

PROVINCE OF QUÉBEC  
Ville de Rosemère

A Regular meeting of the Council of Commissioners of the Sir Wilfrid Laurier School Board was held in the boardroom of the Administration Centre, 235 Montée Lesage, Rosemere, QC on Wednesday, October 25, 2017 at 19:30 hours, at which were present: Jennifer Maccarone, Chair; Commissioners Dean Dugas, Vice-Chair; Robert Dixon, Guy Gagnon, Vicky Kaliotzakis, Peter MacLaurin, Anne McMullon, Emilio Migliozi, Ailsa Pehi; Parent Commissioners Sergio Di Marco and Bob Pellerin.

**Absent:** Commissioner Paolo Galati; Parent Commissioner Stéphane Henley and Paul Lamoureux, Director General

**Also present were:** Frédéric Greschner, Assistant Director General; Stephanie Krenn, Director of Corporate Affairs & Secretary General; Robin Bennett, Director of Information Technology; Jérôme Dionne, Director of Material Resources & Transportation; Geoff Higgs, Director of Pedagogical Services; Donna Abel, Assistant Director of Financial Resources; Anne-Marie Lavoie, Assistant Director of Human Resources; and Jocelyne Thompson-Ness, Administration Officer.

**Guests:** Christian Gélinas, Bernard Forget, and Gèneviève Daoust of Amyot Gélinas

The Chair called the meeting to order.

**TIME: 19:30 hours**

*"We [I] would like to begin by acknowledging that the land on which we gather is the traditional territory of the Kanien'keha:ka or Mohawk nation. The Mohawk Nation is also known as the "Eastern Door Keepers" and is a member of the Haudenosaunee Confederacy, which also includes the Seneca, Cayuga, Tuscarora, Onondaga and Oneida Peoples.*

*All those who gather here are counted as esteemed stakeholders in our community and most importantly friends."*

**1.0 Acceptance of Agenda**

Acceptance of Agenda  
CC-171025-CA-0023

Commissioner Vicky Kaliotzakis MOVED THAT the agenda be approved as presented in document #SWLSB-2017/10/25-CA-001.

**Carried unanimously**

**2.0 Approval of Minutes**

Approval of Minutes  
September 27, 2017  
CC-171025-CA-0024

Commissioner Anne McMullon MOVED THAT the minutes of the regular meeting of the Council of Commissioners of the Sir Wilfrid Laurier School Board held on September 27, 2017, having been received by all members prior to this meeting, be approved as presented.

<b>THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:</b>	
Commissioners and Parent Commissioners voting YEA:	Sergio Di Marco, Robert Dixon, Dean Dugas, Guy Gagnon, Peter MacLaurin, Jennifer Maccarone, Anne McMullon, Emilio Migliozi, Ailsa Pehi, Bob Pellerin
Commissioners and Parent Commissioners ABSTAINING:	Vicky Kaliotzakis

Approval of Minutes  
October 18, 2017  
CC-171025-CA-0025

Commissioner Anne McMullon MOVED THAT the minutes of the special meeting of the Council of Commissioners of the Sir Wilfrid Laurier School Board held on October 18, 2017, having been received by all members prior to this meeting, be approved as presented.

**Carried unanimously**

### 3.0 Question Period

There were no questions.

### 4.0 Reports from the Chair and the Director General

#### 4.1 *Chair's Report:*

The Chair advised the Council that she has spoken with the Director General and that he extended his appreciation for all of the best wishes received.

She went on to note the following activities over the past month:

