

**PROVINCE OF QUÉBEC**  
**Ville de Rosemère**

**A Regular meeting** of the Council of Commissioners of the Sir Wilfrid Laurier School Board was held in the boardroom of the Administration Centre, 235 Montée Lesage, Rosemere, QC on Wednesday, April 25, 2018 at 19:30 hours, at which were:

**Present:** Jennifer Maccarone, Chairperson; Commissioners Dean Dugas, Vice-Chairperson; Guy Gagnon, Paolo Galati, Peter MacLaurin, Anne McMullon, Ailsa Pehi, Melissa Wall; and Parent Commissioners Sergio Di Marco, Stéphane Henley and Bob Pellerin and Frédéric Greschner, Interim Director General.

**Absent:** Commissioners Vicky Kaliozakis and Emilio Migliozi

**Also present were:** Stephanie Krenn, Director of Corporate Affairs and Secretary General; Robin Bennett, Director of Information Technology; Florence Delorme, Director of School Affairs and School Organization; Jérôme Dionne, Director of Material Resources and Transportation; Richard Greschner, Director of Human Resources; Geoffrey Hipps, Director of Pedagogical Services; Chao Ling Pan, Director of Financial Resources; Roma Medwid, Consultant; and Jocelyne Thompson-Ness, Administration Officer.

The Chairperson called the meeting to order.

**TIME: 19:32 hours**

*“We [I] would like to begin by acknowledging that the land on which we gather is the traditional territory of the Kanien’keha:ka or Mohawk nation. The Mohawk Nation is also known as the “Eastern Door Keepers” and is a member of the Haudenosaunee Confederacy, which also includes the Seneca, Cayuga, Tuscarora, Onondaga and Oneida Peoples.*

*All those who gather here are counted as esteemed stakeholders in our community and most importantly friends.”*

**1.0 Acceptance of Agenda**

Acceptance of Agenda

Commissioner Melissa Wall MOVED THAT the agenda be approved as amended in document #SWLSB-2018/04/25-CA-001.

**CC-180425-CA-0090**

**Carried unanimously**

**1.1 Interim Director General**

Interim Director General

WHEREAS section 198 of the Education Act stipulates that a school board must appoint a Director General;

**CC-180425-CA-0091**

WHEREAS the position of Director General is vacant;

Commissioner Dean Dugas MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board appoint **Frédéric Greschner** as interim Director General, effective April 26, 2018.

**Carried unanimously**

Approval of Minutes  
February 28, 2018

CC-180425-CA-0092

## 2.0 Approval of Minutes

Commissioner Paolo Galati MOVED THAT the minutes of the regular meeting of the Council of Commissioners of the Sir Wilfrid Laurier School Board held on February 28, 2018, having been received by all members prior to this meeting, be approved as presented.

Carried unanimously

## 3.0 Question Period

There were no questions.

Parent Commissioner Stéphane Henley entered the meeting.

TIME: 19:34 hours

## 4.0 Reports from the Chairperson and the Director General

### 4.1 Chairperson's Report:

The Chairperson, sadly, announced the passing of Paul Lamoureux, Director General of the Sir Wilfrid Laurier School Board, early this morning after a hard battle with cancer. Paul was an asset to this school board and the education community as a whole and everyone knew him as a guiding force and a great listener, to name a few, and he made us all better so this is a huge loss for every single one of us. Love joins us and our memories will keep us connected so be sad, mourn his loss and honour his memory by cultivating the seeds he has sowed. Paul had big expectations for this school board and would want everyone to keep going and complete the work that he started.

The Chairperson called for a minute of silence in memory of Paul Lamoureux.

When funeral details are available, they will be shared.

### 4.2 Director General's Report:

The Interim Director General paid tribute to Paul Lamoureux, who passed away earlier today, noting that he was grateful to have had such a good friend and mentor and that Paul truly loved all associated with the Sir Wilfrid Laurier School Board. During Paul's illness, he was in contact with the school board to encourage moving ahead with business in his absence. He was an asset to this school board and we will work hard to honour his memory.

## 5.0 Business Arising:

### 5.1 Field Trip Policy: Co-Curricular & Extra-Curricular Activities and Procedures:

Field Trip Policy: Co-Curricular & Extra-Curricular Activities and Procedures

CC-180425-CA-0093

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution #CC-180124-ED-0074: authorizing for consultation the amendments to policy n° 2006-ED-07: Field Trip Policy: Co-Curricular & Extra Curricular Programs and Procedures;

WHEREAS the Governing Boards, Parents Committee, Laurier Teachers Union, Sir Wilfrid Laurier Administrators Association, Association Québécoise des cadres scolaires – SWL Chapter, and SEPB-Québec-FTQ 577 were consulted on said policy and their feedback was received and taken into consideration;

Parent Commissioner Bob Pellerin MOVED THAT, on the recommendation of the Governance and Ethics Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve policy n° 2006-ED-07: Field Trip Policy: Co-Curricular & Extra Curricular Programs and Procedures.

