

PROVINCE OF QUEBEC

MINUTES OF THE REGULAR EXECUTIVE COMMITTEE MEETING OF THE SIR WILFRID LAURIER SCHOOL BOARD HELD ON DECEMBER 1, 2014

A Regular meeting of the Executive Committee of the Sir Wilfrid Laurier School Board was held in the boardroom of the Administration Centre, 235 Montée Lesage, Rosemère, QC, on Monday, December 1, 2014.

Present Executive Members: Jennifer Maccarone, Chair; Dean Dugas, Vice-Chair; Guy Gagnon, Emilio Migliozzi and Parent Commissioner Angela Martorana; and Stephanie Vucko, Director General.

Also present were: René Brisson, Assistant Director General; Frédéric Greschner, Assistant Director General; Johanne Brabant, Secretary General; Gaele Absolonne, Director of School Organization & Transportation; Robin Bennett, Director of Information Technology; France D'Aoust, Director of Financial Resources; Jérôme Dionne, Director of Material Resources; Richard Greschner, Director of Human Resources; and Jocelyne Thompson-Ness, Administrative Assistant.

Absent: Commissioner Paolo Galati

The Chairman called the meeting to order.

TIME: 19:03 hours

1.0 ACCEPTANCE OF AGENDA:

The following item was added to the agenda:

2.0 *Approval of Agenda:*

2.1 *Election of Vice-Chair*.....RES

EC-141201-CA-0016

The Chair, Jennifer Maccarone, MOVED THAT the agenda be approved as amended in document #SWLSB-2014/12/01-CA-001.

Carried unanimously

2.0 APPROVAL OF MINUTES:

EC-141201-CA-0017

Parent Commissioner Angela Martorana MOVED THAT the minutes of the EXECUTIVE COMMITTEE meeting of the Sir Wilfrid Laurier School Board held on 2014-09-08 having been received by all members prior to this meeting, be approved as presented.

Carried unanimously

2.1 ELECTION OF VICE-CHAIR:

The Chair called for nominations for the position of Vice-Chair of the Executive Committee.

Parent Commissioner Angela Martorana nominated Commissioner Dean Dugas. Commissioner Dugas accepted the nomination.

Commissioner Emilio Migliozi proposed that the election of a Vice-Chair be postponed until the entire Executive Committee is present.

The Secretary General explained that in accordance with procedure #P2000-CA-07: Executive Committee Election Procedures, the position of the Vice-Chair is to be elected at the first meeting of the new Executive Committee therefore, the election must take place this evening.

EC-141201-CA-0018

Parent Commissioner Angela Martorana MOVED THAT **Commissioner Dean Dugas** be named as Vice-Chair of the Executive Committee of the Sir Wilfrid Laurier School Board.

THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:	
Commissioners voting YEA:	Dean Dugas, Guy Gagnon
Commissioners voting NAY:	Emilio Migliozi

3.0 DIRECTOR GENERAL'S REPORT:

3.1 *Director General's Report:*

The Director General presented her report noting:

- the posting for the Principals for the new junior and senior Laval high schools will close on December 10, 2014 and a special Council will be held in the first week of January 2015 to name these positions;
- a combined version of the Selection Criteria for a Principal of the two existing junior and senior schools will be presented at the December 9, 2014 meetings of the respective Provisional Governing Boards to be used to create a criteria for the upcoming interviews;
- an International Student Committee has been established and will begin crafting a vision for the summer program and future programs;
- the final number of international students that will arrive in January 2015 is pending;
- the majority of the international students in the youth sector will be housed at the Arundel Nature & Science Centre (ANSC) and will attend either Laurentian Regional High School or Ste-Agathe Academy. Some students may be placed in Laval where they will attend Laurier Senior, Laval Junior, Laval Liberty or Mother Teresa Junior High Schools. When a dormitory becomes available in Laval students could also attend Lake of Two Mountains High School;
- international students cannot be placed in classes where their presence will cause excess class size; and
- housing of the adult international students is being looked into for the future.

4.0 ASSISTANT DIRECTORS GENERAL REPORT:

4.1 *Assistant Directors General Reports:*

In response to a question from the Chair, the Assistant Director General indicated that it was felt that the Administration Centre was a more neutral place for the first meeting of the two Provisional Governing Boards for the new junior and senior Laval high schools.