- Graduations and school events attended;
- The annual retirement dinner to honour employees who have had an influence on the students and colleagues within the Sir Wilfrid Laurier School Board;
- The ongoing class action suit concerning school fees:
  - The Ministre de l'Éducation, de Loisirs et du Sport has convened a meeting with the president of the Fédération des commissions scolaires du Québec (FCSQ) and herself, as president of Quebec English School Boards Association (QESBA), to discuss the suit but they have asked to have it rescheduled as the timing is not right given that the case has not been settled;
  - A meeting of all Chairs, Directors General and Secretary Generals of all school boards was convened on October 19, 2017 in Québec to discuss the next steps to be taken in this class action suit. At this time the information received at this meeting is confidential but when it can be shared a caucus of Council be held to discuss the school board's position;
- Bill 62: *An Act to foster adherence to State religious neutrality and, in particular, to provide a framework for requests for accommodations on religious grounds in certain bodies* – this Bill is causing a lot of concern as it impacts school boards as public institutions and the law will have to be applied to students and staff in a classroom setting where they would have to be unveiled;
- Bill 144: *An Act to amend the Education Act and other legislative provisions concerning mainly free educational services and compulsory school attendance* - there are implications that this proposed Bill will be used as a way to bypass Bill 101: Charter of the French Language, for those who wish to homeschool their children in English, which is false. Homeschooling in English has not provided any advantage to English school boards. QESBA is following this file closely;
- There was a 48-hour consultation on the 2017-2018 budget rules whereby the government is proposing changes to the validation process for the financing of special needs students, which will have a significant impact on school boards;
- The Ministère de l'Éducation et de l'Enseignement supérieur (MEES) has launched a provincial round table on the educational success of indigenous students with a mandate to include educational initiatives for Aboriginal employment and student success. There are approximately 2,000 indigenous students in the English sector;

#### 4.2 *Director General's Report:*

The Assistant Director General highlighted the following:

- The measure "À école, on bouge au cube!" which is an \$88,000 grant for schools to offer 60 minutes of physical activities during the school day. Genesis, John F. Kennedy, Jules Verne, Pinewood, St-Paul and Twin Oaks Elementary Schools have been randomly selected to participate and they will each receive between \$10,000 - \$15,000 of which 70 percent can be used for release time and 10 percent for transportation. This further supports a new partnership with the Grand défi Pierre Lavoie;
- SEPAC is allowing use of parks free of charge ;



- There is an upcoming joint pedagogical day with the Lester B. Pearson School Board “Collaborate, Create and Innovate” on October 30, 2017. Thanks to all who assisted in the recruitment of leaders for workshops because there will be 87 offered;
- The first meeting of the Resource Allocation Committee (RAC) will be on November 13, 2017;
- Although the MEES Commitment to Success Plan will not be available until March 2018, school boards are still required to meet the April 30, 2018 deadline.

## 5.0 Business Arising:

### 5.1 *Program of Studies for the Elementary School:*

The Chair advised that this was discussed at length at the Corporate Committee.

Program of Studies for the Elementary school  
CC-171025-ED-0026

WHEREAS the Council of Commissioners adopted resolution #CC-170628-ED-0111 authorizing for consultation the policy #1999-ED-03: Program of Studies for the Elementary School;

WHEREAS the consultation period expired on October 12, 2017, and feedback was received on the policy and taken into consideration;

Commissioner Robert Dixon MOVED THAT, on the recommendation of the Corporate Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve policy #1999-ED-03: Program of Studies for the Elementary School.

Carried unanimously

### 5.2 *Policy on Suspension of Classes and/or Emergency Closure of Establishment(s) During Unusual and Unpredictable Circumstances or Inclement Weather:*

The Chair advised that this policy was discussed at length at the Corporate Committee.

Suspension of Classes and/or Emergency Closure  
CC-171025-HR-0027

WHEREAS the Council of Commissioners adopted resolution #CC-170426-HR-0068 authorizing for consultation the policy #2006-HR-07: Suspension of classes and/or Emergency closure of establishment(s) during unusual and unpredictable circumstances or inclement weather;

WHEREAS the consultation period expired on June 5, 2017, and feedback was received on the policy and taken into consideration;

Commissioner Robert Dixon MOVED THAT, on the recommendation of the Corporate Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve policy #2006-HR-07: Suspension of classes and/or Emergency closure of establishment(s) during unusual and unpredictable circumstances or inclement weather.

Carried unanimously

## 6.0 Decision Items:

### 6.1 Financial Resources:

#### 6.1.1 *Audit 2016-2017:*

The Chair welcomed the auditing firm of Amyot Gélinas to the meeting.