Carried unanimously

## 6.0 Decision Items:

### 6.1 *Human Resources:*

#### 6.1.1 *Appointment – Assistant Director of Pedagogical Services:*

Appointment – Assistant Director of Pedagogical Services

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution #CC-170125-HR-0050, approving the Organizational Chart for Management for 2017-2018 and creating the position of Assistant Director of Pedagogical Services;

**CC-180425-HR-0094**

WHEREAS the position was posted and a Selection Committee was held on April 4, 2018;

Commissioner Peter MacLaurin MOVED THAT, on the recommendation of the Selection Committee, the Council of Commissioners appoint **Lynda da Silveira**, to the position of Assistant Director of Pedagogical Services in accordance with the Regulation Governing the Working Conditions of Management Staff of School Boards and the Management Policies of the Sir Wilfrid Laurier School Board, effective at a date to be determined.

**Carried unanimously**

The Interim Director General welcomed Ms. da Silveira to the school board and noted that she comes from the private school sector and that the school board is happy to have her vision and experience.

#### 6.1.2 *Assignment & Transfer of In-School Administrators 2018-2019:*

Assignment & Transfer of In-School Administrators 2018-2019

WHEREAS it is the responsibility of the Director General to recommend to the Council of Commissioners the assignment of the Principals, Vice-Principals and Centre Directors prior to May 15 annually in accordance with Policy n° 2000-HR-01: Regulating the Working Conditions of Management Staff represented by the Sir Wilfrid Laurier Administrators' Association (SWLAA) and Policy n° 2000-HR-02: Regulating the Working Conditions of Management Staff represented by the Association québécoise des cadres scolaires (AQCS);

**CC-180425-HR-0095**

WHEREAS Principals, Vice-Principals and Centre Directors have submitted their career plans for 2018-2019 to the Director General as requested;

WHEREAS the career plans of all the Principals, Vice-Principals and Centre Directors have been reviewed by the Assistant Director General;

WHEREAS meetings were held with the Principals, Vice-Principals and Centre Directors;

WHEREAS the Sir Wilfrid Laurier Administrators Association (SWLAA) and Association québécoise des cadres scolaires (AQCS) were presented with the criteria for assignment and transfer of Principals, Vice-Principals and Centre Directors;

WHEREAS, as per section 79 (2) of the Education Act (R.S.Q., Chapter I-13.3), the Governing Boards were consulted on the selection criteria for the appointment of the Principal;

Commissioner Anne McMullon MOVED THAT, on the recommendation of the Director General, the Council of Commissioners approve the assignment of the Principals, Vice-Principals and Centre Directors, effective July 1, 2018, as follows:

ELEMENTARY SCHOOLS	PRINCIPALS	VICE-PRINCIPALS
Arundel (70-30)	VACANT	
Crestview	Aimee-Elizabeth Parsons	
Franklin Hill	André Gionet	
Genesis	Lynn Neveu	
Grenville (70-30)	Nancy Bennett	
Hillcrest Academy	Mary Lazaris	VACANT
John F. Kennedy	Tania Marchitello	
Joliette Elementary	Dan Tremblay	
Jules Verne	Tina Miscio	
Laurentia	Karen Moore	
Laurentian Elementary	VACANT	
McCaig	Richard Mason	VACANT
Morin Heights	Tammie Marlin	
Mountainview	Irene Agosto	
Our Lady of Peace	Robertina Janzic	
Pierre Elliott Trudeau	Bessie Tsatoumas	
Pinewood	Christyne Legault	
Rawdon	Johanne Éthier	
Souvenir	Eric Ruggi	VACANT
St-Jude	Ian Cavanagh	
St-Paul	Lisa Verrall	
St-Vincent	Nadia Anwar	
Ste-Adèle (70-30)	Carolynn Roberts	
Ste-Agathe Academy	Peter Clark (Interim)	
Terry Fox	France Celestino	
Twin Oaks	Serge-Edouard Jeanniton	
	Dena Chronopoulos	Charles Chagnon
HIGH SCHOOLS	PRINCIPALS	VICE-PRINCIPALS
Joliette High School	Vicky Perreault	
LTMHS	Christina Shousha	
LRHS	Christina Cichon	Peter Papadeas
Laval Junior Academy	Alan Simoneau	Helen Kalipolidis Irene Tsmiklis
Laval Senior Academy	Nathalie Rollin	Sonia Garofalo Mélicca Rioux Jennifer Vaughan
Phoenix Alternative	Darlene Miller	
Rosemere High School	Karen Lorenz	Gail Latter-Spillane Emily Robinson
Ste-Agathe Academy	France Celestino	
Mountainview Prévost, Cartier, Lac Echo	Gina Persechino	
CENTRES	CENTRE DIRECTORS	
CDC-Pont Viau	Heather Halman	
CDC-Vimont	Eileen Kelly	

