



## CONSULTATION ON THE USE OF SCHOOLS

### TERRY FOX & ST-PAUL ELEMENTARY SCHOOLS

#### 1. TERRY FOX ELEMENTARY SCHOOL

##### 1.1 Enrolment Numbers

TERRY FOX	September 30 Official Numbers				Projections					
	08-09	09-10	10-11	11-12	12-13	13-14	14-15	15-16	16-17	17-18
Ameresco					623	635	671	683	700	700
MELS	604	642	599	596						
Space consumed	108%	115%	107%	106%	115%	118%	124%	127%	130%	130%

Terry Fox capacity as of 12-13: 540 students

##### 1.2 Use of Space

Currently, Terry Fox is using 26 classrooms out of 24 recommended classrooms in light of the school's configuration provided by the MELS.

LEVEL	K	1	2	3	3/4	4	5	6	TOTAL
ACTUAL	4	4	4	3	1	3	3	4	26
MELS	5				19				24*

\*Excludes: 1 library, 2 multi-purpose rooms, 1 resource room and 1 daycare. Note: the computer lab has been replaced by a mobile lab (otherwise, 23 classrooms would be the MELS recommendation).

##### 1.3 Consequences

Terry Fox Elementary School has been overcrowded for many years now and the enrolment keeps rising. It was also rezoned in 2010 in conjunction with Twin Oaks (39 students sent from Terry Fox to Twin Oaks).

The consequences of the actual situation are:

- Overcrowding in the school;
- 12-13: 9 classrooms are oversized;
- The area designated as the cafeteria by the MELS is now used as a computer lab, a library and office space for 1 daycare technician, 1 daycare educator (principal class), two teachers, one attendant and a librarian. Therefore, students must eat in their classrooms which increases the number of lunchtime supervisors required. Since all classrooms are used for lunchtime, it makes it very difficult to offer lunchtime activities to students;
- The school cannot benefit from the suggested classroom allocation as per the MELS standards (resource room, polyvalent room, library and computer lab).
- The room designated as a daycare by the MELS is used as a Kindergarten classroom. Therefore, all daycare supplies are in the hallway in cabinets;

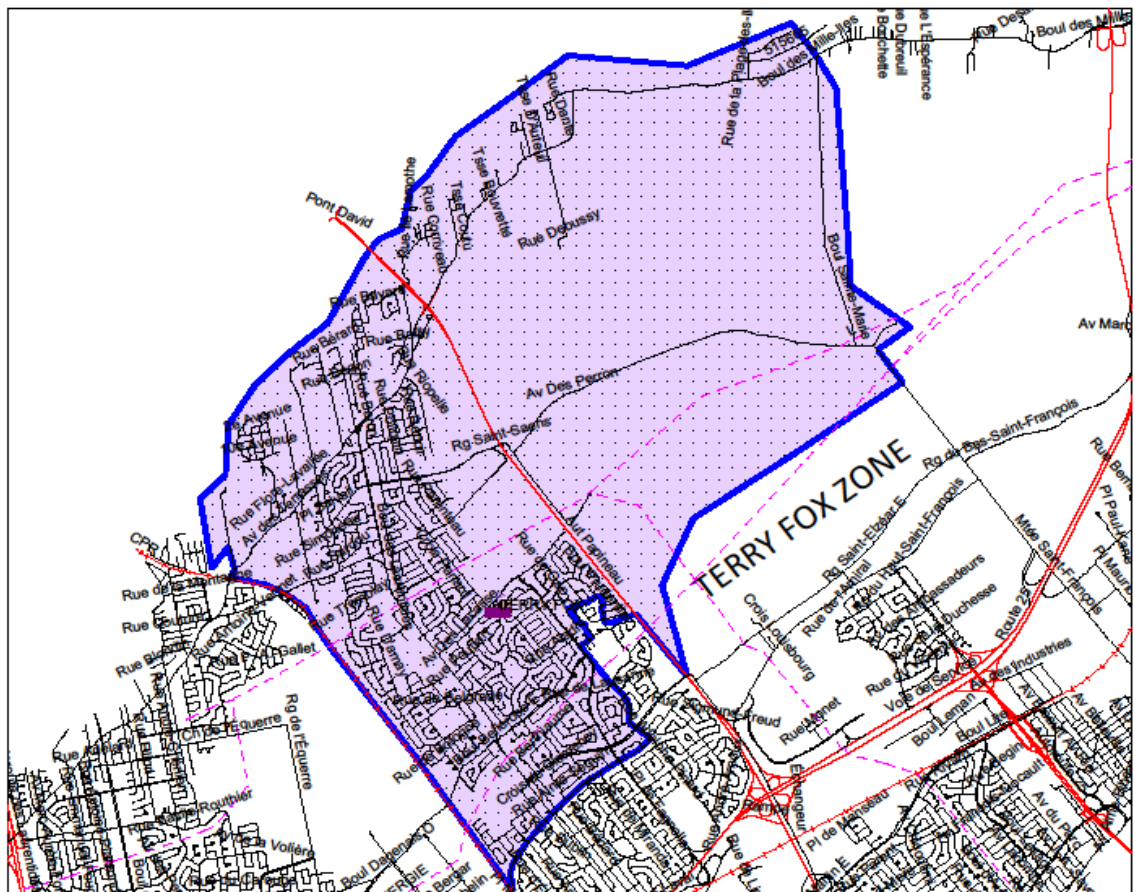


- f. When an assembly is scheduled, a gym class must be cancelled in order to have all students in the same room;
- g. Due to the size of the daycare, 21 classes are used after school hours which makes it difficult to offer any after-school programs to students;
- h. There are 42 parking spots available for 76 current staff members;
- i. There is no space for all staff to have meetings in the same room.
- j. The City of Laval has approved construction of housing projects in the Terry Fox attendance zone since 2009 and these projects have been unfolding since, therefore, creating more population over and above the projected demographic numbers.

