

## PROVINCE OF QUEBEC

**MINUTES OF THE REGULAR EXECUTIVE COMMITTEE MEETING OF THE SIR WILFRID LAURIER SCHOOL BOARD HELD ON 2013-01-15**

A Regular meeting of the Executive Committee of the Sir Wilfrid Laurier School Board was held in the boardroom of the Administration Centre, 235 Montée Lesage, Rosemère, QC, on Tuesday, 2013-01-15:

Present Executive Members: Commissioner Edward Turchyniak, Chairman (via Skype); Steve Mitchell, Vice-Chairman; Mario Di Domenico, Robert Dixon, Nick Milas, Merle Parkinson, Nancy Rupnik; and Parent Commissioner Angelo Grasso; and Stephanie Vucko, Director General.

Present Executive Delegates: Commissioners Nazario Facchino (Via telephone) and Mike Pizzola.

Also present were: Clifford Buckland, Interim Assistant Director General; Marie-Claude Drouin, Secretary General; Gaëlle Absolonne, Director of School Organization; Robin Bennett, Director of Information Technology; Linda Di Domenico, Director of Human Resources; Frédéric Greschner, Director of Complementary Services; Daniel Hogue, Director of Material Resources; Tina Korb, Director of Educational Services; Livia Nassivera, Director of Financial Resources; and Jocelyne Thompson-Ness, Administrative Assistant.

Absent: Commissioner Grace Nesi, Executive Delegate; and Parent Commissioner Roberto Bomba.

The Vice-Chairman called the meeting to order.

**TIME: 19:37 hours**

The Vice-Chairman welcomed everyone to the meeting and asked that everyone be patient with him as this is the first meeting he is conducting in this position.

### **1.0 ACCEPTANCE OF AGENDA:**

Commissioner Nick Milas suggested that item 7.4 be moved to item 5.4 and those present were in agreement.

#### **EC-130115-CA-0040**

Commissioner Nick Milas MOVED THAT the agenda be approved as amended.

**Carried unanimously**

### **2.0 APPROVAL OF MINUTES:**

#### **EC-130115-CA-0041**

Commissioner Nancy Rupnik MOVED THAT the minutes of the EXECUTIVE COMMITTEE meeting of the Sir Wilfrid Laurier School Board held on 2012-12-11 having been received by all members prior to this meeting, be approved as presented.

**Carried unanimously**

### **3.0 DIRECTOR GENERAL'S REPORT:**

#### **3.1 Director General's Report:**

The Director General thanked everyone for the warm reception she has received since taking her position yesterday.

She advised that the Interim Assistant Director General sends his regrets for being unable to attend this evening.

#### 4.0 INTERIM ASSISTANT DIRECTOR GENERAL'S REPORT:

##### 4.1 *Interim Assistant Director General's Report:*

The report of the Interim Assistant Director General commented on activities of the last month noting school visits, attendance at a meeting of the Committee on the Future of the Laval High Schools on 2013-01-14, the 2013-2014 registration campaign, and the 1505 "likes" the school board has on Facebook and the 136 followers on Twitter.

#### 5.0 BUSINESS ARISING:

##### 5.1 *Use of St-Paul & Terry Fox Elementary Schools:*

The Vice-Chairman advised the Executive Committee that last evening an additional meeting was held with the Governing Boards of St-Paul & Terry Fox Elementary Schools to get some clarification as to where they stand on the rezoning issue and to ask for some additional information.

The Secretary General advised the Executive Committee that the additional information referred to by the Vice-Chairman was received earlier today and has been sent to all of the Commissioners.

The Executive Committee entered into discussion and the following was noted:

- the Terry Fox Elementary School Governing Board felt that the Commissioners have not responded to their consultation feedback, so it was suggested that they resubmit their original proposal for a second review;
- the conflict within the Terry Fox Elementary School Governing Board has not assisted the process;
- Governing Boards represent the best interests of the students but many in the current situation at Terry Fox Elementary School feel that they have not been listened to and that consultation feedback does not reflect the wishes of the majority of the school community;
- the 3 options proposed by the school board were developed from the feedback received from the original consultation;
- option #3 appears to have significant support in comparison to options #1 and #2;
- the idea to shuttle students is dangerous and expensive and should not be considered;
- the option selected will be a short term solution and the basis to move on to a long term solution;
- the Commissioners have to make a decision;
- the school community is looking for clarification of the options;
- there has never been a resolution received from either of the Governing Boards of St-Paul or Terry Fox Elementary Schools, requesting the status quo;
- the need to take a progressive and positive approach;
- to find a process for resolving overcrowding that could be applied to other schools, if the need arose;
- the School Organization & Transportation Committee looked for common threads in the feedback received, examined the least drastic options for the short term and kept in mind what would be the least disruptive for the students;
- the delivery of the curriculum at Terry Fox Elementary School also had to be taken into consideration because in the current situation it is difficult for some teachers to deliver certain requirements;
- the need to establish the Ad Hoc Committee as soon as possible;
- no matter what option is selected not everyone will be satisfied;
- with the deposit of proposals for their respective schools, the Governing Boards of St-Paul & Terry Fox Elementary Schools have taken a stand with their respective interpretations of what they feel is best for their respective communities;
- on 2012-12-12 the Council decision was taken to obtain additional information on the rezoning from the schools and this has been achieved. This information has shown that the community and the school board are not so far apart when it comes to option #3;
- a decision needs to be taken prior to the registration period so that the two school communities are fully aware of what will be taking place; and

- it will be necessary to advise that a total rezoning of the elementary sector on the island of Laval may be required so that everyone is aware of what could take place in the near future.