AND THAT the interim Director General be mandated to post the vacant positions.

**Carried unanimously**

The Interim Director General advised that the Director General support the plan for the assignment and transfer of in-school administrators for the 2018-2019 school year.

Selection Committee -  
Principals

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution #CC-180425-HR-0095, approving the assignment and transfer of in-school administrators for the 2018-2019 school year;

**CC-180425-HR-0096**

WHEREAS there are vacant Principal positions and the Interim Director General has been mandated to post said positions;

Commissioner Guy Gagnon MOVED THAT a Selection Committee be established as follows to hold interviews for the positions of Principal:

Chair:	Jennifer Maccarone
Commissioner:	Peter MacLaurin
Parent Commissioner:	Bob Pellerin
Commissioner Alternate:	Melissa Wall
Parent Commissioner Alternate:	Sergio Di Marco
Director General or Delegate	
Director of Human Resources	
Director of Pedagogical Services	
Representative of AQCS	
Representative of SWLAA	

**Carried unanimously**

Selection Committee –  
Vice-Principals

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution #CC-180425-HR-0095, approving the assignment and transfer of in-school administrators for the 2018-2019 school year;

**CC-180425-HR-0097**

WHEREAS there are vacant Vice-Principal positions and the Interim Director General has been mandated to post said positions;

Commissioner Guy Gagnon MOVED THAT a Selection Committee be established as follows to hold interviews for the positions of Vice-Principal:

Chair:	Jennifer Maccarone
Commissioner:	Paolo Galati
Parent Commissioner:	Sergio Di Marco
Commissioner Alternate:	Anne McMullon
Parent Commissioner Alternate:	Bob Pellerin
Director General or Delegate	
Director of Human Resources	
Director of Pedagogical Services	
Representative of AQCS	
Representative of SWLAA	

**Carried unanimously**

## **6.2 Financial Resources:**

### **6.2.1 Letter to MEES – Budget Variances 2016-2017:**

The Chairperson indicated that the response highlighting the main budget variances for the 2016-2017 deficit is in the meeting package.

Letter to MEES – Budget  
Variances 2016-2017

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution #CC-171025-FR-0028 approving the 2016-2017 financial statements reporting an annual deficit of \$82,808;

**CC-180425-FR-0098**

WHEREAS the Ministère de l'Éducation et de l'Enseignement supérieur has asked the Sir Wilfrid Laurier School Board, in a letter dated February 15, 2018, to explain why the school board ended the 2016-2017 school year with a deficit of \$82,808;

WHEREAS the Sir Wilfrid Laurier School Board could not benefit from the accumulated surplus appropriation rule;

WHEREAS the Sir Wilfrid Laurier School Board has prepared a letter addressed to the Ministère de l'Éducation et de l'Enseignement supérieur to explain the reasons for this deficit;

WHEREAS the deficit was caused by non-recurring elements that were taken into consideration when preparing the 2017-2018 budget;

Commissioner Paolo Galati MOVED THAT, on the recommendation of the Audit Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the response to the Ministère de l'Éducation et de l'Enseignement supérieur highlighting the main budget variances for the 2016-2017 deficit, as contained in document #SWLSB-2018/04/25-FR-001.

**Carried unanimously**

### **6.3 Information Technology:**

#### **6.3.1 Call to Tender – Cell Phone Contract:**

*WHEREAS the Sir Wilfrid Laurier School Board's current cellular service contract with Telus has come to term.*

*WHEREAS the Sir Wilfrid Laurier School Board will be seeking a new supplier via public tender to be published on the SEAO system (Le système électronique d'appel d'offres du gouvernement du Québec).*

*WHEREAS the "Act respecting contracting by public bodies Chapter c-55.1 section 57" restricts the term of a contract to a maximum of 3 years without additional authorization by Council of Commissioners.*

*WHEREAS the Sir Wilfrid Laurier School Board desires the flexibility and price advantage of a longer-term contract with the possibility of extension to a maximum of 5 years*

*Commissioner Ailsa Pehi MOVED THAT, on the recommendation of the Director of Information Technology, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the publication of a tender for a duration of 3 years with the possibility of an annual extension up to a maximum of 5 years;*

*AND THAT the Director of Material Resources and Transportation be authorized to sign the call to tender documents any documents related to the call to tender.*

The Chairperson asked that the resolution be amended by removing the words "...any documents related to the call to tender." Commissioner Pehi accepted this amendment.