The Executive Committee entered into discussion and the Assistant Directors General answered questions and concerns as follows:

- once Principals are named to each school the roles, responsibilities and coordination of the meetings of the respective Provisional Governing Boards will be determined by those individuals;
- the Assistant Directors General are coordinating the first meeting of each Provisional Governing Board due to the fact that there are important items to be discussed prior to the engagement of the two Principals;
- a Provisional Governing Board does not operate under the same conditions as a regular school Governing Board;
- the Principals will chair the meetings of their respective Provisional Governing Board; and
- the concerns of the current Laval high school communities are noted, with respect to the operation of the Provisional Governing Boards, and there will be an avenue for feedback from these communities and stakeholders once the Principals are named.

The Assistant Director General responsible for Adult Education & Vocational Training reported on the following:

- various meetings within the Adult Education & Vocational Training sector;
- working with CEGEPS and universities to develop paths for Vocational Training to encourage students to transition to post-secondary education upon completion of a program and to encourage students to enroll in said programs;
- the Vocational Training sector is looking at new ways to share so that better programs can be offered and seeking innovative ways to deliver programs to make them attractive;
- attaining the required number of students to have a cohort for certain Vocational Training programs is difficult and if the required number of students is not reached, the program is not given;
- the new bilingual Vocational Training centre in St-Eustache will provide bilingual; and
- Kanasatake is Crown land therefore, the Vocational Training programs can be offered by any school board but program authorizations cannot be borrowed from another school board in order for a program to be offered.

5.0 BUSINESS ARISING:

There was no business arising.

6.0 DECISION ITEMS:

6.1 *School Organization & Transportation*

6.1.1 *Deeds of Establishment 2015-2016:*

The Director of School Organization & Transportation advised that 70% of the schools responded to the consultation on the deeds and three-year plan and the majority accepted the documents as presented. Mountainview Elementary School refused its three-year plan as they would like the school board to renegotiate its agreement with the Ville de Deux-Montagnes.

EC-141201-TS-0019

WHEREAS the Council of Commissioners adopted resolution #CC-140917-CA-0019 authorizing for consultation the deeds of establishment portion of policy #2014-CA-02: Deeds of Establishment and Three Year Plan for Allocation and Destination of Immovables;

WHEREAS the consultation period expired on November 16, 2014, and feedback was received on the deeds of establishment for the allocation and destination of immovables and taken into consideration;

Commissioner Emilio Migliozi MOVED THAT the Executive Committee of the Sir Wilfrid Laurier School Board approve the deeds of establishment portion of policy #2014-CA-02: Deeds of Establishment and Three Year Plan for Allocation and Destination of Immovables.

Carried unanimously

6.1.2 Three-Year Plan 2015-2016:

The Director of School Organization & Transportation provided an overview of the feedback received from the consultation and the changes made noting that both the deeds and the three-year plans for Laval Junior and Laval Liberty High Schools were not accepted by the respective Governing Boards.

The Assistant Director General advised that due to the tight timeline concerning the new Laval junior and senior high schools an e-vote on the consultation was attempted but comments received indicated that the members of the Provisional Governing Boards would prefer discussing the consultation prior to voting therefore, feedback will be received at a later date.

The Executive Committee entered into discussion and the Director General, with the assistance of the Directorate, commented on questions and concerns as follows:

- the deeds and three-year plans have to be adopted prior to the enrollment criteria;
- the school board has to be fiscally responsible and space that is not being used by the school is re-assigned to the school board to be used for other purposes;
- the Ministère de l'Éducation, du Loisir et du Sport (MELS) only funds the student ratio not the entire building;
- the unused space at the new junior Laval high school located at 2323, boul. Daniel-Johnson will be used for the adult international students who will be securely separated from the youth sector;
- by having Vocational Training programs housed in the new junior Laval high school will expose students to the idea that this is an option available to them for post-secondary education;
- the Chapel located within the new junior Laval high school is to be discussed; and
- in accordance with the MELS, Ste-Agathe Academy has to be described as a Kindergarten to Secondary V school, so one school, one building rather than two schools, one building.

