

PROVINCE OF QUEBEC

MINUTES OF THE REGULAR EXECUTIVE COMMITTEE MEETING OF THE SIR WILFRID LAURIER SCHOOL BOARD HELD ON OCTOBER 26, 2016

A Regular meeting of the Executive Committee of the Sir Wilfrid Laurier School Board was held in the boardroom of the Administration Centre, 235 Montée Lesage, Rosemère, QC, on Wednesday, October 26, 2016.

Present Executive Members: Jennifer Maccarone, Chair; Commissioners Dean Dugas, Vice-Chair; Guy Gagnon, Peter MacLaurin and Anne McMullon; Parent Commissioner Angela Martorana and Paul Lamoureux, Director General.

Also present were: Frédéric Greschner, Assistant Director General; Johanne Brabant, Secretary General; Jérôme Dionne, Director of Material Resources; Stephanie Krenn, Director of Schools & Interim Director of School Organization & Transportation; and Jocelyne Thompson-Ness, Administration Officer.

The Chair called the meeting to order.

TIME: 18:30 hours

1.0 ACCEPTANCE OF AGENDA:

EC-161026-CA-0013

Commissioner Anne McMullon MOVED THAT the agenda be approved as presented in document #SWLSB-2016/10/26-CA-001.

Carried unanimously

2.0 APPROVAL OF MINUTES:

EC-161026-CA-0014

Commissioner Dean Dugas MOVED THAT the minutes of the Executive Committee meeting of the Sir Wilfrid Laurier School Board held on 2016-09-28 having been received by all members prior to this meeting, be approved as presented.

Carried unanimously

3.0 DIRECTOR GENERAL'S REPORT:

3.1 *Director General's Report:*

This report will be presented at Council.

4.0 ASSISTANT DIRECTOR GENERAL'S REPORT:

4.1 *Assistant Director General's Report:*

The Assistant Director General presented his monthly report highlighting the following and answering questions:

- the activities of QualificAction;
- it is a priority to develop QualificAction in the Laurentians and Lanaudière;
- QualificAction is solely a division of the school board, there are no other partners;

- a pending partnership with Commission scolaire des Affluents and Commission scolaire des Samares for Vocational Training Programs in Stationary Engine Mechanics and, possibly, Machining Technics. All parties would be equal partners;
- examining the possibility of providing transportation as part of the partnership with Commission scolaire des Affluents and Commission scolaire des Samares for students from Joliette and the surrounding area.

5.0 BUSINESS ARISING:

There was no business arising.

6.0 DECISION ITEMS:

6.1 *School Organization & Transportation*

6.1.1 *Deed of Establishment:*

The Interim Director of Schools, School Organization & Transportation presented and reviewed the changes to the deed for CDC Vimont and the three-year plans for all schools and centres.

Discussion ensued and it was noted:

- the deeds of establishment do not need to be consulted upon annually unless there is a change;
- the negotiations on the entente with the Ville de Deux-Montagnes for the use of Mountainview and St-Jude Elementary Schools and Lake of Two Mountains High School have concluded and the entente is being drawn up for signature;
- the Governing Boards are not involved in the entente negotiations and the Principal of each school will be advised of the entente and its contents. Each school will be receiving a stipend from the Ville de Deux-Montagnes for the use of the school.

EC-161026-TS-0015

WHEREAS section 39 of the Education Act (R.S.Q., chapter I-13.3) requires the school board to establish a deed of establishment for each school and centre;

WHEREAS section 40 of the Education Act (R.S.Q., chapter I-13.3) also requires the school board to consult with the Governing Board to amend or revoke the deed of establishment of a school or centre in keeping with the three-year plan of allocation and destination of the school board immovables;

Commissioner Guy Gagnon MOVED THAT the Executive Committee of the Sir Wilfrid Laurier School Board authorize for consultation proposed policy #2017-CA-02: Deeds of Establishment and Three-Year Plan for Allocation and Destination of Immovables.

AND THAT the Deeds of Establishment of this proposed policy be subject to a 40-day consultation beginning on 2016-10-27 and ending on 2016-12-05.

Carried unanimously

6.1.2 Three-Year Plan:

EC-161026-TS-0016

WHEREAS section 211 of the Education Act (R.S.Q., chapter I-13.3) requires the school board each year to establish a three-year plan of allocation and destination of its immovables;

WHEREAS section 211 also requires the school board to draw up, in accordance with the plan, a list of its schools and of its vocational training and adult education centres and issue a deed of establishment to them;

Commissioner Guy Gagnon MOVED THAT the Executive Committee of the Sir Wilfrid Laurier School Board authorize for consultation proposed policy #2017-CA-02: Deeds of Establishment and Three Year Plan for Allocation and Destination of Immovables.

AND THAT the Three-Year Plan for Allocation and Destination of Immovables of this proposed policy be subject to a 40-day consultation beginning on 2016-10-27 and ending on 2016-12-05.