Bernard Forget, Auditor, proceeded to review the audited financial statement for 2016-2017 highlighting the following:

- The financial report was presented and discussed with the Chair and the Assistant Director General;
- The report was based on the audit procedures received from the Ministère de l'Éducation et de l'Enseignement supérieur (MEES) and after applying these procedures no problems were found;
- Matters from the audit for correction are to ensure that all minutes are signed and to ensure that all journal entries are approved by an immediate supervisor;
- The excellent cooperation of the Financial Resources department and the management team.

### **6.1.2 2016-2017 Financial Statements:**

Mr. Forget advised that the financial statements express a qualified financial opinion and the opinion of Aymot Gélinas is that these statements fairly reflect the financial position of the Sir Wilfrid Laurier School Board as of June 30, 2017.

The Assistant Director of Financial Resources reviewed the financial statements commenting on the income statement, revenues, expenses, school operations, investments, non-financial assets, accounts receivable, taxes receivable and accumulated surplus.

Financial Statements  
CC-171025-FR-0028

WHEREAS the Education Act (Chapter I-13.3) requires a school board to submit annual financial statements;

WHEREAS the firm Amyot Gélinas s.e.n.c.r.l., has completed the audit of the records and statements of the Sir Wilfrid Laurier School Board for the period ending June 30, 2017;

WHEREAS in accordance with section 286 of the Education Act (Chapter I-13.3) a public notice was given on July 12, 2017;

WHEREAS the 2016-2017 Financial Statements, prepared according to the Canadian Public Sector Accounting Standards, show the following:

Beginning Accumulated Surplus:	\$6,885,293
<u>Current Year:</u>	
Revenues:	\$160,509,318
Expenses:	<u>\$160,592,126</u>
Total Current Year Surplus:	(\$82,808)
Ending Accumulated Surplus:	\$6,802,485

Commissioner Robert Dixon MOVED THAT, on the recommendation of the Audit Committee, the 2016-2017 audited Financial Statements of the Sir Wilfrid Laurier School Board for the period ending June 30, 2017 be received by the Council of Commissioners of the Sir Wilfrid Laurier School Board as submitted by the Director General.

**Carried unanimously**

### **6.1.3 Statement of Unpaid Taxes:**

The Assistant Director of Financial Resources advised that in accordance with the law, a list of unpaid school taxes must be produced before November 1 annually. The list being presented this evening is as at October 17, 2017 and represents the remaining school tax accounts receivable. The figure is high because the second installment of the 2017-2018 school taxes is due after November 1, after which the figure will be reduced significantly.

Statement of Unpaid Taxes  
CC-171025-FR-0029

Commissioner Robert Dixon MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board approve, in accordance with sections 339 et 340 of the Education Act, the statement prepared by the Director of Financial Resources for the Director General for school taxes outstanding as of October 17, 2017 in the amount of 12,937,756.27\$.

Carried unanimously

The Auditors excused themselves for the evening.

TIME: 20:07 hours

## 6.2 School Affairs and School Organization

### 6.2.1 Consultation – Enrollment Criteria:

The Chair advised that this item was discussed at length at the Corporate Committee.

Consultation  
Enrollment Criteria  
CC-171025-TS-0030

WHEREAS section 239 of the Education Act (Chapter I-13.3) states that the school board must adopt the enrollment criteria;

WHEREAS section 193 (6) of the Education Act requires that the Parents' Committee be consulted on the enrollment criteria;

Commissioner Robert Dixon MOVED THAT, on the recommendation of the Corporate Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board authorize for consultation the amendments to policy #2014-TS-04: *Enrollment Criteria*.

AND THAT this proposed Enrollment Criteria be subject to a 40-day consultation with the Parents Committee beginning on October 26, 2017 and ending on December 4, 2017.

Carried unanimously

## 6.3 Corporate Affairs & Secretary General

### 6.3.1 Agreement Pertaining to Police Intervention from the Repentigny Police in Educational Institutions of the Sir Wilfrid Laurier School Board:

In response to a question from the Chair, the Director of Corporate Affairs and Secretary General noted that by January 2018 the agreements should be in place for all schools.

