

PROVINCE OF QUEBEC

MINUTES OF THE SPECIAL EXECUTIVE COMMITTEE MEETING OF THE SIR WILFRID LAURIER SCHOOL BOARD HELD ON DECEMBER 16, 2015

A Special meeting of the Executive Committee of the Sir Wilfrid Laurier School Board was held in the boardroom of the Administration Centre, 235 Montée Lesage, Rosemère, QC, on Wednesday, December 16, 2015.

Present Executive Members: Jennifer Maccarone, Chair; Commissioners Dean Dugas, Vice-Chair; Guy Gagnon, Peter MacLaurin, Anne McMullon and Parent Commissioner Angela Martorana.

Also present were: René Brisson, Assistant Director General; Frédéric Greschner, Assistant Director General; Johanne Brabant, Secretary General; Gaele Absolonne, Director of School Organization & Transportation; Jérôme Dionne, Director Material Resources; Commissioner Vicky Kaliozakis and Parent Commissioners Pamala Cipton and Sergio Di Marco and Jocelyne Thompson-Ness, Administrative Assistant.

Absent: Stephanie Vucko, Director General

The Chair called the meeting to order.

TIME: 18:34 hours

1.0 ELECTION OF VICE-CHAIR

Commissioner Guy Gagnon nominated Commissioner Dean Dugas. Commissioner Dugas accepted the nomination.

There were no other nominations.

EC-151216-CA-0033

Commissioner Guy Gagnon MOVED THAT **Commissioner Dean Dugas** be named as Vice-Chair of the Sir Wilfrid Laurier School Board Executive Committee.

Carried unanimously

2.0 SCHOOL ORGANIZATION & TRANSPORTATION:**2.1 Deeds of Establishment:****EC-151216-TS-0034**

WHEREAS the Council of Commissioners adopted resolution #CC-151104-TS-0028 authorizing for consultation the deeds of establishment portion of policy #2016-CA-02: Deeds of Establishment and Three Year Plan for Allocation and Destination of Immovables;

WHEREAS the consultation period expired on December 4, 2015, and feedback was received on the deeds of establishment for the allocation and destination of immovables and taken into consideration;

Commissioner Peter MacLaurin MOVED THAT the Executive Committee of the Sir Wilfrid Laurier School Board approve the deeds of establishment portion of policy #2016-CA-02: Deeds of Establishment and Three Year Plan for Allocation and Destination of Immovables.

Carried unanimously

2.2 *Three-Year Plan:*

The Director of School Organization & Transportation drew the Executive Committee's attention to some changes with respect to the ententes that some schools have with their respective communities.

In response to questions from the Executive Committee, the Director of School Organization & Transportation noted that some of the ententes need to be reviewed and several have requested that they be revisited on an annual basis.

Commissioner Guy Gagnon noted that the following corrections needed to be made on the three-year plans for:

- Mountainview Elementary School in the "Agreement/Entente" section replace Lake of Two Mountains High School with Mountainview Elementary School in point 2; and
- St-Jude Elementary School in the "Agreement/Entente" section replace Lake of Two Mountains High School with St-Jude Elementary School in point 2.

The Secretary General noted that in the three-year plan for Ste-Adèle Elementary School in the "Agreement/Entente" section all the information concerning the parc-école is to be stricken as the protocol has been concluded. Commissioner Gagnon accepted this correction.

EC-151216-TS-0035

WHEREAS the Council of Commissioners adopted resolution #CC-151104-TS-0029 authorizing for consultation the three-year plan portion of policy #2016-CA-02: Deeds of Establishment and Three Year Plan for Allocation and Destination of Immovables;

WHEREAS the consultation period expired on December 4, 2015, and feedback was received on the three-year plan for the allocation and destination of immovables and taken into consideration;

Commissioner Guy Gagnon MOVED THAT the Executive Committee of the Sir Wilfrid Laurier School Board approve the three-year plan portion of policy #2016-CA-02: Deeds of Establishment and Three Year Plan for Allocation and Destination of Immovables.

