

## PROVINCE OF QUEBEC

## MINUTES OF THE REGULAR EXECUTIVE COMMITTEE MEETING OF THE SIR WILFRID LAURIER SCHOOL BOARD HELD ON SEPTEMBER 27, 2017

A Regular meeting of the Executive Committee of the Sir Wilfrid Laurier School Board was held in the boardroom of the Administration Centre, 235 Montée Lesage, Rosemère, QC, on Wednesday, September 27, 2017.

Present Executive Members: Jennifer Maccarone, Chair; Commissioners Guy Gagnon, Anne McMullon, Ailsa Pehi, Parent Commissioner Sergio Di Marco; and Paul Lamoureux, Director General.

Also present were: Parent Commissioner Stéphane Henley; Frédéric Greschner, Assistant Director General; Stephanie Krenn, Director of Corporate Affairs & Secretary General; Florence Delorme, Director of School Affairs & School Organization; Jérôme Dionne, Director of Material Resources & Transportation; Geoffrey Hipps, Director of Pedagogical Services; and Jocelyne Thompson-Ness, Administration Officer.

Absent: Commissioner Dean Dugas, Vice-Chair

The Chair called the meeting to order.

TIME: 18:31 hours

### 1.0 ACCEPTANCE OF AGENDA:

#### EC-170927-CA-0001

Commissioner Anne McMullon MOVED THAT the agenda be approved as presented in document #SWLSB-2017/09/27-CA-001.

Carried unanimously

### 2.0 APPROVAL OF MINUTES:

#### EC-170927-CA-0002

Commissioner Guy Gagnon MOVED THAT the minutes of the Executive Committee meeting of the Sir Wilfrid Laurier School Board held on June 28, 2017 having been received by all members prior to this meeting, be approved as presented.

Carried unanimously

### 3.0 ASSISTANT DIRECTOR GENERAL'S REPORT:

#### 3.1 *Assistant Director General's Report:*

The Assistant Director General commented on his monthly report noting the following:

- The Adult Education & Vocational Training and Services aux entreprises employees attended a workshop with Dr. Reggie Melrose. After the workshop, teachers expressed a desire to create a community so that they can continue to work with Dr. Melrose;
- Services Québec, formerly Emploi-Québec, is continuing to purchase francization courses from Qualification and so far this year 21 have been purchased with the possibility of another 6. This is very good news as each course brings in revenue in the neighbourhood of \$10,000.

Parent Commissioner Sergio Di Marco entered the meeting.

TIME: 18:35 hours

- Vocational Training programs are underway with one cohort in Accounting and two cohorts in Computing Support. Industrial Drafting, Secretarial Studies and Hotel Reception are also ongoing and Construction Business Management will have a cohort beginning in November;
- There are plans to have one cohort for an Attestation d'études professionnelles (AEP) for daycare employees;
- Working with Commission scolaire de Laval (CSDL) on a partnership for Auto Mechanics and Machining Techniques because, in order to apply to have the cards renewed, the programs need to have had at least one cohort.

In response to questions, the Assistant Director General noted:

- The new partnership with CSDL is set to begin in January 2018 and it will be similar to the one for Welding & Fitting, only this one will be a 50-50 partnership;
- Auto Mechanics will have manuals available in English and the program will be held at Compétences 2000;
- Concerning Machining Techniques, looking to see where the best fit would be and are therefore considering approaching Commission scolaire de la Seigneurie-des-Mille-Îles or Commission scolaire des Affluents. Commission scolaire de la Rivière-du-Nord is another option as it is also encountering difficulty in recruiting students. The card for this school board is provisional for three years, one cohort per year, so the program needs to be held before an application for renewal can be made;
- The partnership with Commission scolaires des Affluents and des Samares for Stationary Engine Mechanics is progressing but, upon review of the amount requested from the Ministère de l'Éducation et de l'Enseignement supérieur (MEES) for this partnership, it was discovered that the project would have a \$1,000,000 shortfall, so an additional funding request was made and a verbal approval has been received. The written approval is pending;
- The most effective tools used to promote Adult Education & Vocational Training as well as Services aux entreprises (SAE) are social media and word of mouth. SAE will be presenting to the Parents Committee at its October 5, 2017 meeting. There are plans to make several presentations to this group on what these services offer during the 2017-2018 school year;
- Both the English and French sector are experiencing difficulties recruiting for the programs mentioned above, so it is hoped that Auto Mechanics will spark interest;
- Alternance travail-études is a program that partners with businesses in various industries for training purposes;
- An analyst from Services Québec will be going into the community to recruit for Machining Techniques because it is a trade that is in high demand but no one is registering for the program.

#### 4.0 BUSINESS ARISING:

##### 4.1 *Modification – Deed & Three-Year Plan – Joliette ES:*

The Director of School Affairs & School Organization advised that a new pre-kindergarten class was funded for Joliette Elementary School during the summer months so it is necessary to modify the deed and three-year plan for the school.

In response to a question from Commissioner Guy Gagnon, the Director of School Affairs & School Organization noted that pre-kindergarten has a minimum registration of 6 students and a maximum of 15 and the school currently has 10. Funding is the same whether you have 6 or 15 students registered.