In response to questions from the Chairperson, the Director of Information Technology noted:

- The tender includes a bid option for a package without data;
- Many other school boards use the same provider as they were a part of a contract through the provincial buying group;
- No other school board can join this group until the next tender for cell phone services.

Call to Tender – Cell  
Phone Contract

WHEREAS the Sir Wilfrid Laurier School Board's current cellular service contract with Telus has come to term.

**CC-180425-IT-0099**

WHEREAS the Sir Wilfrid Laurier School Board will be seeking a new supplier via public tender to be published on the SEAO system (Le système électronique d'appel d'offres du gouvernement du Québec).

WHEREAS the "Act respecting contracting by public bodies Chapter c-55.1 section 57" restricts the term of a contract to a maximum of 3 years without additional authorization by Council of Commissioners.

WHEREAS the Sir Wilfrid Laurier School Board desires the flexibility and price advantage of a longer-term contract with the possibility of extension to a maximum of 5 years

Commissioner Ailsa Pehi MOVED THAT, on the recommendation of the Director of Information Technology, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the publication of a tender for a duration of 3 years with the possibility of an annual extension up to a maximum of 5 years;

AND THAT the Director of Material Resources and Transportation be authorized to sign the call to tender documents.

**Carried unanimously**

#### **6.4 Corporate Affairs & Secretary General**

##### **6.4.1 Policy on Supply of Good and Services:**

Policy on Supply of Goods  
and Services

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board approved resolutions #990217-MR-0205 and #CC-090623-CA-0154, approving and amending, respectively, policy n° 1999-MR-01: Policy on the Supply of Goods and Services;

**CC-180425-CA-0100**

WHEREAS it is necessary to amend this policy in order to reflect the changes required by the Education Act and the Act respecting contracting by public bodies;

Parent Commissioner Stéphane Henley MOVED THAT, on the recommendation of the Governance and Ethics Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve for consultation the amendments to n° 1999-MR-01: Policy on the Supply of Goods and Services;

AND THAT the Council of Commissioners authorize a 30-day consultation period beginning on April 26, 2018 and ending on May 28, 2018 with the Association québécoise des cadres scolaires – Sir Wilfrid Laurier Chapter and the Sir Wilfrid Laurier Administrators' Association.

**Carried unanimously**

##### **6.4.2 Policy on the Respect for Diversity and Guidelines:**

In response to a request from Commissioner Guy Gagnon, the Chairperson advised that high schools with Diversity Committees should be requesting the consultation documents from their respective Governing Boards so that they can provide feedback to that body.

Policy on the Respect for  
Diversity and Guidelines

WHEREAS the Sir Wilfrid Laurier School Board has developed policy n° 2018-CA-24: Policy on Respect for Diversity and Guidelines as it is strongly committed to human rights, anti-discrimination and ensuring that all individuals are treated with respect and dignity;

**CC-180425-CA-0101**

WHEREAS the school board feels that all stakeholders share the responsibility for upholding the values inherent in the *Canadian Human Rights Act* and the *Civil Code of Québec*, and for supporting students and staff in addressing and facing unique challenges;

WHEREAS this policy is to foster an educational environment that is safe, welcoming, and free from stigma and discrimination for all individuals, and to ensure that all have the opportunity to express themselves and live authentically;

Commissioner Melissa Wall MOVED THAT, on the recommendation of the Governance and Ethics Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board authorize for consultation the policy n° 2018-CA-24: Policy on Respect for Diversity and Guidelines;

AND THAT the Council of Commissioners authorize a 40-day consultation period beginning on April 26, 2018 and ending on June 6, 2018 with the Governing Boards, Parents Committee, Laurier Teachers Union, Association québécoise des cadres scolaires – Sir Wilfrid Laurier Chapter, Sir Wilfrid Laurier Administrators' Association, Professionals, CSN-S18 and SEPB-Québec-FTQ Local 577.

**Carried unanimously**

#### **6.4.3 School Daycare Services Policy:**

The Director of Corporate Affairs and Secretary General explained that this policy had not been updated in several years and that it was required in order to bring it in line with current realities.

