



COMMISSION SCOLAIRE SIR-WILFRID-LAURIER
SIR WILFRID LAURIER SCHOOL BOARD

Council Highlights

2015-09-23

The Council adopted the following resolutions:

Engagement – Director of Complementary Services

CC-150923-HR-0003

WHEREAS the position of Director of Complementary Services is currently vacant;

WHEREAS an internal posting was posted from 2015-08-13 to 2015-08-26 and a Selection Committee held interviews on 2015-09-15;

Commissioner Peter MacLaurin MOVED THAT, on the recommendation of the Selection Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board engage **Silvia Patella** as Director of Complementary Services, effective on a date to be negotiated.

Carried unanimously

Selection Committee – Assistant Director of Complementary Services

CC-150923-HR-0004

WHEREAS the Council of Commissioners adopted resolution #CC-150923-HR-0003 approving the assignment of Sylvia Patella to the position of Director of Complementary Services.

WHEREAS the position of Assistant Director of Complementary Services is now vacant:

WHEREAS, in accordance with section 5.2 of policy #2000-HR-02: Regulating the Working Conditions of Management Staff Represented by the Sir Wilfrid Laurier Section of the Association Québécoise des cadres scolaires (AQCS) OR section 5.4 of policy #2000-HR-01: Regulating the Working Conditions of Management Staff represented by the Sir Wilfrid Laurier Administrators' Association (SWLAA), the Sir Wilfrid Laurier School Board is required to form a Selection Committee for the engagement of an Assistant Director of Complementary Services;

WHEREAS this Selection Committee must include three commissioners:

Commissioner Dean Dugas MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board establish a Selection Committee for the selection of an Assistant Director of Complementary Services.

AND THAT this Selection Committee be comprised of the following:

Sergio Di Marco
Peter MacLaurin
Jennifer Maccarone

Vicky Kalitziakis (Alternate)
Anne McMullon (Alternate)

Carried unanimously

Report of the Appeals Review Committee:

CC-150923-CA-0005

WHEREAS "Student A" currently attends a Sir Wilfrid Laurier School as an Out-of-Zone (OOZ) student and resides within the school zone of Our Lady of Peace Elementary school;

WHEREAS the parents of "Student A" have completed the necessary documentation under *Policy #2000-CA-03: Reconsideration of a decision affecting a student*, to have continued transportation service in the form of a "berline" to pick-up and drop-off "Student A" at his residence for the whole of his elementary schooling, such "berline" service having been offered to "Student A" in the 3 previous years while attending the Regional Specialized Class Setting at said school;

WHEREAS student "A" was transferred to the regular stream of said school in 2014-2015 and benefited from a transition year as an OOZ student with the "berline" transportation service maintained for that one transition year;

WHEREAS the Sir Wilfrid Laurier School Board *Policy no 1999-TS-01 Transportation Policy & Procedures* states that transportation services are provided to students for their zone school;

WHEREAS, due to communication difficulties, berline service was offered on August 31, 2015 and September 1, 2015;

WHEREAS the berline transportation service to student "A" ceased to be offered for the 2015-2016 school year to attend said school as an OOZ student;

WHEREAS the case of "Student A" has been reviewed by the Assistant Director General and the parents of "Student A" were informed on 2015-07-09 via e-mail that the administrative decision to not offer the transportation service as per previous years was maintained;

WHEREAS the Appeals Review Committee of the Sir Wilfrid Laurier School Board met on 2015-09-03 to examine the administrative decision concerning the request of the parents of student "A" to have continued transportation service in the form of a "berline" to pick-up and drop-off "Student A" at his residence for the whole of his elementary schooling, such "berline" service having been offered to "Student A" in the 3 previous years while attending the Regional Specialized Class Setting at said school;

WHEREAS the parents presented their position vis-à-vis their request to have continued "berline" transportation service provided to student "A";

WHEREAS the Appeals Review Committee of the Sir Wilfrid Laurier School Board examined the information provided and considered the presentation of the position of the parents and the information provided:

- The documents submitted by the parents;
- The interventions of the Sir Wilfrid Laurier School Board;
- The Sir Wilfrid Laurier School Board procedures and policies regarding Complementary Services for students presenting with special needs;
- The laws and policies regarding the Enrollment Criteria and the Transportation;

WHEREAS the Sir Wilfrid Laurier School Board recognizes the right of parents to select the school of their choice for their children as is granted under section 4 of the Education Act;

WHEREAS the Sir Wilfrid Laurier School Board adopted *Policy no 1999-TS-01 Transportation Policy & Procedures* to ensure accessibility to its educational programs by providing safe and reliable transportation services, taking into consideration constraints of existing resources and in respect of section 4 of the Education Act;

Commissioner Anne McMullon MOVED THAT, on the recommendation of the Appeals Review Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board authorize the extension of the transportation service associated with the transition year into the regular stream by providing "berline" transportation to student "A" for the 2015-2016 school year to end on June 23, 2016.