Carried unanimously

3.0 MATERIAL RESOURCES:

3.1 *Change Orders – Twin Oaks ES Enlargement Project:*

EC-151216-MR-0036

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution #CC-150225-MR-0125, awarding the contract for the enlargement project at Twin Oaks Elementary School to Candev Construction Inc., for a total cost of 6 953 000,00\$, before taxes, (7 994 211,75\$, all taxes included);

WHEREAS the Executive Committee of the Sir Wilfrid Laurier School Board adopted resolution #EC-150629-MR-0056, approving change orders in the amount of 11 665,28\$, before taxes (13 412,15\$, taxes included), increasing the total cost of the project to 6 964 665,28\$, before taxes (8 007 623,90\$, taxes included);

WHEREAS the Executive Committee of the Sir Wilfrid Laurier School Board adopted resolution #EC-150923-MR-0004, approving change orders in the amount of 126 030,70\$, before taxes (144 903,80\$, taxes included), increasing the total cost of the project to 7 090 695,98\$, before taxes (8 152 527,70\$, taxes included);

WHEREAS the Executive Committee of the Sir Wilfrid Laurier School Board adopted resolution #EC-151104-MR-0019, approving change orders in the amount of 2 889,93\$, before taxes (3 322,70\$, taxes included), increasing the total cost of the project to 7 093 585,81\$, before taxes (8 155 850,28\$, taxes included);

WHEREAS the Executive Committee of the Sir Wilfrid Laurier School Board adopted resolution #EC-151125-MR-0032, approving change orders in the amount of 17 460,92\$, before taxes (20 075,70\$, taxes included), increasing the total cost of the project 7 111 046,73\$, before taxes (8 175 925,98\$, taxes included);

WHEREAS, during the renovation project, more change orders occurred to address specific issues, amounting to 1 099,56\$, before taxes (1 264,22\$, taxes included);

Parent Commissioner Angela Martorana MOVED THAT, on the recommendation of the Director of Material Resources, the Executive Committee of the Sir Wilfrid Laurier School Board approve the change orders in the amount of 1 099,56\$, before taxes (1 264,22\$, taxes included).

AND THAT the total cost of the project, including the change orders, be increased to 7 112 146,29\$, before taxes (8 177 190,19\$, taxes included).

FURTHER THAT, the Chair, as well as the Director General, and in her absence or with her knowledge the Assistant Director General, be authorized to sign all documentation concerning this project.

Carried unanimously

3.2 Change Orders – Renovation Project – Rosemere HS:

The Director of Material Resources advised that this is the final change order for this project and that the project only used 3.28% of its contingency budget.

EC-151216-MR-0037

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution #CC-150520-MR-0177, awarding the contract for the renovation project at Rosemere High School to Banexco Inc., for a total cost of 822 500,00\$, before taxes, (945 669,38\$, all taxes included);

WHEREAS the Executive Committee of the Sir Wilfrid Laurier School Board adopted resolution #EC-150923-MR-0010, approving change orders in the amount of 10 090,16\$, before taxes (11 601,16\$, taxes included), increasing the total cost of the project to 832 590,16\$, before taxes (957 270,54\$, taxes included);

WHEREAS the Executive Committee of the Sir Wilfrid Laurier School Board adopted resolution #EC-151104-MR-0024, approving change orders in the amount of 13 530,45\$, before taxes (15 556,63\$, taxes included), increasing the total cost of the project to 846 120,61\$, before taxes (972 827,17\$, taxes included);

WHEREAS, during the renovation project, more change orders occurred to address specific issues, amounting to 3 371,20\$, before taxes (3 876,04\$, taxes included);

Commissioner Anne McMullon MOVED THAT, on the recommendation of the Director of Material Resources, the Executive Committee of the Sir Wilfrid Laurier School Board approve the change orders in the amount of 3 371,20\$, before taxes (3 876,04\$, taxes included).

AND THAT the total cost of the project, including the change orders, be increased to 849 491,81\$, before taxes (976 703,21\$, taxes included).

FURTHER THAT, the Chair, as well as the Director General, and in her absence or with her knowledge the Assistant Director General, be authorized to sign all documentation concerning this project.

Carried unanimously

Commissioner Dean Dugas left the meeting.

TIME: 18:41 hours

3.3 Change Orders – Special Measure Project – Laval Senior Academy – Phase II:

The Director of Material Resources advised that this is the final change order for this special measure project noting that the necessary work required to renovate 3200 boul. Souvenir has been concluded. The administration offices will not be renovated at this time as the school administration is comfortable with the current configuration of the office space.