School Daycare Services  
Policy

**CC-180425-CA-0102**

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board approved resolutions #990317-ED-0219 and #050622-ED-0195, approving and amending, respectively, policy n° 1999-ED-01: School Daycare Services;

WHEREAS it has become necessary to amend this policy in order to reflect the current reality;

Parent Commissioner Sergio Di Marco MOVED THAT, on the recommendation of the Governance and Ethics Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board authorize for consultation the policy n° 1999-ED-01: School Daycare Services;

AND THAT the Council of Commissioners authorize a 40-day consultation period beginning on April 26, 2018 and ending on June 6, 2018 with the Governing Boards, Parents Committee, Association québécoise des cadres scolaires (AQCS) – Sir Wilfrid Laurier Chapter, Sir Wilfrid Laurier Administrators' Association and SEPB-Québec-FTQ Local 577.

**Carried unanimously**

#### **6.4.4 Appointment of CGSI and RSI:**

##### **6.4.4.1 CGSI:**

The Chairperson noted that these two positions had been subject to discussion at the Corporate Committee.

Appointment of CGSI

**CC-180425-CA-0103**

WHEREAS the *Act Respecting the Governance and Management of the Information Resources of Public Bodies and Government Enterprises*, the *Directive sur la sécurité de l'information gouvernementale*, the *Approche stratégique gouvernementale en sécurité de l'information* supports the Ministère de l'Éducation et Enseignement supérieur's (MEES) commitment to improving information security management;

WHEREAS Section 8 of the “*Directive sur la sécurité de l’information gouvernementale*” requires the school board to appoint a *Coordonnateur sectoriel de la gestion d’incidents (CSGI)* to represent it in its dealings with the MEES Network Information Officer (NIO) concerning matters of incident management;

WHEREAS it is advisable to assign this responsibility to the person at the school board who holds the position of Director of Information Technology or Coordinator of Information Technology;

Commissioner Anne McMullon MOVED THAT, on the recommendation of the Governance and Ethics Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board appoint the Director of Information Technology and the Coordinator of Information Technology to fulfill the role of *Coordonnateur sectoriel de la gestion d’incidents (CSGI)*.

**Carried unanimously**

#### **6.4.4.2 RSI:**

Appointment of RSI

**CC-180425-CA-0104**

WHEREAS the *Act Respecting the Governance and Management of the Information Resources of Public Bodies and Government Enterprises*, the *Directive sur la sécurité de l’information gouvernementale*, the *Approche stratégique gouvernementale en sécurité de l’information* supports the Ministère de l’Éducation et Enseignement supérieur’s commitment to improving information security management;

WHEREAS Section 8 of the “*Directive sur la sécurité de l’information gouvernementale*” requires the school board to appoint a *Responsable de la sécurité de l’information (RSI)* to represent it in its dealings with the MEES Network Information Officer (NIO) concerning matters of information security;

WHEREAS it is advisable to assign this responsibility to the person at the school board who holds the position of Secretary General;

Commissioner Ailsa Pehi MOVED THAT, on the recommendation of the Governance and Ethics Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board appoint the Secretary General to fulfill the role of *Responsable de la sécurité de l’information (RSI)*.

**Carried unanimously**

#### **6.5 Material Resources and Transportation:**

##### **6.5.1 Engagement of Contractor – Interior Renovations, Conversion of Heating System and Installation of a Generator – Grenville ES:**

Engagement of Contractor – Interior renovations, Conversion of Heating System and Installation of a Generator – Grenville ES

**CC-180425-MR-0105**

WHEREAS interior renovations, the conversion of the heating system and installation of a new generator is required at Grenville Elementary School;

WHEREAS the Ministère de l’Éducation et de l’Enseignement supérieur (MEES) has adopted Measure 50622 « Résorption du déficit de maintien » to assist school boards with the repair, maintenance and renovation of its buildings;

WHEREAS public tenders for the interior renovation, the conversion of the heating system and installation of a new generator at Grenville Elementary School were called and subsequently opened on April 18, 2018;

WHEREAS the conformability of all bidders has been verified;

Commissioner Peter MacLaurin MOVED THAT, on the recommendation of the Director of Material Resources and Transportation, the Council of Commissioners of the Sir Wilfrid Laurier School Board award the contract for the interior renovation, the conversion of the heating system and installation of a new generator at Grenville Elementary School to **Laser Construction (division de Maçonnerie A.S.P. (2006) Inc.)**, for a total cost of 655 990,00\$, before taxes, (754 224,50\$, all taxes included).