THIS MOTION WAS DEFEATED ON THE FOLLOWING DIVISION:	
Commissioners voting YEA:	Vicky Kaliozakis, Anne McMullon, Emilio Migliozi, Ailsa Pehi
Commissioners voting NAY:	Robert Dixon, Dean Dugas, Guy Gagnon, Paolo Galati, Peter MacLaurin, Jennifer Maccarone

International Travel:

CC-150923-CA-0006

WHEREAS the Sir Wilfrid Laurier School Board (SWLSB) established an International Student Program for students of foreign countries;

WHEREAS the SWLSB wishes to continue the development of the International Student program and increase its visibility in the international market;

WHEREAS establishing partnerships with foreign educational organizations is an essential part for the growth of the International Student Program;

WHEREAS the SWLSB believes that these partnerships can greatly benefit our school board;

WHEREAS the development of these partnerships could require the Chair, as official spokesperson of the SWLSB and senior executives of the school board to travel to foreign countries to represent the school board in negotiations for such ententes with potential partners;

Parent Commissioner Sergio Di Marco MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board authorize the Chair of the school board and a member of the Management Team to travel to foreign countries to represent the Sir Wilfrid Laurier School Board, to establish partnerships, increase its visibility and promote the Sir Wilfrid Laurier School Board International Program to foreign educational organizations.

THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:	
Commissioners voting YEA:	Robert Dixon, Guy Gagnon, Paolo Galati, Vicky Kaliozakis, Peter MacLaurin, Anne McMullon, Emilio Migliozi
Commissioners voting NAY:	Ailsa Pehi

International Student Partnership - Thailand:

CC-150923-CA-0007

WHEREAS the Sir Wilfrid Laurier School Board has been approached by the Thewphaingarm School, a private school located in Bangkok, Thailand, to develop an International Student Partnership;

WHEREAS the Thewphaingarm School is seeking a partnership with a Canadian school to create an International School within their school;

WHEREAS this potential International School would offer the Québec curriculum in Thailand and develop an exchange program for students whereby they would study part of their school year at the Sir Wilfrid Laurier School Board and part in Thailand under the same curriculum;

WHEREAS the Sir Wilfrid Laurier School Board has been in contact with the Ministère de l'Éducation, de l'Enseignement supérieur et de la Recherche concerning this proposed partnership and the Ministry is open to the idea;

WHEREAS it is understood that the Sir Wilfrid Laurier School Board requires the authorization of the Ministère de l'Éducation, de l'Enseignement supérieur et de la Recherche, as it owns the rights to the curriculum, in order to enter into a partnership with the Thewphaingarm School;

WHEREAS the Ministère de l'Éducation, de l'Enseignement supérieur et de la Recherche will need to confer with the Minister of Education for Thailand on this proposed partnership;

WHEREAS this proposed partnership is of a political nature therefore requiring the support of the Council of Commissioners;

Commissioner Anne McMullon MOVED THAT, on the recommendation of the Corporate Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board mandate the Director General to explore the possibility of the Québec curriculum being offered at the Thewphaingarm School, Bangkok, Thailand.

Carried unanimously

Election of Chair & Vice-Chair – Corporate Committee:

CC-150923-CA-0008

Commissioner Dean Dugas MOVED THAT Commissioner Guy Gagnon be appointed as Chair of the Corporate Committee for the 2015-2016 school year.

Carried unanimously

CC-150923-CA-0009

Commissioner Dean Dugas MOVED THAT Commissioner Ailsa Pehi be appointed as Vice-Chair of the Corporate Committee for the 2015-2016 school year.

Carried unanimously

Election of Chair & Vice-Chair – Pedagogical Committee:

CC-150923-CA-0010

Commissioner Dean Dugas MOVED THAT Commissioner Anne McMullon be appointed as Chair of the Pedagogical Committee for the 2015-2016 school year.