Police Agreement  
CC-171025-CA-0031

WHEREAS the Ministère de l'Éducation et de l'Enseignement supérieur (MEES) adopted the "*Regulation respecting agreements entered into by school boards with respect to collaboration with police forces for prevention and investigation purposes and interventions by police officers in an emergency or when an act of bullying or violence is reported*";

WHEREAS the Sir Wilfrid Laurier School Board and the Service de Police de la Ville de Repentigny endorse the "Frame of Reference – Police Presence in Educational Institutions: Provincial Consultation on Violence, Youth and the School Environment" currently in effect and have included several of its provisions in this mutually negotiated agreement and have agreed to refer to them as needed;

Commissioner Robert Dixon MOVED THAT, on the recommendation of the Corporate Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the "Agreement Pertaining to Police Intervention from the Repentigny Police in the Educational Institutions of the Sir Wilfrid Laurier School Board";

AND THAT, the Chair and the Director General, and in his absence or with his knowledge the Assistant Director General, be authorized to sign all documentation concerning this entente.

Carried unanimously

### 6.3.2 *Bill 87 – Designated Person for Disclosure of Wrongdoings:*

The Chair advised that Bill 87 had been discussed at the Corporate Committee and that the recommendation is to name the Ethics Commissioner as the designated person.

In response to a question from Commissioner Guy Gagnon, the Chair noted that the title would be used rather than the individual's name so that the resolution can stand if there is a change to the person in the role of Ethics Commissioner.

Designated person for disclosure of wrongdoings  
CC-171025-CA-0032

WHEREAS Bill 87: *An Act to facilitate the disclosure of wrongdoings within public bodies*, came into effect on May 1, 2017;

WHEREAS Bill 87 requires that each school board name a Designated Officer responsible for tracking and processing disclosures of wrongdoings, as described in the Act;

WHEREAS the Designated officer named responsible must be accessible to employees of the Sir Wilfrid Laurier School Board, as per the Act and Ministère de l'Éducation et de l'Enseignement supérieur (MEES) directives;

Commissioner Robert Dixon MOVED THAT, on the recommendation of the Corporate Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board name the Ethics Commissioner for the Sir Wilfrid Laurier School Board as the Designated Officer responsible for receiving and processing disclosures of wrongdoings as mandated by Bill 87: *An Act to facilitate the disclosure of wrongdoings within public bodies*.

Carried unanimously

## 6.4 Material Resources and Transportation

### 6.4.1 *Bank of Professionals – Architects:*

In response to a question from Commissioner Emilio Migliozi, the Director of Material Resources and Transportation advised that other professionals are excluded for the first year and after that the list is opened to others.

Commissioner Guy Gagnon stated that he would not support this resolution as he objects to the fact that a commissioner does not have a seat on the Selection committee. He is not questioning the validity of the decision of the Selection committee.

Bank of Professionals Architects  
CC-171025-MR-0033

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution #CC-170524-MR-0089 approving a call to tender for the creation of a new bank of Professionals;

WHEREAS public tenders were received and opened on October 11, 2017;

WHEREAS, on October 23, 2017, the Selection committee has studied and evaluated all architectural tenders received and prepared a recommendation;

Commissioner Robert Dixon MOVED THAT, on the recommendation of the Selection committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the list of Architects for the bank of Professionals for projects for which the sums for professional fees are less than 100 000,00\$, as per Document #SWLSB-2017/10/25-MR-001;

AND THAT, as per Article 43 of the Regulation respecting certain service contracts of public bodies, a public notice of qualification will be published again at least once a year so as to allow the qualification of other service providers during the period of validity of the list, which may not exceed 3 years;

FURTHER THAT the services of these Architects be retained to prepare all the drawings, specifications and tendering documentation for the projects undertaken by the Sir Wilfrid Laurier School Board for the repair, maintenance and renovation of its buildings.

THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:	
Commissioners and Parent Commissioners voting YEA:	Sergio Di Marco, Robert Dixon, Vicky Kaliozakis, Peter MacLaurin, Jennifer Maccarone, Anne McMullon, Emilio Migliozi, Ailsa Pehi, Bob Pellerin
Commissioners and Parent Commissioners ABSTAINING:	Dean Dugas, Guy Gagnon

#### **6.4.2 Bank of Professionals – Engineers – Civil and Structural:**

Commissioner Guy Gagnon stated that he would not support this resolution as he objects to the fact that a commissioner does not have a seat on the Selection committee. He is not questioning the validity of the decision of the Selection committee.

Bank of Professionals  
Engineers  
Civil and Structural  
CC-171025-MR-0034

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution #CC-170524-MR-0089 approving a call to tender for the creation of a new bank of Professionals;

WHEREAS public tenders were received and opened on October 11, 2017;

WHEREAS, on October 23 2017, the Selection committee has studied and evaluated all civil and structural engineering tenders received and prepared a recommendation;

Commissioner Robert Dixon MOVED THAT, on the recommendation of the Selection committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the list of civil and structural Engineers for the bank of Professionals for projects for which the sums for professional fees are less than 100 000,00\$, as per Document #SWLSB-2017/10/25-MR-002;

AND THAT, as per Article 43 of the Regulation respecting certain service contracts of public bodies, a public notice of qualification will be published again at least once a year so as to allow the qualification of other service providers during the period of validity of the list, which may not exceed 3 years;

FURTHER THAT the services of these Engineers be retained to prepare all the drawings, specifications and tendering documentation for the projects undertaken by the Sir Wilfrid Laurier School Board for the repair, maintenance and renovation of its buildings.

THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:	
Commissioners and Parent Commissioners voting YEA:	Sergio Di Marco, Robert Dixon, Vicky Kaliozakis, Peter MacLaurin, Jennifer Maccarone, Anne McMullon, Emilio Migliozi, Ailsa Pehi, Bob Pellerin
Commissioners and Parent Commissioners ABSTAINING:	Dean Dugas, Guy Gagnon

#### **6.4.3 Bank of Professionals – Engineers – Mechanical and Electrical:**

Commissioner Guy Gagnon stated that he would not support this resolution as he objects to the fact that a commissioner does not have a seat on the Selection committee. He is not questioning the validity of the decision taken by the Selection committee.



Bank of Professionals  
Engineers  
Mechanical and Electrical  
CC-171025-MR-0035

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution #CC-170524-MR-0089 approving a call to tender for the creation of a new bank of Professionals;

WHEREAS public tenders were received and opened on October 11, 2017;

WHEREAS, on October 23 2017, the Selection committee has studied and evaluated all mechanical and electrical engineering tenders received and prepared a recommendation;

Commissioner Robert Dixon MOVED THAT, on the recommendation of the Selection committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the list of mechanical and electrical Engineers for the bank of Professionals for projects for which the sums for professional fees are less than 100 000,00\$, as per Document #SWLSB-2017/10/25-MR-003;

AND THAT, as per Article 43 of the Regulation respecting certain service contracts of public bodies, a public notice of qualification will be published again at least once a year so as to allow the qualification of other service providers during the period of validity of the list, which may not exceed 3 years;

FURTHER THAT the services of these Engineers be retained to prepare all the drawings, specifications and tendering documentation for the projects undertaken by the Sir Wilfrid Laurier School Board for the repair, maintenance and renovation of its buildings.

THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:	
Commissioners and Parent Commissioners voting YEA:	Sergio Di Marco, Robert Dixon, Vicky Kaliozakis, Peter MacLaurin, Jennifer Maccarone, Anne McMullon, Emilio Migliozi, Ailsa Pehi, Bob Pellerin
Commissioners and Parent Commissioners ABSTAINING:	Dean Dugas, Guy Gagnon

**6.4.4 Bank of Professionals – Engineers – Geotechnical:**

Commissioner Guy Gagnon stated that he would not support this resolution as he objects to the fact that a commissioner does not have a seat on the Selection committee. He is not questioning the validity of the decision taken by the Selection committee.