AND THAT the Chair, as well as the Director General, and in his absence or with his knowledge the Assistant Director General, be authorized to sign all documentation concerning this project;

FURTHER THAT the Director of Material Resources and Transportation be authorized to sign documentation concerning this project, as per By-Law #2008-CA-01: Delegation of Functions and Powers of the Sir Wilfrid Laurier School Board.

**Carried unanimously**

**6.5.2 Engagement of Contractor – Renovation Project - Pinewood ES – Annex B:**

In response to a question from Guy Gagnon, the Director of Material Resources advised that any electrical contractor could purchase the tender documents and enter a bid

Engagement of Contractor  
Renovation Project -  
Pinewood ES – Annex B

**CC-180425-MR-0106**

WHEREAS the renovation of the interior, bathrooms, plumbing, mechanical and electrical systems at Pinewood Elementary School – Annex B is required;

WHEREAS the Ministère de l'Éducation et de l'Enseignement supérieur (MEES) has adopted Measure 50622 « Résorption du déficit de maintien » and 50626 « Résorption du déficit de maintien – Budget additionnel » to assist school boards with the repair, maintenance and renovation of its buildings;

WHEREAS public tenders for the renovation of the interior, bathrooms, plumbing, mechanical and electrical systems at Pinewood Elementary School – Annex B were called and subsequently opened on April 16, 2018;

WHEREAS the conformability of all bidders has been verified;

Commissioner Dean Dugas MOVED THAT, on the recommendation of the Director of Material Resources and Transportation, the Council of Commissioners of the Sir Wilfrid Laurier School Board award the contract for the renovation of the interior, bathrooms, plumbing, mechanical and electrical systems at Pinewood Elementary School – Annex B to **Banexco Inc.**, for a total cost of 590 500,00\$, before taxes, (678 927,38\$, all taxes included);

AND THAT the Chair, as well as the Director General, and in his absence or with his knowledge the Assistant Director General, be authorized to sign all documentation concerning this project;

FURTHER THAT the Director of Material Resources and Transportation be authorized to sign documentation concerning this project, as per By-Law #2008-CA-01: Delegation of Functions and Powers of the Sir Wilfrid Laurier School Board.

**Carried unanimously**

**6.5.3 Engagement of Contractor – Foundation, Roofing, HVAC and Washroom Renovation Project – St-Paul ES**

Engagement of Contractor Foundation, Roofing, HVAC and Washroom Renovation Project– St-Paul ES

**CC-180425-MR-0107**

WHEREAS work to repair the foundation, bring the crawl space up to code, roof repair, upgrading of HVAC systems and bathroom renovations is required at St-Paul Elementary School;

WHEREAS the Ministère de l'Éducation et de l'Enseignement supérieur (MEES) has adopted Measure 50621 « Maintien des bâtiments », 50625 « Maintien des bâtiments – Budget additionnel » and 50626 « Résorption du déficit de maintien – Budget additionnel » to assist school boards with the repair, maintenance and renovation of its buildings;

WHEREAS public tenders for work to repair the foundation, bring the crawl space up to code, roof repair, upgrading of HVAC systems and bathroom renovations required at St-Paul Elementary School were called and subsequently opened on April 12, 2018;

WHEREAS the conformability of all bidders has been verified;

Commissioner Paolo Galati MOVED THAT, on the recommendation of the Director of Material Resources and Transportation, the Council of Commissioners of the Sir Wilfrid Laurier School Board award the contract for work to repair the foundation, bring the crawl space up to code, roof repair, upgrading of HVAC systems and bathroom renovations required at St-Paul Elementary School to **Corporation de Construction Germano**, for a total cost of 1 522 460,00\$, before taxes, (1 750 448,39\$, all taxes included);

AND THAT the Chair, as well as the Director General, and in his absence or with his knowledge the Assistant Director General, be authorized to sign all documentation concerning this project;

FURTHER THAT the Director of Material Resources and Transportation be authorized to sign documentation concerning this project, as per By-Law #2008-CA-01: Delegation of Functions and Powers of the Sir Wilfrid Laurier School Board.

**Carried unanimously**

**6.5.4 Engagement of Contractor – Washroom and Masonry Repair Project – Genesis ES:**

The Director of Material Resources and Transportation advised that this project would stabilize the masonry until a request can be made for funding to replace all of the masonry over the next five years.