In response to a question from Commissioner Guy Gagnon, the Director of Material Resources noted that this special measure project was for three new classrooms in the basement of Laval Senior Academy not the labs.

EC-151216-MR-0038

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution #CC-150325-MR-0141, awarding the contract for phase 2 of the special measure renovation project at 3200 Boulevard Souvenir School to Berloy Construction Inc., for a total cost of 422 418,00\$, before taxes, (485 675,10\$, all taxes included);

WHEREAS the Executive Committee of the Sir Wilfrid Laurier School Board adopted resolution #EC-150923-MR-0007, approving change orders in the amount of 23 456,19\$, before taxes (26 968,75\$, taxes included), increasing the total cost of the project to 445 874,19\$, before taxes (512 643,85\$, taxes included);

WHEREAS the Executive Committee of the Sir Wilfrid Laurier School Board adopted resolution #EC-151104-MR-0021, approving change orders in the amount 1 038,96\$, before taxes (1 194,55\$, taxes included), increasing the total cost of the project to 446 913,15\$, before taxes (513 838,40\$, taxes included);

WHEREAS, during the renovation project, more change orders occurred to address specific issues, amounting to 1 639,96\$, before taxes (1 885,55\$, taxes included);

Parent Commissioner Angela Martorana MOVED THAT, on the recommendation of the Director of Material Resources, the Executive Committee of the Sir Wilfrid Laurier School Board approve the change orders in the amount of 1 639,96\$, before taxes (1 885,55\$, taxes included).

AND THAT the total cost of the project, including the change orders, be increased to 448 553,11\$, before taxes (515 723,94\$, taxes included).

FURTHER THAT, the Chair, as well as the Director General, and in her absence or with her knowledge the Assistant Director General, be authorized to sign all documentation concerning this project.

Carried unanimously

3.4 Change Orders – Capital Project – Laval Senior Academy:

The Director of Material Resources advised that this is not the final change order for this project and that the project is currently 6.2% over budget. He noted that he does expect some additional change orders but that the total percentage over budget should not exceed 7.5%.

Commissioner Dean Dugas returned to the meeting.

TIME: 19:43 hours

EC-151216-MR-0039

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution #CC-150520-MR-0178, awarding the contract for the renovation project at 3200 Souvenir to Berloy Construction Inc., for a total cost of 1 273 483,00\$, before taxes, (1 464 187,08\$, all taxes included);

WHEREAS the Executive Committee of the Sir Wilfrid Laurier School Board adopted resolution #EC-150923-MR-0008, approving change orders in the amount of 66 799,68\$, before taxes (76 802,93\$, taxes included), increasing the total cost of the project to 1 340 282,68\$, before taxes 1 540 990,01\$, taxes included);

WHEREAS the Executive Committee of the Sir Wilfrid Laurier School Board adopted resolution #EC-151104-MR-0022, approving change orders in the amount of 11 168,89\$, before taxes (12 841,43\$, taxes included), increasing the total cost of the project to 1 351 451,57\$, before taxes 1 553 831,44\$, taxes included);

WHEREAS, during the renovation project, change orders occurred to address specific issues, amounting to 8 519,45\$, before taxes (9 595,24\$, taxes included);

Parent Commissioner Angela Martorana MOVED THAT, on the recommendation of the Director of Material Resources, the Executive Committee of the Sir Wilfrid Laurier School Board approve the change orders in the amount of 8 519,45\$, before taxes (9 795,24\$, taxes included).

AND THAT the total cost of the project, including the change orders, be increased to 1 359 971,02\$, before taxes 1 563 626,68\$, taxes included).

FURTHER THAT, the Chair, as well as the Director General, and in her absence or with her knowledge the Assistant Director General, be authorized to sign all documentation concerning this project.

Carried unanimously

4.0 QUESTION PERIOD:

There were no questions.

5.0 ADJOURNMENT OF MEETING:

The meeting adjourned.

Carried unanimously

TIME: 19:45 hours

NEXT MEETING ⇒ REGULAR ⇒ 2016-02-24

Johanne Brabant, Secretary General

Jennifer Maccarone, Chair