#### EC-170927-CA-0003

WHEREAS the Executive Committee of the Sir Wilfrid Laurier School Board adopted resolution #EC-161214-TS-0027, approving the Deeds of Establishment portion of policy #2017-CA-02: Deeds of Establishment and Three Year Plan for Allocation and Destination of Immovables for the 2017-2018 school year;

WHEREAS the Executive Committee of the Sir Wilfrid Laurier School Board adopted resolution #EC-161214-TS-0028, approving the Three Year Plan for Allocation and Destination of Immovables portion of policy #2017-CA-02 for the 2017-2018 school year;

WHEREAS the Sir Wilfrid Laurier School Board received authorization for a pre-kindergarten at Joliette Elementary School which requires a modification to both the deed of establishment and the three-year plan for the school;

Commissioner Ailsa Pehi MOVED THAT, on the recommendation of the Director of School Affairs & School Organization, the Executive Committee of the Sir Wilfrid Laurier School Board approve the modification of the deed of establishment and three-year plan for Joliette Elementary School;

AND THAT policy #2017-CA-02: Deeds of Establishment and Three Year Plan for Allocation and Destination of Immovables for the 2017-2018 school year, be modified to include the update version of the deed of establishment and three-year plan for Joliette Elementary School.

Carried unanimously

#### 5.0 DECISION ITEMS:

##### 5.1 *Material Resources & Transportation*

###### 5.1.1 *Change Orders – Renovation Project – Our Lady of Peace ES:*

The Director of Material Resources & Transportation advised that a large portion of this change order is for the removal of asbestos from the mechanical room ceiling.

#### EC-170927-MR-0004

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution #CC-170426-MR-0078, awarding the contract for the complete interior renovation project at Our Lady of Peace Elementary School to Corporation de construction Germano, for a total cost of 1 668 099,00\$, before taxes, (1 917 896,83\$, all taxes included);

WHEREAS, during the renovation project, change orders occurred to address specific issues related to asbestos removal from the mechanical room ceiling as well as modifications (door hardware and furniture) and addition of two lockers, amounting to 16 286,18\$, before taxes (18 725,04\$, taxes included);

Commissioner Anne McMullon MOVED THAT, on the recommendation of the Director of Material Resources & Transportation, the Executive Committee of the Sir Wilfrid Laurier School Board approve the change orders in the amount of 16 286,18\$, before taxes (18 725,04\$, taxes included);

AND THAT the total cost of the project, including the change orders, be increased to 1 684 385,18\$, before taxes (1 936 621,87\$, taxes included);

FURTHER THAT, the Chair, as well as the Director General, and in his absence or with his knowledge the Assistant Director General, be authorized to sign all documentation concerning this project.

Carried unanimously

## 5.2 *Pedagogical Services*

### 5.2.1 *Research Projects:*

The Director of Pedagogical Services noted that this is the second part of a project on the understanding of the speech development in deaf children and developing an efficient electrophysiology method to predict speech perception in young children with a cochlear implant. The research will be with students 5 to 10 years old with no hearing or medical problems. The normal protocol for parental permission is to be followed. A report on the research will be provided at the conclusion of the project.

#### EC-170927-ED-0005

Commissioner Anne McMullon MOVED THAT, on the recommendation of the Director of Pedagogical Services, the Executive Committee of the Sir Wilfrid Laurier School Board permit the following research project related to Pedagogical Services be conducted in its schools and centres:

Project	Title of Research	Researcher (s)	Affiliation (University & Department)
1	Speech perception, speech production and intelligibility in children with cochlear implants: A behavioral, articulatory and electrophysiology study	C. Turgeon, PhD L. Ménard, PhD D. St-Amour, PhD	Université du Québec à Montréal

Carried unanimously

The Director of Pedagogical Services noted that this project is to examine kindergarten teachers' perspectives and needs concerning Occupational Therapy in a kindergarten setting.

#### EC-170927-ED-0006

Commissioner Anne McMullon MOVED THAT, on the recommendation of the Director of Pedagogical Services, the Executive Committee of the Sir Wilfrid Laurier School Board permit the following research project related to Pedagogical Services be conducted in its schools and centres:

Project	Title of Research	Researcher (s)	Affiliation (University & Department)
2	Occupational Therapy in Kindergarten: Teachers' Perspectives	Emmanuelle Jasmin, Ph.D., erg. Associate Professor School of rehabilitation	School of Rehabilitation Université de Sherbrooke

Carried unanimously

**6.0 INFORMATION ITEMS**

*6.1 Parent Commissioners Report:*

Parent Commissioner Sergio Di Marco advised that the first Parents Committee meeting is scheduled for October 5, 2017.

**7.0 VARIA:**

There was no varia.

**8.0 ADJOURNMENT OF MEETING:**

Parent Commissioner Sergio Di Marco MOVED the adjournment of the meeting.

**Carried unanimously**

**TIME: 18:59 hours**

**NEXT MEETING ⇒ REGULAR ⇒ OCTOBER 25, 2017**

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Stephanie Krenn, Secretary General

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Jennifer Maccarone, Chair