During the course of the discussions the following movement took place:

- Commissioner Guy Gagnon left the meeting. **TIME: 20:07 hours**
- Commissioner Guy Gagnon returned to the meeting. **TIME: 20:10 hours**
- Commissioner Mike Pizzola left the meeting. **TIME: 20:24 hours**
- Commissioner Mike Pizzola returned to the meeting. **TIME: 20:26 hours**

Overall, it is felt that option #3 will be the best fit to resolve the use of St-Paul & Terry Fox Elementary Schools for the short term.

Commissioner Nick Milas, in his capacity as Chairman of the Sir Wilfrid Laurier School Board, advised that a caucus meeting will be held on Monday, 2013-01-21, to finalize the use of St-Paul & Terry Fox Elementary Schools.

The Vice- Chairman called for a 5 minute break. **TIME: 21:43 hours**

The meeting resumed. **TIME: 21:55 hours**

## **5.2 2013-2014 Enrolment Criteria:**

The Secretary General presented and reviewed some additional changes to the 2013-2014 enrolment criteria. She noted that these changes were presented to the Committee on the Future of the Laval High Schools at its first meeting and that feedback was positive.

Commissioners Steve Bletas and Nick Milas left the meeting. **TIME: 22:12 hours**

Commissioner Nick Milas returned to the meeting. **TIME: 22:13 hours**

In response to a question from Commissioner Nick Milas, the Secretary General noted that only the changes to the criteria would be read aloud at the Special Council meeting tomorrow evening because the document is too extensive to read in its entirety.

The Executive Committee entered into discussion, questions were asked and answered with a focus on sections 6.2, 6.3, and 6.4.

Commissioner Steve Bletas returned to the meeting. **TIME: 22:24 hours**

**TIME: 22:37 hours**

### **EC-130115-CA-0042**

Commissioner Mario Di Domenico MOVED THAT the meeting be extended until the completion of the agenda.

**Carried unanimously**

Commissioner Steve Kmec left the meeting. **TIME: 22:41 hours**

In response to a question from Commissioner Mario Di Domenico, the Secretary General noted that the special needs groups are not organized by the schools but by the school board so they would not be considered in this process. The Accelerated Learning Program would maintain status quo at Mother Teresa Junior High School for the 2013-2014 school year.

Commissioner Steve Kmec returned to the meeting. **TIME: 22:43 hours**

**EC-130115-TS-0043**

Commissioner Merle Parkinson MOVED that the Executive Committee of the Sir Wilfrid Laurier School Board recommend that Policy #2012-TS-04: Enrolment Criteria 2013-2014 be submitted to the Council of Commissioners at its 2013-01-16 special meeting.

**Carried unanimously**

**5.3 Update of ANSC Financials:**

This item was tabled to the 2013-02-19 meeting of the Executive Committee.

**5.4 Update on Use of the Laval High Schools:**

The Secretary General informed the Executive Committee that last evening a meeting was held with the Laval high schools to present short term solutions for the 2013-2014 school year to alleviate the overcrowding. A resolution for a short term solution will be presented at the 2013-01-23 meeting of the Council after discussions at the caucus meeting. The next step in the process is to call a meeting of the Committee on the Future of the Laval High Schools to begin the consultation on a long term solution.

The Executive Committee entered into discussion and it was suggested that the meetings of the Committee on the Future of the Laval High Schools be held prior to the monthly Governing Board meeting of the high schools so that progress reports are available.

**6.0 DECISION ITEMS:****6.1 RECOMMENDATIONS TO COUNCIL****6.1.1 2013-2014 Budget Building Process:**

The Director of Financial Resources presented and reviewed the 2013-2014 budget building process noting that there are no changes to the document and that the feedback from the 2012-2013 consultation has been included as additional information.

**EC-130115-FR-0044**

Commissioner Merle Parkinson MOVED THAT the Executive Committee of the Sir Wilfrid Laurier School Board recommend that the **2013-2014 Budget Building Process** be submitted to the Council of Commissioners at its 2013-01-23 meeting.

**Carried unanimously**

**6.2 SCHOOL ORGANIZATION & TRANSPORTATION****6.2.1 Transportation Contracts – Additional Vehicles:**

The Director of School Organization & Transportation advised the Executive Committee that three additional berlins are required for the transportation of students to Crestview Elementary School, the Jewish General Hospital and for an area to the north where a school bus cannot enter.