EC-141201-TS-0020

WHEREAS the Council of Commissioners adopted resolution #CC-140917-CA-0020 authorizing for consultation the three-year plan portion of policy #2014-CA-02: Deeds of Establishment and Three Year Plan for Allocation and Destination of Immovables;

WHEREAS the consultation period expired on November 16, 2014, and feedback was received on the three-year plan for the allocation and destination of immovables and taken into consideration;

Commissioner Guy Gagnon MOVED THAT the Executive Committee of the Sir Wilfrid Laurier School Board approve the three-year plan portion of policy #2014-CA-02: Deeds of Establishment and Three Year Plan for Allocation and Destination of Immovables.

Carried unanimously

6.2 *Material Resources*

6.2.1 *Engagement of Service Provider – Elevator Maintenance:*

The Director of Material Resources advised that there has been a good response to the tender and that the firm recommended is conformable.

The Executive Committee entered into discussion and the Director General and the Director of Material Resources answered questions and concerns as follows:

- the maintenance of elevators is not funded by the Ministère de l'Éducation, du Loisir et du Sport (MELS); and
- the amount of the bid is what is required by the law but does not cover parts or regular maintenance.

EC-141201-MR-0021

WHEREAS the Sir Wilfrid Laurier School Board has increased the number of elevators within its schools and centres;

WHEREAS the Sir Wilfrid Laurier School Board needs to ensure that it is getting fair market value for elevator maintenance calls;

WHEREAS public tenders were called to evaluate the qualitative and quantitative aspects for elevator maintenance calls and subsequently opened on 2014-11-25;

WHEREAS public tenders were for a period of three years, beginning 2015-01-01, with the possibility for two additional years;

WHEREAS an administrative selection committee has studied and evaluated all the tenders received;

Commissioner Emilio Migliozi MOVED THAT, on the recommendation of the Director of Material Resources, the Executive Committee of the Sir Wilfrid Laurier School Board approve the engagement of **Ascenseurs Innovatec Inc.** for elevator maintenance services for its schools and centres, for a three-year period beginning 2015-01-01 and ending 2017-12-31 at an annual cost of **27 660,00\$**, before taxes, (**31 802,09\$**, all taxes included) for a total cost of **\$82,980.00\$**, before taxes, (**\$95,406.27** all taxes include).

Carried unanimously

7.0 INFORMATION ITEMS

7.1 *Parent Commissioners Report:*

Parent Commissioner Angela Martorana advised that the next meeting of the Parents Committee is 2014-12-04. She noted that she and the Elementary Parent Commissioner are busy promoting the positive aspects of the Provisional Governing Boards for the new junior and senior Laval high schools.

The Executive Committee entered into discussion on the Provisional Governing Boards and the Director General, with the input of the Assistant Directors General, answered questions and concerns as follows:

- the meetings of the Provisional Governing Board are closed at this time therefore, minutes of the meetings are not public;
- a Provisional Governing Board is a tool developed by the Sir Wilfrid Laurier School Board to assist in the transition process for a new school or centre and is not mandated by the Education Act (R.S.Q., Chapter I-13.3);

- once Principals are named to the new junior and senior Laval high schools it will be their respective decision as to whether or not the meetings of their respective Provisional Governing Boards are open to the school community;
- the Principals of the new junior and senior Laval high schools will chair their respective Provisional Governing Board meetings; and
- additional information and clarifications will be provided once the two Principals are named.

8.0 DISCUSSION TOPIC:

There was no discussion topic.

9.0 QUESTION PERIOD:

In response to questions, the Director General, with the assistance of the Directors, noted the following:

- the land in question for the new business development at Autoroutes 40 and 640 is actually in Terrebonne not Repentigny;
- school capacities have to be respected but, if there is space, parents must make an out-of-zone-request;
- students from Franklin Hill Elementary School would attend the new high school in the east end of Laval rather than Rosemere High School, if it is authorized by the Ministère de l'Éducation, du Loisir et du Sport (MELS); and
- highlights of a Council meeting are produced and sent out as soon as possible after a meeting and only reflect decisions taken at that meeting.

10.0 CORRESPONDENCE:

There was no correspondence.

11.0 VARIA:

There was no varia.

12.0 ADJOURNMENT OF MEETING:

Commissioner Guy Gagnon MOVED the adjournment of the meeting.

Carried unanimously

TIME: 20:27 hours

NEXT MEETING ⇨ REGULAR ⇨ 2015-02-16