Engagement of Contractor – Washroom and Masonry Repair Project – Genesis ES

**CC-180425-MR-0108**

WHEREAS renovations to the bathrooms as well as masonry at Genesis Elementary School is required;

WHEREAS the Ministère de l'Éducation et de l'Enseignement supérieur (MEES) has adopted Measure 50621 « Maintien des bâtiments » and 50626 « Résorption du déficit de maintien – Budget additionnel » to assist school boards with the repair, maintenance and renovation of its buildings;

WHEREAS public tenders for the renovations to the bathrooms as well as masonry at Genesis Elementary School were called and subsequently opened on April 23, 2018;

WHEREAS the conformability of all bidders has been verified;

Commissioner Guy Gagnon MOVED THAT, on the recommendation of the Director of Material Resources and Transportation, the Council of Commissioners of the Sir Wilfrid Laurier School Board award the contract for the renovations to the bathrooms as well as masonry at Genesis Elementary School to **Les Expertises Argento Inc.**, for a total cost of 723 512,00\$, before taxes, (831 857,92\$, all taxes included).

AND THAT the Chair, as well as the Director General, and in his absence or with his knowledge the Assistant Director General, be authorized to sign all documentation concerning this project;

FURTHER THAT the Director of Material Resources and Transportation be authorized to sign documentation concerning this project, as per By-Law #2008-CA-01: Delegation of Functions and Powers of the Sir Wilfrid Laurier School Board.

**Carried unanimously**

#### **6.5.5 Engagement of Contractor – Lighting Project – Terry Fox ES:**

Engagement of  
Contractor – Lighting  
Project – Terry Fox ES

**CC-180425-MR-0109**

WHEREAS the lighting equipment needs to be replaced and the electronic controls modernized at Terry Fox Elementary School;

WHEREAS the Ministère de l'Éducation et de l'Enseignement supérieur (MEES) has adopted Measure 50621 « Maintien des bâtiments » to assist school boards with the repair, maintenance and renovation of its buildings;

WHEREAS public tenders for the lighting replacement and modernization of electronic controls at Terry Fox Elementary School were called and subsequently opened on April 5, 2018;

WHEREAS the conformability of all bidders has been verified;

Parent Commissioner Sergio Di Marco MOVED THAT, on the recommendation of the Director of Material Resources and Transportation, the Council of Commissioners of the Sir Wilfrid Laurier School Board award the contract for the lighting replacement and modernization of electronic controls at Terry Fox Elementary School to **C-Techno**, for a total cost of 238 000,00\$, before taxes, (273 640,50\$, all taxes included);

AND THAT the Chair, as well as the Director General, and in his absence or with his knowledge the Assistant Director General, be authorized to sign all documentation concerning this project;

FURTHER THAT the Director of Material Resources and Transportation be authorized to sign documentation concerning this project, as per By-Law #2008-CA-01: Delegation of Functions and Powers of the Sir Wilfrid Laurier School Board.

**Carried unanimously**

#### **6.5.6 Engagement of Contractor – Construction of a New Parking Lot – Laval Junior Academy:**

In response to a question from the Vice-Chairperson, the Chairperson noted that the new parking lot would in no way interfere with the bike path that is part of a servitude with Hydro-Québec.

Engagement of Contractor  
– Construction of a New  
Parking Lot – Laval Junior  
Academy

**CC-180425-MR-0110**

WHEREAS a new parking lot is required at Laval Junior Academy;

WHEREAS the budget for this renovation comes from the Ministère de l'Éducation et de l'Enseignement supérieur (MEES) adopted Measure 50621 « Maintien des bâtiments » to assist school boards with the repair, maintenance and renovation of its buildings and the RTB-MAO 2018-2019 budget;

WHEREAS public tenders for the construction of a new parking lot at Laval Junior High school were called and subsequently opened on April 20, 2018;

WHEREAS the conformability of all bidders has been verified;

Parent Commissioner Bob Pellerin MOVED THAT, on the recommendation of the Director of Material Resources and Transportation, the Council of Commissioners of the Sir Wilfrid Laurier School Board award the contract for the construction of a new parking lot at Laval Junior High school to **Les Entreprises Can-Du Ltée.**, for a total cost of 656 000,00\$, before taxes, (754 236,00\$, all taxes included).

AND THAT the Chair, as well as the Director General, and in his absence or with his knowledge the Assistant Director General, be authorized to sign all documentation concerning this project;

FURTHER THAT the Director of Material Resources and Transportation be authorized to sign documentation concerning this project, as per By-Law #2008-CA-01: Delegation of Functions and Powers of the Sir Wilfrid Laurier School Board.

**Carried unanimously**

#### **6.5.7 Purchase Order – Student Lockers**

The Director of Material Resources and Transportation advised that when funding is available there would be additional locker purchases. He answered questions as follows:

- An entire floor of lockers at Laval Senior Academy will be replaced. The lockers on the 3<sup>rd</sup> floor have already been replaced and the basement lockers are scheduled to be done in 2018-2019;
- Lockers in Rosemere High School will also be replaced;
- Laurentian Regional High School and Laval Junior Academy be the next schools to have lockers replaced;
- A portion of the old lockers are kept for use as storage by the school board while the remaining are removed by the company engaged to replace the lockers;
- The removal of the lockers is built into the tender so there is a cost savings at the very start of this type of project;
- Recycled lockers would be considered, if in good shape.