Carried unanimously

CC-150923-CA-0011

Commissioner Dean Dugas MOVED THAT Commissioner Vicky Kaliozakis be appointed as Vice-Chair of the Pedagogical Committee for the 2015-2016 school year.

Carried unanimously

Selection of Professionals – FHES Enlargement Project:

CC-150923-MR-0012

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution #CC-140625-MR-0150, approving the 2015-2025 Investment Plan;

WHEREAS the only priority of the 2015-2025 Investment Plan was the financing from the Ministère de l'Éducation, de l'Enseignement supérieur et de la Recherche (MEESR) in 2015-2016 for the enlargement of Franklin Hill Elementary School, building #885-047, by adding space to reach the optimum capacity of a 4-24 (680 students);

WHEREAS the MEESR has authorized the enlargement of Franklin Hill Elementary School in the amount of 6 850 812,00\$;

WHEREAS the MEESR regulations require that the architect and consulting engineers be selected by a call for public tenders within the budget range of the project;

WHEREAS the proposals have to be reviewed by a Selection Committee composed of a secretary and at least three members;

WHEREAS the Treasury Board has amended, effective 2015-08-01, the Directive on the management of the supply, service and construction contracts of public bodies;

WHEREAS the amendment referred to in Division 4, Paragraph 8, Item 10, concerns the composition of the Selection Committee and stipulates that the project manager, the chief executive officer of the public body, a member of the board of directors, or if the public body is a school board, a commissioner from that board, may not be members of the selection committee.

Commissioner Dean Dugas MOVED THAT, on the recommendation of the Director of Material Resources, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve that the Selection Committee for the selection of professionals for the enlargement of Franklin Hill Elementary School be composed of the following members:

1	Member from the Directorate
1	External member
1	Member of the Material Resources Department
1	Member from the Material Resources Department acting as Secretary of the Selection Committee

AND THAT all the Selection Committee members will be required to sign a confidentiality agreement.

FURTHER THAT, public tenders be called for the services of an architect and consulting engineers to prepare the drawings, plans and tender specifications for the Franklin Hill Elementary School enlargement project.

Carried unanimously

Change Orders – Special Measure Project – Arundel ES:

CC-150923-MR-0013

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution #CC-141210-MR-0092, awarding the contract for the special measure renovation project at Arundel Elementary School to Groupe Laverdure Construction Inc., for a total cost of 336 000,00\$, before taxes, (386 316,00\$, all taxes included);

WHEREAS the Executive Committee of the Sir Wilfrid Laurier School Board adopted resolution #EC-150325-MR-0028, approving change orders in the amount of 17 099,74\$, before taxes (19 660,43\$, taxes included), increasing the total cost of the project to 353 099,74\$, before taxes (405 976,43\$, taxes included);

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution #CC-150422-MR-0165, approving change orders in the amount of 168 863,64\$, before taxes (194 150,97\$, taxes included), increasing the total cost of the project to 521 963,38\$, before taxes (600 127,40\$, taxes included);

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution #CC-150629-MR-0201, approving change orders in the amount of 47 292,34\$, before taxes (54 374,37\$, taxes included), increasing the total cost of the project to 569 255,42\$, before taxes 654 501,42\$, taxes included);

WHEREAS, during the renovation project, more change orders occurred to address specific issues, amounting to 8 341,40\$, before taxes (9 590,52\$, taxes included);

Commissioner Peter MacLaurin MOVED THAT, on the recommendation of the Director of Material Resources, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the change orders in the amount of 8 341,40\$, before taxes (9 590,52\$, taxes included).

AND THAT the total cost of the project, including the change orders, be increased to 577 596,82\$, before taxes 664 091,94\$, taxes included);

FURTHER THAT, the Chair, as well as the Director General, and in her absence or with her knowledge the Assistant Director General, be authorized to sign all documentation concerning this project.

