving the bank of Professionals (Architects as well as Civil and Structural, Mechanical and Electrical and Geotechnical Engineers) for the projects for which the sums for professional fees are less than \$100,000., as per Document #SWLSB-2014/09/17-MR-003, Document #SWLSB-2015/06/29-MR-002 and as per Document #SWLSB-2016/11/23-MR-001;

Parent Commissioner Stéphane Henley MOVED THAT, on the recommendation of the Director of Material Resources, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the engagement of the following architects and engineers to prepare the drawings, plans and tender specifications for the capital projects listed below;

AND THAT the cost of these services be paid in accordance with the Act Respecting Contracting By Public Bodies, Chapter C-65.1, r. 9 *Tarif d'honoraires pour services professionnels fournis au gouvernement par des architectes* and Chapter C-65.1, r. 12 *Tarif d'honoraires pour services professionnels fournis au gouvernement par des ingénieurs*;

AND THAT, upon receipt of the completed drawings, plans and tender specifications, public tenders be called for the services of contractors;

FURTHER THAT, the Chair, as well as the Director General, and in his absence or with his knowledge the Assistant Director General, be authorized to sign all documentation concerning this project.

2016-2017 CAPITAL PROJECTS						
SCHOOL	MEES ALLOCATION	PROJECT	PROFESSIONALS			
			ARCHITECTS	CIVIL & STRUCTURAL ENGINEERS	MECHANICAL & ELECTRICAL ENGINEERS	GEOTECHNICAL ENGINEERS
HILLCREST ACADEMY	\$450,000. Measure 50621 and 50622 2015-2016	BUILDING ENVELOPE AND ELECTRICAL WORK	BARIN S.E.N.C.R.L.	N/A	COLLARD, SAINT-PIERRE EXPERTS-CONSEILS INC.	N/A
OUR LADY OF PEACE ELEMENTARY SCHOOL	\$1,342,648. Measure 50621 and 50622 2015-2016	COMPLETE RENOVATION PHASE 1	YVES WOODROUGH ARCHITECTES INC.	SDK ET ASSOCIÉS INC.	GROUPE CARBONIC INC.	QUALILAB INSPECTION INC.
SOUVENIR ELEMENTARY SCHOOL	\$950,000. Measure 50621 and 50622 2015-2016	PAVING, BOILER ROOM AND ELECTRICAL WORK	BELLEMARE ET GILBERT ARCHITECTES INC.	D'ARONCO, PINEAU, HÉBERT, VARIN (DPHV) INC.	INDUKTION GROUPE CONSEIL INC.	GHD CONSULTANTS LIMITÉE

Carried unanimously

7.0 INFORMATION ITEMS

7.1 SWL Foundation:

Commissioner Ailsa Pehi commented on the most recent meeting of the Sir Wilfrid Laurier Foundation (the Foundation) noting:

- that at the December 14, 2016 meeting of Council the Foundation will be awarding project funding to those schools that submitted a project request. There were 28 project requests received for a total of \$92,000 and the Foundation went back to the schools and asked them to revise their respective projects to provide the minimum amount of money required to get the project up and running and project costs were reduced to \$43,000. Some of the projects are eligible for government grants so they were not retained. At the next Council meeting cheques for the 22 projects retained will be presented;
- the involvement of the Director General in the project requests is to review all of them to see if they are in line with the Board's Strategic Plan, the school's MESA and meet the needs of the school;
- the Director General has been asked to conduct an informal survey of the Principals to see what type of future projects they would like to see take place.

Commissioner Pehi answered questions and concerns as follows:

- the Foundation Web site can be accessed by a link from the Board site for stakeholders to find out about the Foundation, its mission and the projects the funds raised to date have been used for;
- some schools have never submitted projects so they have been contacted and encouraged to consider applying;
- the Foundation is looking at ways to make itself more visible and the President will be presenting the Foundation to the Parents Committee in the New Year.

7.2 Parent Commissioners Report:

Parent Commissioner Sergio Di Marco welcomed Stéphane Henley, SEAC Parent Commissioner and Bob Pellerin, Secondary Parent Commissioner to the table noting that they will all work well together to ensure that the best interests of the students is at the forefront. He went on to thank the Council for always listening to the Parent Commissioners and that they are looking forward to being able to vote once Law 105 comes into effect.

7.3 Report of QESBA:

This was covered under item 4.1.

7.4 Update on Capital Projects:

This item was tabled to the December 14, 2016 meeting of Council.

7.5 Student Demographics 2016-2017:

The Director General advised the Council that the student demographics will be presented at the next meeting of the Parents Committee.

7.6 Update on Bill 70:

The Director General advised the Council that Bill 70: *An Act to allow a better match between training and jobs and to facilitate labour market entry*, is a Bill that will force individuals on welfare to return to school or risk having their cheque reduced. At this time very little is known as to how this will be implemented but it could impact Adult Education and Vocational Training. He will keep the Council up to date on the progress of this Bill.

In response to questions and concerns, the Director General noted:

- adult students do not have to be eligible for instruction in English nor do they have to live on the territory;
- Adult Education and Vocational Training programs do not cost a lot to operate;
- this Bill will help reintegrate people into the work force which would reduce the lack of man power in some sectors.

8.0 QUESTION PERIOD:

There were no questions.

9.0 CORRESPONDENCE:

The Chair drew the Council's attention to the items contained in the package.

10.0 VARIA:

There was no varia.

11.0 ADJOURNMENT OF MEETING:

Commissioner Robert Dixon MOVED adjournment of the meeting.

Carried unanimously

TIME: 21:34 hours

NEXT MEETING ⇒ REGULAR ⇒ 2016-12-14

Johanne Brabant, Secretary General

Jennifer Maccarone, Chair