Bank of Professionals  
Engineers  
Geotechnical  
CC-171025-MR-0036

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution #CC-170524-MR-0089 approving a call to tender for the creation of a new bank of Professionals;

WHEREAS public tenders were received and opened on October 11, 2017;

WHEREAS, on October 23 2017, the Selection committee has studied and evaluated all geotechnical engineering tenders received and prepared a recommendation;

Commissioner Robert Dixon MOVED THAT, on the recommendation of the Selection committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the list of geotechnical Engineers for the bank of Professionals for projects for which the sums for professional fees are less than 100 000,00\$, as per Document #SWLSB-2017/10/25-MR-004;

AND THAT, as per Article 43 of the Regulation respecting certain service contracts of public bodies, a public notice of qualification will be published again at least once a year so as to allow the qualification of other service providers during the period of validity of the list, which may not exceed 3 years;

FURTHER THAT the services of these Engineers be retained to prepare all the drawings, specifications and tendering documentation for the projects undertaken by the Sir Wilfrid Laurier School Board for the repair, maintenance and renovation of its buildings.

THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:	
Commissioners and Parent Commissioners voting YEA:	Sergio Di Marco, Robert Dixon, Vicky Kaliozakis, Peter MacLaurin, Jennifer Maccarone, Anne McMullon, Emilio Migliozi, Ailsa Pehi, Bob Pellerin
Commissioners and Parent Commissioners ABSTAINING:	Dean Dugas, Guy Gagnon

#### 6.4.5 *Engagement of Contractor – Snow Removal and Salting:*

The Director of Material Resources and Transportation presented and reviewed the tenders received noting that all who tendered could bid on any number of the contracts available and the lowest conformable bid was accepted.

In response to questions and concerns, the Director of Material Resources and Transportation noted the following:

- The tenders for snow removal and salting for all the regions of the school board are included on the tender grid;
- There is a minimum size of equipment specified in the tendering documents;
- There have been no problems encountered with snow removal but the school board does have to call the contractor from time to time to re-plow after the town plows the snow back in or pushes the snow where it should not be;
- Terry Fox Elementary School will not be serviced by Trépanier because there was a conformable bidder that presented a lower bid;
- Any damages made by the contractors to the school property are repaired at the expense of the contractor.

Engagement of Contractor WHEREAS the snow removal and salting contracts of the Sir Wilfrid Laurier School Board's  
Snow Removal and schools and centres expired on June 30, 2017;  
Salting  
CC-171025-MR-0037

WHEREAS public tenders for snow removal and salting services for school years 2017-2018, 2018- 2019 and 2019-2020 were received and opened on October 5, 2017;

Commissioner Robert Dixon MOVED THAT, on the recommendation of Director of Material Resources & Transportation, the Council of Commissioners of the Sir Wilfrid Laurier School Board award the contract for the snow removal and salting services for the Laval schools and centres, for school years 2017-2018, 2018- 2019 and 2019-2020, to Gérard Trépanier et Fils Inc., for a total cost of 517 898,00\$, before taxes (595 453,23\$, taxes included);

AND THAT, the Chair, as well as the Director General, and in his absence or with his knowledge the Assistant Director General, be authorized to sign all documentation concerning this contract.

Carried unanimously

## 6.5 Pedagogical Services:

### 6.5.1 Purchase Order – Peter Hall School

The Director of Pedagogical Services advised that three elementary students and eighteen high school students receive services from Peter Hall School.

Purchase Order  
Peter Hall School  
CC-171025-ED-0038

WHEREAS the Sir Wilfrid Laurier School Board uses the services of the Peter Hall School for the education of some of its students;

WHEREAS the Peter Hall School invoices the Sir Wilfrid Laurier School Board for these services;

Commissioner Robert Dixon MOVED THAT, on the recommendation of the Director Pedagogical Services, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the payment of the invoice received from the Peter Hall School for educational services to be provided to students of the Sir Wilfrid Laurier School Board for the 2017-2018 school year, in the amount of \$581,082.00, all taxes included.

Carried unanimously

### 6.5.2 Purchase Order – Summit School

The Director of Pedagogical Services advised that there is one kindergarten student, fifteen elementary students and twenty-four high school students that receive service from the Summit School.

