

PROVINCE OF QUEBEC

MINUTES OF THE SPECIAL EXECUTIVE COMMITTEE MEETING OF THE SIR WILFRID LAURIER SCHOOL BOARD HELD ON 2013-05-22

A Special meeting of the Executive Committee of the Sir Wilfrid Laurier School Board was held in the boardroom of the Administration Centre, 235 Montée Lesage, Rosemère, QC, on Wednesday, 2013-05-22.

Present Executive Members: Commissioner Edward Turchyniak (via Skype), Chairman; Steve Mitchell, Vice-Chairman; Robert Dixon, Nick Milas, Merle Parkinson, Nancy Rupnik; and Parent Commissioner Angela Martorana; and Stephanie Vucko, Director General.

Present Executive Delegates: Commissioners Nazario Facchino, Grace Nesi and Mike Pizzola.

Also present were: Clifford Buckland, Interim Assistant Director General; Marie-Claude Drouin, Secretary General; Gaele Absolonne, Director of School Organization; Commissioners Steve Bletas, Guy Gagnon, Steve Kmec, Elio Lattanzio, Emilio Migliozi, and William Pollock; and Jocelyne Thompson-Ness, Administrative Assistant.

Absent: Commissioner Mario Di Domenico and Parent Commissioner Roberto Bomba.

The Vice-Chairman called the meeting to order.

TIME: 18:04 hours

1.0 ACCEPTANCE OF AGENDA:**EC-130522-CA-0070**

Commissioner Merle Parkinson MOVED THAT the agenda be approved as presented in document #SWLSB-2013/05/21-CA-001.

Carried unanimously

2.0 APPROVAL OF MINUTES:**EC-130522-CA-0071**

Commissioner Nick Milas MOVED THAT the minutes of the EXECUTIVE COMMITTEE meeting of the Sir Wilfrid Laurier School Board held on 2013-04-16 having been received by all members prior to this meeting, be approved as presented.

Carried unanimously

EC-130522-CA-0072

Commissioner Nick Milas MOVED THAT the minutes of the SPECIAL EXECUTIVE COMMITTEE meeting of the Sir Wilfrid Laurier School Board held on 2013-05-09 having been received by all members prior to this meeting, be approved as presented.

THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:	
Commissioners voting YEA:	Nick Milas, Merle Parkinson, Steve Mitchell, Nancy Rupnik, Edward Turchyniak
Commissioners ABSTAINING:	Robert Dixon

3.0 DIRECTOR GENERAL'S REPORT:**3.1 Director General's Report:**

The Director General indicated that she would present her report at the Council meeting later this evening.

4.0 INTERIM ASSISTANT DIRECTOR GENERAL'S REPORT:**4.1 Interim Assistant Director General's Report:**

The report of the Assistant Director General commented on school visits, workshops, events, the upcoming Laurier Gala & Star Fest rehearsals, an update on the activity on Facebook and Twitter, the "Trottibus" initiative at Souvenir Elementary school and the art contest for the 2013-2014 wall calendar with the theme "My vision of a 21st century classroom".

5.0 BUSINESS ARISING:

There was no business arising.

6.0 DECISION ITEMS:**6.1 School Organization & Transportation****6.1.1 2013-2014 Interboard Transportation Agreements:**

The Director of School Organization presented and reviewed the annual resolutions concerning the interboard transportation agreements.

In response to a question from Commissioner Merle Parkinson, the Director of School Organization noted that the interboard transportation agreements are based on the needs of each sector and calculated accordingly.

EC-130522-TS-0073

WHEREAS student transportation is required for all schools under the Sir Wilfrid Laurier School Board;

WHEREAS Commission Scolaire des Laurentides transports students to Ste-Agathe Academy and Arundel Elementary School;

WHEREAS Commission Scolaire des Laurentides receives the cost to transport these students in a grant from the Ministère de l'Éducation, du Loisir et du Sport (MELS);

WHEREAS the cost of the net taxes are not included in this grant;

Commissioner Nancy Rupnik MOVED THAT, on the recommendation of the School Organization Standing Committee, the Executive Committee of the Sir Wilfrid Laurier School Board approve the transportation agreement with Commission scolaire des Laurentides to transport students attending Ste-Agathe Academy and Arundel Elementary School at a cost of \$25,478.33 for the 2013-2014 school year to cover the cost of net taxes.