Carried unanimously

Creation of Position – Maintenance Staff:

CC-150923-HR-0014

WHEREAS the Maintenance Support Staff local union has been informed on the effects of the modified requirements of its schools and centres;

Commissioner Emilio Migliozi MOVED THAT, on the recommendation of the Director of Human Resources, the Council of Commissioners of the Sir Wilfrid Laurier School Board create the following position, effective on 2015-09-24

Classification	Place of Work	% of work
Maintenance Worker Class II	Laurentian Elementary School	51,6129

Carried unanimously

Creation of Position – Professionals:

CC-150923-HR-0015

WHEREAS the Professionals local union has been informed on the effects of the modified requirements of its schools and centres;

Commissioner Guy Gagnon MOVED THAT, on the recommendation of the Director of Human Resources, the Council of Commissioners of the Sir Wilfrid Laurier School Board create the following position, effective on 2015-09-24

Classification	Place of Work	% of work	Comment
Pedagogical Consultant	Educational Services	100	Literacy

Carried unanimously

Nominations to QESBA:

CC-150923-CA-0016

WHEREAS the Constitution and By-Laws of the Quebec School Boards Association (QESBA) states that the mandate of the QESBA Board of Directors and Executive Committee are for two (2) years;

WHEREAS the current mandate expires in the fall of 2015;

Commissioner Guy Gagnon MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board name Jennifer Maccarone to the Board of Directors and the Executive Committee of Quebec School Boards Association (QESBA) from 2015 to 2017.

Carried unanimously

CC-150923-CA-0017

Commissioner Dean Dugas MOVED THAT, on the recommendation of the Corporate Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board nominate **Jennifer Maccarone** for the position of President (2 year term) on the Executive of the Quebec English School Boards Association (QESBA).

Carried unanimously

AAESQ/ QESBA Spring Conference - Derogation:

CC-150923-CA-0018

WHEREAS the Quebec English School Boards Association (QESBA) has invited the Sir Wilfrid Laurier School Board to act as hosts for the 2016 AAESQ / QESBA Spring Conference to be held in May 2016;

WHEREAS the Association of Administrators of English Schools of Quebec (AAESQ) and the Sir Wilfrid Laurier Administrators Association (SWLAA) have likewise been invited to act as co-hosts of the conference and have accepted the invitation;

WHEREAS sections 5.4.1 and 5.4.2 of Policy #1999-FR-01: Expense Reimbursement Policy for the Members of the Council of Commissioners and the Employees of the Sir Wilfrid Laurier School Board, state:

5.4.1 Accommodation expenses must be reasonable and represent costs actually incurred.

5.4.2 The actual expenses incurred in a commercial establishment for activities conducted outside an 80 km radius of the residence of the commissioner or the employee, or the cost of a room when it is deemed necessary to conduct an activity within the course of his functions for more than two days.

WHEREAS section 7.0 of Policy #1999-FR-01: Expense Reimbursement Policy for the Members of the Council of Commissioners and the Employees of the Sir Wilfrid Laurier School Board, states:

7.0 DEROGATION CLAUSE

In certain exceptional circumstances, exceedances and the additional costs upon presentation of supporting documents may be authorized by the superior immediate. In this case, the superior immediate have the responsibility to initialise the form to each expenditure covered by the overtake.

WHEREAS the Director General has received a letter from the 2016 AAESQ/QESBA Spring Conference Co-Chairs, Mary-Helen Goyetche and Angela Martorana, requesting a derogation from sections 5.4.1 and 5.4.2 for Administrators, Commissioners, school board employees organizing and/or attending the conference in order to have accommodations covered by their respective Professional Improvement budgets;

Parent Commissioner Angela Martorana MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board authorize a derogation from sections 5.4.1 and 5.4.2 of Policy #1999-FR-01: Expense Reimbursement Policy for the Members of the Council of Commissioners and the Employees of the Sir Wilfrid Laurier School Board, for the 2016 AAESQ / QESBA Spring Conference.

Carried unanimously

GRICS Annual Invoice 2015-2016:

CC-150923-IT-0019

WHEREAS the Sir Wilfrid Laurier School Board uses GRICS (Société de gestion du réseau informatique des commissions scolaires) software for the management of its administrative and pedagogical information systems;

WHEREAS GRICS invoices the Sir Wilfrid Laurier School Board on an annual basis for those software licenses and related support services;

Commissioner Paolo Galati MOVED THAT, on the recommendation of the Director of Information Technology, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the payment of invoice #FP-501158, #FP-501159 and #FP-501163 received for the 2015-2016 school year from GRICS (Société de gestion du réseau informatique des commissions scolaires) in the amount of 366 907.85\$ (421 852.30\$, all taxes included).

Carried unanimously