**EC-130115-TS-0045**

WHEREAS the Executive Committee of the Sir Wilfrid Laurier School Board adopted resolution #EC-120619-TS-0083, renewing contracts with various transportation contractors for 5-years beginning 2012-07-01 and ending 2017-06-30;

WHEREAS due to additional student registration and needs an additional vehicle is required to fulfill the transportation mandate serviced by Autobus Lloyd;

Commissioner Nick Milas MOVED THAT, on the recommendation of the Director of School Organization & Transportation, the Executive Committee of the Sir Wilfrid Laurier School Board approve the addition of 1 berline, from 2012-11-26 until 2013-06-30, to the contract of Autobus Lloyd.

AND THAT resolution #EC-120619-TS-0083 and the contact be modified to include this new berline.

**Carried unanimously**

#### **EC-130115-TS-0046**

WHEREAS the Executive Committee of the Sir Wilfrid Laurier School Board adopted resolution #EC-120619-TS-0083, renewing contracts with various transportation contractors for 5-years beginning 2012-07-01 and ending 2017-06-30;

WHEREAS due to additional student registration and needs two (2) additional vehicles are required to fulfill the transportation mandate serviced by Transport Shiro Inc;

Commissioner Nick Milas MOVED THAT, on the recommendation of the Director of School Organization & Transportation, the Executive Committee of the Sir Wilfrid Laurier School Board approve the addition of the following to the contract of Transport Shiro Inc.

- 1 berline from 2012-10-09 until 2017-06-17;
- 1 berline from 2013-01-13 until 2017-06-17.

AND THAT resolution #EC-120619-TS-0083 and the contact be modified to include these two (2) new berlines.

**Carried unanimously**

## **7.0 INFORMATION ITEMS**

### **7.1 Director's Reports:**

#### **7.1.1 Adult Education & Vocational Training**

The report of the Director of Adult Education & Vocational Training focused on an update concerning the Multi Service Centre, the upcoming Vocational Training Open House on 2013-02-06 at CDC Pont Viau and CDC St-Eustache, and an authorization from the Direction regional laval-Laurentides-Lanaudière to offer one cohort of the new Attestation d'études professionnelles (AEP) for Daycare employees.

#### **7.1.2 Complementary Services**

The report of the Director of Complementary Services commented on the 2012-2013 validations, work on the Safe Schools (anti-bullying / anti-violence) Project, Measure 30059 allocations from the Ministère de l'Éducation, du Loisir et du Sport (MELS) and requests to the schools for the submission of the special needs mid-year reports.

#### **7.1.3 Educational Services**

The report of the Director of Educational Services highlighted mid-year high school exams, meetings concerning the Management & Educational Success Agreements (MESA) / Partnership Agreement, a Professional Learning Communities (PLC) initiative to train in-school Administrators to lead PLCs in their respective schools and receipt of the Canadian Achievement Tests (CAT) 4 results from April 2012.

#### **7.1.4 Financial Resources**

The report of the Director of Financial Resources commented on the upcoming submission of the 2012-12-31 quarterly report, an update on the 2013-2014 budget compressions and the upcoming budget building consultation.

#### **7.1.5 Human Resources**

The report of the Director of Human Resources highlighted a meeting of the Health and Safety Committee on 2012-12-11, Administrative replacements, and the engagement of the Human Resources Analyst and the movement of various personnel.

#### **7.1.6 Information Technology**

There was no report.

#### **7.1.7 Material Resources**

The report of the Director of Material Resources focused on the fact that there were no major incidents to report from over the holiday period, the heavy snows in recent weeks have required that the roofs of several northern schools be cleaned and the upcoming survey for radon gas in the buildings that is scheduled to start this month.

#### **7.1.8 School Organization & Transportation**

The report of the Director of School Organization & Transportation commented on the "Wait this is my zone" transportation safety campaign which enters its 2<sup>nd</sup> phase in January, the "Leaders on Board" Project at John F. Kennedy Elementary School for bus safety, preparation for the registration period and upcoming decisions with respect to the 2013-2014 enrolment criteria, the use of St-Paul & Terry Fox Elementary Schools and the use of the Laval high schools.

#### **7.1.9 Secretary General**

There was no report.

#### **7.1.10 Strategic Plan Advisor**

The report of the Strategic Plan Advisor provided updates on the Partnership Agreement, the International Student Program and the plan for the review of the emergency preparedness procedures.

### **7.2 Parent Commissioners Report:**

Parent Commissioner Angelo Grasso noted that there was no report as there was no Parents Committee meeting in January. The next meeting of the Parents Committee is 2013-02-07.

### **7.3 Draft Council Agenda:**

The Secretary General advised that there is no draft Council agenda in the package as feedback on certain issues is required before the agenda can be set.

**8.0 DISCUSSION TOPIC:**

There was no discussion topic.

**9.0 QUESTION PERIOD:**

In response to a question from Commissioner Guy Gagnon, the Secretary General indicated that any questions received in writing prior to the 2013-01-23 Council meeting will be forwarded to all Commissioners.

**10.0 CORRESPONDENCE:**

There was no correspondence.

**11.0 VARIA:**

There was no varia.

**12.0 ADJOURNMENT OF MEETING:**

Commissioner Merle Parkinson MOVED the adjournment of the meeting.

**Carried unanimously**

**TIME: 22:59 hours**

**NEXT MEETING ⇒ REGULAR ⇒ 2013-02-19**