Carried unanimously

EC-130522-TS-0074

WHEREAS student transportation is required for all schools under the Sir Wilfrid Laurier School Board;

WHEREAS Commission Scolaire des Samares transports students to Joliette Elementary School and Joliette High School;

WHEREAS Commission Scolaire des Samares receives the cost to transport up to 195 students in a grant received from the Ministère de l'Éducation, du Loisir et du Sport (MELS);

WHEREAS any additional students are charged at the average cost per student that is identified by the Ministère de l'Éducation;

Commissioner Edward Turchyniak MOVED THAT, on the recommendation of the School Organization Standing Committee, the Executive Committee of that the Sir Wilfrid Laurier School Board approve the transportation agreement with Commission scolaire des Samares to transport students to Joliette Elementary and Joliette High School for the 2013-2014 school year at no additional cost for the first 195 students. Additional students will be charged at the average cost per student as recognized by the Ministère de l'Éducation, du Loisir et du Sport (MELS).

Carried unanimously

The Director General informed the Executive Committee that she has been advised by the Director General of the Western Québec School Board that 2013-2014 will be the last year that certain students from the eastern part of its territory will be sent to Laurentian Regional High School as, due to the completion of Autoroute 50, they are being repatriated.

EC-130522-TS-0075

WHEREAS student transportation is required for all schools under the Sir Wilfrid Laurier School Board;

WHEREAS Sir Wilfrid Laurier School Board and Western Quebec School Board have entered into an agreement to educate students from Western Quebec School Board at Laurentian Regional High School;

WHEREAS the bus transporting students from Western Quebec School Board also transports students from Sir Wilfrid Laurier School Board;

WHEREAS the cost of the transportation is prorated depending on the number of students transported from each school board;

Commissioner Robert Dixon MOVED THAT, on the recommendation of the School Organization Standing Committee, the Executive Committee of the Sir Wilfrid Laurier School Board approve the transportation agreement with the Western Quebec School Board for the transportation of Laurentian Regional High School students for the 2013-2014 school year at a cost of \$38,108.46 (tax included).

Carried unanimously

7.0 INFORMATION ITEMS

7.1 Director's Reports:

7.1.1 Adult Education & Vocational Training

The report of the Director of Adult Education & Vocational Training highlighted the graduation of students from the Home Care Assistance program (PAB/HEC), advertising in the elementary and secondary agendas for 2013-2014, the Formation Turbo campaign to promote moving from Diplôme d'études professionnelles (DEP) programs to CEGEP Diplôme d'études collégiales programs, visits to secondary schools

to promote programs to at risk students, strategic planning meetings, upcoming activities for the SIS (Social Integration of Special Needs Students) Group, promotion of services to the Latino community and a proposal for a CLC partnership with Vanier College in St-Faustin.

In response to a question from Commissioner Robert Dixon, the Director General noted that Adult Education & Vocational Training will be receiving 10-days of assistance for its planning of strategic plan objectives and goals.

7.1.2 Complementary Services

The report of the Director of Complementary Services provided an update on the safe schools initiative and the drug prevention program with the Social Affairs Officer.

7.1.3 Educational Services

The report of the Director of Educational Services noted initiatives that promoted an increase in student access to technology driven pedagogy, development and implementation of programs that favoured literacy and numeracy and encouraged the development of collegial school teams.

7.1.4 Financial Resources

The report of the Assistant Director of Financial Resources highlighted the preparation of a response to the Ministère de l'Éducation, du Loisir et du Sport (MELS) consultation on the 2013-2014 budget parameters, which were received on 2013-04-19; work on the initial budget for 2013-2014, the 2013-03-31 quarterly report, and changes to the 2013-2014 school tax bills.

7.1.5 Human Resources

The report of the Director of Human Resources noted the posting of the positions of Assistant Director General and Director of Human Resources, the excess teachers meeting held on 2013-05-10 and a request from the Director General to the Commission scolaire des Laurentides concerning a change in one transportation day for the 2013-2014 calendar from Arundel Elementary School and Ste-Agathe Academy, which is currently pending a response.