Purchase Order  
Summit School  
CC-171025-ED-0039

WHEREAS the Sir Wilfrid Laurier School Board uses the services of the Summit School for the education of some of its students;

WHEREAS the Summit School invoices the Sir Wilfrid Laurier School Board for these services;

Commissioner Robert Dixon MOVED THAT, on the recommendation of the Director of Pedagogical Services, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the payment of the invoice received from the Summit School for educational services to be provided to students of the Sir Wilfrid Laurier School Board for the 2017-2018 school year, in the amount of \$965,968.00, all taxes included.

Carried unanimously

## 6.6 Human Resources:

### 6.6.1 Consultation – Evaluation of Employees Policy

The Chair advised that this proposed policy had been discussed at the Corporate Committee.

Consultation  
Evaluation of Employees  
CC-171025-HR-0040

WHEREAS the Director of Human Resources was mandated to develop a process for the evaluation of employees;

Commissioner Robert Dixon MOVED THAT, on the recommendation of the Human Resources Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board authorize for consultation the proposed Evaluation of Employees Policy, as per document #SWLSB-2017/10/25-HR-001.

AND THAT in conformity with the management policies of the school board the Council of Commissioners approve a 40-day consultation period beginning on October 26, 2017 and ending on December 4, 2017 with the Laurier Teachers Union, the Sir Wilfrid Laurier Administrators Association (SWLAA), the Association québécoise des cadres scolaires – SWL Chapter (AQCS), SEPB-Québec-FTQ Local 577, CSN-S18 and the Professionals.

Carried unanimously

## 7.0 Information Items

### 7.1 *SWL Foundation*

Commissioner Ailsa Pehi provided an update on the activities of the Foundation noting that the Stars of the Starfest will be held on November 16, 2017 at Laval Junior Academy and tickets are currently on sale. The January Gala will be on January 25, 2018 at the Embassy Plaza and tickets will be on sale soon.

The Chair noted that the Fonds du souvenir have asked the Foundation to revise its funding request to include disadvantaged students. A response is expected in the next few weeks. She expressed her gratitude to the Ville de Laval and the Fonds du souvenir for considering this school board.

The next meeting of the Foundation is scheduled for November 2, 2017.

### 7.2 *Parent Commissioners Report:*

Commissioner Bob Pellerin noted that the first meeting of the Parents Committee for 2017-2018 took place on October 5, 2017 and that Carla Tosti, Parent Delegate from Rosemere High School, was re-elected as Chair. The list of the members elected to the executive of the Parents Committee can be found in the written report. Service aux entreprises gave a very informative presentation and four new members were named to SEAC for 2017-2018.

### 7.3 *QESBA*

The report of the QESBA was provided under item 4.1.

## 8.0 Question Period

There were no questions.

## 9.0 Information Items

There were no information items.

## 10.0 Varia

There was no varia.

The Chair asked that everyone remain after the meeting for a brief council caucus.

She went on to thank Commissioner Robert Dixon for his years of service with the Sir Wilfrid Laurier School Board noting that this is his last meeting. Commissioner Dixon has been a member of Council since 2003 and was a commissioner in the former Laurentian School Board. The loss of his wisdom and experience will be greatly missed by this council and the Lachute area community.

Commissioner Peter MacLaurin expressed his appreciation and that of the principals from the northern schools to Commissioner Dixon for always being available to the principals, the community at large and himself. His input and advice will be missed because he knew the Laurentians so well.



Commissioner Robert Dixon thanked everyone for the kind words and for the nice gift. The decision to resign was not an easy one but the time is right to pursue new avenues. He went on to note that of all of the people he has worked with during his tenure as a commissioner there is one special person who was a mentor of his and one of the most intelligent people he knows, Bob Vallerand, and it was a big loss to himself and the school board when he retired.

The Chair invited Commissioner Dixon to come back to a meeting any time.

**11.0 Adjournment**

Commissioner Ailsa Pehi MOVED the adjournment of the meeting.

**Carried unanimously**

**TIME: 20:44 hours**

**NEXT MEETING ⇒ REGULAR ⇒ November 22, 2017**

---

Stephanie Krenn, Secretary General

---

Jennifer Maccarone, Chair