Purchase Order – Student Lockers

**CC-180425-MR-0111**

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution #CC-131030-MR-0043 mandating the Director of Material Resources to represent the Sir Wilfrid Laurier School Board at the Comité d'achats regroupés Laval-Laurentides-Lanaudière (CARLLL) purchasing group;

WHEREAS public tenders for the purchasing of student lockers were called by the Comité d'achats regroupés Laval-Laurentides-Lanaudière (CARLLL) and subsequently opened on 2016-11-21 (Reference #1117072 from SEAO);

WHEREAS the Comité d'achats regroupés Laval-Laurentides-Lanaudière (CARLLL) contract for the purchasing of student lockers is for a two-year period, from 2017-01-01 to 2018-12-31, with a one-year renewal option, and was awarded to the lowest conformable bidder, Perfix Inc.;

WHEREAS in order to complete the work scheduled for this summer a new purchase order must be made in order to acquire the student lockers necessary;

WHEREAS the cost of acquisition and installation of the students lockers at Laval Junior Academy, Laval Senior Academy and Laurentian Regional High School from Perfix Inc. totals an amount of 243 659,00\$, before taxes (280 146,94\$, all taxes included);

WHEREAS the budget for this purchase will come from the RTB-MAO 2018-2019 school year;

Parent Commissioner Stéphane Henley MOVED THAT, on the recommendation of the Director of Material Resources and Transportation, the Council of Commissioners of the Sir Wilfrid Laurier School Board authorize the creation of a new purchase in order to acquire the equipment necessary to complete the renovations this summer in the amount of 243 659,00\$, before taxes (280 146,94\$, all taxes included);

AND THAT the Chair, as well as the Director General, and in his absence or with his knowledge the Assistant Director General, be authorized to sign all documentation concerning this project;

FURTHER THAT the Director of Material Resources and Transportation be authorized to sign documentation concerning this project, as per By-Law #2008-CA-01: Delegation of Functions and Powers of the Sir Wilfrid Laurier School Board.

**Carried unanimously**

## **7.0 Information Items**

### **7.1 SWL Foundation**

Commissioner Ailsa Pehi provided an update on the activities of the Foundation noting:

- There are 90 students who will be auditioning for the 2018 Laurier Gala and Starfest which will be held on May 31, 2018 at the Château Royal;
- The Lobster Gala is June 14, 2018 and tickets are now available for purchase;
- The Foundation has started a Facebook page and when it reaches, 500 “friends”, there will be a draw for tickets to the Lobster Gala. It is hoped that the Facebook page will provide open feedback on the work and events of the Foundation;
- After the January Gala the Foundation sent out a Survey Monkey to attendees to receive feedback on the event. The survey asked basic questions about Foundation events.

Commissioner Paolo Galati extended appreciation on behalf of the Foundation to the Coordinator of Communications and Public Relations, the Graphics Arts Technician and the Principals of Crestview and St-Vincent Elementary Schools and Laval Junior Academy for all of their work on planning the Laurier Gala and Starfest and judging the auditions.

### **7.2 Parent Commissioners Report:**

Parent Commissioner Bob Pellerin noted that at the last meeting of the Parents Committee the following was discussed the Commitment-to-Success Plan, the Town Hall meetings, budget building for 2018-2019, which brought out a lot of varied opinions about the budget in general; and the by-law on complaints to the Student Ombudsman.

Parent Commissioner Stéphane Henley advised that the Special Education Advisory Committee (SEAC) would be holding its final workshop of the year on May 22, 2018 on transitioning. He noted that SEAC has changed how it presents its workshops and that smaller venues, participation via technology and specific topics has resulted in increased attendance.

**7.3 QESBA**

The Chairperson advised that the Quebec English School Boards Association would be meeting with all member boards to present information and discuss its Strategic Plan initiatives.

**8.0 Question Period**

There were no questions.

**9.0 Correspondence**

The Chairperson drew the Council's attention to the correspondence contained in the meeting package.

**10.0 Varia**

There was no varia.

**11.0 Adjournment**

Commissioner Peter MacLaurin MOVED the adjournment of the meeting

**Carried unanimously**

**TIME: 20:35 hours**

**NEXT MEETING ⇨ REGULAR ⇨ May 23, 2018**