7.1.6 Information Technology

There was no report

7.1.7 Material Resources

The report of the Director of Material Resources highlighted capital request from the schools and centres for 2013-2014, an update on the Laval Aquatic Centre and a request to the Ministère de l'Éducation, du Loisir et du Sport (MELS) for additional student places at Twin Oaks Elementary School as part of the 5-Year Plan.

7.1.8 School Organization & Transportation

The Director of School Organization drew the Executive Committee's attention to the "Trottibus" initiative of Souvenir Elementary School which is a pedestrian form of transportation that encourages students to walk to school under adult supervision. The school has 191 designated "walkers" and on the first day of the program more than half took the "Trottibus".

The report of the Director of School Organization noted the “Trottibus” project at Souvenir Elementary School, upcoming Ad Hoc Committee meetings, pre-audit of student files, an upcoming daycare workshop, ongoing negotiations with the Société de transport de Laval (STL) and the preparation of bus routes for 2013-2014.

7.1.9 Secretary General

The report of the Secretary General commented on meetings of the Secretaries general Tables, participation in the bus drivers training on Bill 56, the by-election in Electoral Division 18, the drafting of the division of territory for the 2014-11-02 school elections, labour relations, legal cases, support to other departments and reports of the Student Ombudsman.

7.1.10 Strategic Plan Advisor

The report of the Strategic Plan Advisor noted the work being done on the Strategic Plan to bring it in line with the feedback received from the Ministère de l'Éducation, du Loisir et du Sport (MELS) and an update on the International Student Program.

7.2 Parent Commissioners Report:

Parent Commissioner Angela Martorana commented on her first event as Secondary Parent Commissioner where she attended the Laval Liberty High School Citizenship Award evening and it was very humbling to see the devotion of the students to community service.

In response to a concern expressed by Parent Commissioner Martorana, the Director of School Organization noted that she would speak to the Principals of Laurier Senior and Laval Liberty High Schools concerning transportation and the exam schedule.

The report of the Parent Commissioners highlighted the change in school hours for some high schools in 2013-2014, the negotiations with the STL, the creation of the Laval Ad Hoc Committees for elementary and high schools and the nomination of parent committee representatives to these committees, the election of a new Secondary Parent Commissioner and some changes to the Parents Committee Internal Rules & Procedures.

7.3 Draft Council Agenda:

The Chairman drew the Executive Committee's attention to the draft Council agenda contained in the meeting package.

7.4 Update on Strategic Plan:

The Director General advised that some areas of the Strategic Plan have been finalized given the feedback received from the Ministère de l'Éducation, du Loisir et du Sport (MELS) and that everything seems to be on track for the presentation of a revised plan at the 2013-06-26 meeting of the Council. The Principals have been asked to provide a report on their respective Management & Educational Success Agreements (MESA) for September.

7.5 Update on the Laval High Schools:

The Director of School Organization informed the Executive Committee of a newly created button the Corporate Web that when clicked will provide information concerning the Laval Ad Hoc Committees and that postings will be made after each meeting.

7.6 2014-2015 Enrolment Criteria:

The Director of School Organization presented and reviewed a draft of the 2014-2015 Enrolment Criteria noting that it had been presented to the School Organization Committee at its 2013-05-14 meeting and that much of the feedback received has been incorporated into the draft.

In response to a question from Commissioner Merle Parkinson, the Director of School Organization noted that the "tie breaker" process remains the same only the wording has been modified.

8.0 DISCUSSION TOPIC:**8.1 Standing Committees:**

Commissioner Nancy Rupnik, Chairman of the Governance & Ethics Committee, provided an overview the proposed restructuring of the Council Committees highlighting the following:

- the new proposal is a variation of the Committee of the Whole format;
- there would be four committees; and
- each committee would meet once per month.

The document is for information purposes this evening and Commissioner Rupnik invited her colleagues to contact the members of the Governance & Ethics Committee should they have any questions.

The Executive Committee entered into a brief discussion.

9.0 QUESTION PERIOD:

There were no questions.

10.0 CORRESPONDENCE:

There was no correspondence.

11.0 VARIA:

There was no varia.

12.0 ADJOURNMENT OF MEETING:

Commissioner Nick Milas MOVED the adjournment of the meeting.

Carried unanimously

TIME: 18:35 hours

NEXT MEETING ⇒ REGULAR ⇒ 2013-06-18