Carried unanimously

6.2 Material Resources

6.2.1 Change Orders – Hillcrest Academy Roof Replacement & Paving Project:

The Director of Material Resources presented and reviewed the change orders for the project at Hillcrest Academy noting that all are for unforeseen events.

EC-161026-MR-0017

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution #CC-160525-MR-0110, awarding the contract for the roof and paving renovation project at Hillcrest Academy to Construction Genfor Ltée, for a total cost of 657 000,00\$, before taxes, (755 385,75\$, all taxes included);

WHEREAS, during the renovation project, change orders occurred to address specific issues, amounting to 14 851,35\$, before taxes (17 075,34\$, taxes included);

Parent Commissioner Angela Martorana MOVED THAT, on the recommendation of the Director of Material Resources, the Executive Committee of the Sir Wilfrid Laurier School Board approve the change orders in the amount of 14 851,35\$, before taxes (17 075,34\$, taxes included).

AND THAT the total cost of the project, including the change orders, be increased to 671 851,35\$, before taxes (772 461,09\$, taxes included).

FURTHER THAT, the Chair, as well as the Director General, and in his absence or with his knowledge the Assistant Director General, be authorized to sign all documentation concerning this project

Carried unanimously

6.2.2 *Change Orders – LSA Roof, Paving & Window Project:*

The Director of Material Resources presented and reviewed the change orders for the project at Laval Senior Academy noting that they are for unforeseen events during the project. The contingency budget for this project remains under 5%.

In response to a question from Commissioner Peter MacLaurin, the Director of Material Resources indicated that an unforeseen event is when something is discovered during a project that was not known, e.g. a roof is being removed and the contractor finds several sub roofs or damage that is not indicated in the plans or visible to the eye.

EC-161026-MR-0018

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution #CC-160525-MR-0111, awarding the contract for the roof, paving and windows renovation project at Laval Senior Academy to 9160-5188 Québec Inc., for a total cost of 1 424 000,00\$, before taxes, (1 637 244,00\$, all taxes included);

WHEREAS, during the renovation project, change orders occurred to address specific issues, amounting to 31 799,26\$, before taxes (36 561,20\$, taxes included);

Parent Commissioner Angela Martorana MOVED THAT, on the recommendation of the Director of Material Resources, the Executive Committee of the Sir Wilfrid Laurier School Board approve the change orders in the amount of 31 799,26\$, before taxes (36 561,20\$, taxes included).

AND THAT the total cost of the project, including the change orders, be increased to 1 455 799,26\$, before taxes (1 673 805,20\$, taxes included).

FURTHER THAT, the Chair, as well as the Director General, and in his absence or with his knowledge the Assistant Director General, be authorized to sign all documentation concerning this project

Carried unanimously

6.3 *Financial Resources*

6.3.1 *Consortium Formation – Final Payments:*

The Secretary General advised the Executive Committee that Consortium Formation was formally shut down in June 2015 but there were outstanding training commitments that had to be completed. A final audit was completed and showed a surplus to be split between the three partners.

In response to a question from the Chair, the Director General noted that this school board's portion of the surplus has not yet been assigned.

EC-161026-FR-0019

WHEREAS Consortium Formation was dissolved on June 30, 2015 under section 13 of the *Entente de Partenariat pour les Services aux entreprises de Laval* (the Entente), a partnership between the Commission scolaire de Laval, Collège Montmorency and the Sir Wilfrid Laurier School Board;

WHEREAS, on July 1, 2015, the Sir Wilfrid Laurier School Board, as the fiduciary partner, proceeded with the liquidation of the assets of Consortium Formation;

WHEREAS the liquidation resulted in a surplus of 324,478.00\$ to be divided equally between the partners, as per section 13.4 of the Entente;

Commissioner Dean Dugas MOVED THAT, on the recommendation of the Directorate, the Executive Committee of the Sir Wilfrid Laurier School Board approve that Commission scolaire de Laval and Collège Montmorency each receive a payment of 108,159.33\$, as the final payment of the surplus.

AND THAT the partners provide each other with a mutual acquittance.

Carried unanimously

7.0 INFORMATION ITEMS

7.1 *Parent Commissioners Report:*

This report will be presented at Council.

8.0 QUESTION PERIOD:

In response to a question from Commissioner Guy Gagnon, the Director General noted that under the new Provincial Collective Agreement, sick days will be paid out at the end of every school year rather than being accumulated.

The Chair asked that this topic be on the next agenda of the Corporate Committee.

9.0 CORRESPONDENCE:

There was no correspondence.

10.0 VARIA:

There were no varia.

11.0 ADJOURNMENT OF MEETING:

Commissioner Guy Gagnon MOVED the adjournment of the meeting.

Carried unanimously

TIME: 19:00 hours

NEXT MEETING ⇨ REGULAR ⇨ 2016-11-23

Johanne Brabant, Secretary General

Jennifer Maccarone, Chair