Currently, Terry Fox Elementary School has a capacity of housing 540 students. The enrolment projections are predicting a steady increase in the student population. On February 8, 2012 the Terry Fox Governing Board approved unanimously a resolution *“to begin discussions on a possible redistribution of students to reduce the overcrowding forecasted for Terry Fox in 2012-2013”*.

#### 1.4 Attendance zone

The current Terry Fox attendance zone is in purple.





## 2. ST-PAUL ELEMENTARY SCHOOL

### 2.1 Enrolment Numbers

ST-PAUL YEAR	September 30 Official Numbers				Projections					
	08-09	09-10	10-11	11-12	12-13	13-14	14-15	15-16	16-17	17-18
Ameresco					435	422	409	392	398	401
MELS	555	515	493	459						
Space consumed	98%	91%	87%	81%	78%	77%	75%	72%	73%	73%

St-Paul capacity as of 12-13: 546 students (234 + 312)

### 2.2 Use of Space

LEVEL	K	1	1/2	2	3	4	5	6	TOTAL
ACTUAL	3	2	1	2	2	3	3	3	19
MELS	4				20				24

### 2.3 Consequences

Being under capacity, the following applies:

- Loss of the vice-principal position as of the 12-13 school year as the enrolment has not exceeded 500 students since 2010.
- Space not all being used for classrooms enables the school to use empty classrooms for specialties in each building: art room, music room, smart board room, computer lab (instead of mobile lab)
- With decreasing enrolment, there is an increase in UNUSED facilities in both buildings. However the funding generated from the actual enrolment numbers will be insufficient to sustain the operational costs related to Maintenance and Human Resources still required for the up-keep of both buildings.
- Furniture not being used.
- Should decreasing enrolment continue, there is an eventual risk of closing one of the buildings and overcrowding at the other building. Loss of functional and adequate facilities for our board.
- Decreasing enrolment leads to a community questioning whether this decrease is a result of lack of effectiveness and success in the school; school's reputation is at-risk with simple decrease of enrolment.
- Decreasing enrolment has an impact on budget and staff allocation.

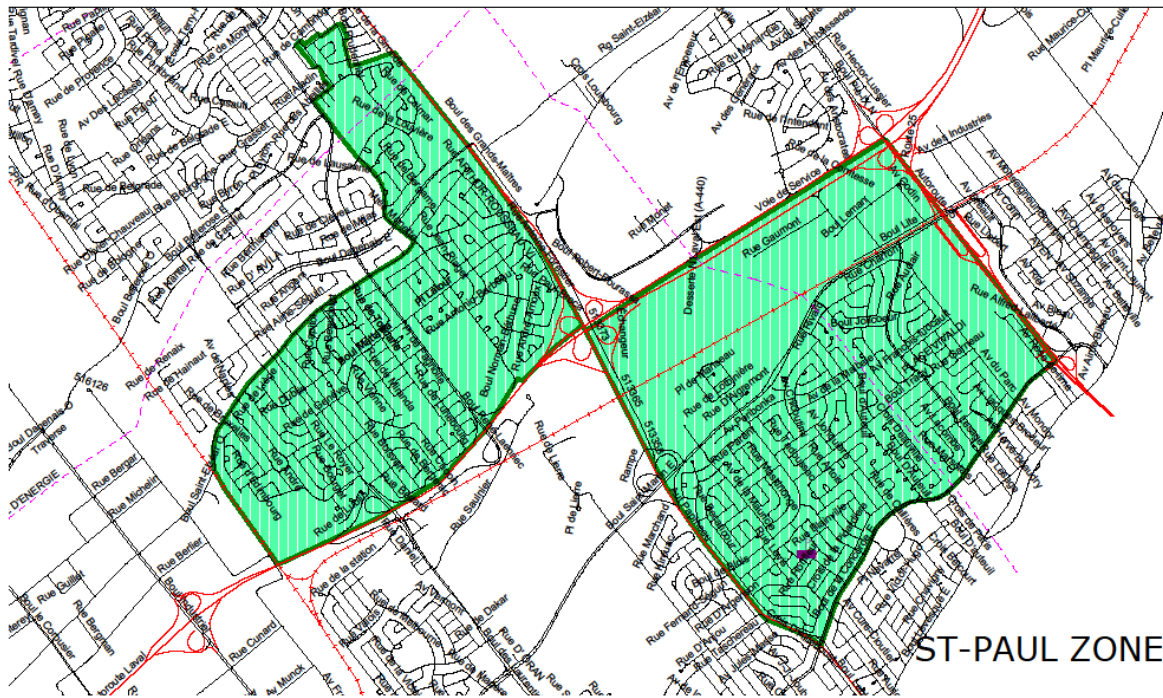
Overall, St-Paul and Terry Fox are schools that can offer the same type of services and can also house the same number of students.

Currently, St-Paul Elementary School has a capacity of housing 546 students. When looking at enrolment projections, the student population will be decreasing significantly and steadily within the next four years. If the predictions are more or less on target, St-Paul should reach 467 students in 2019 which will be its culminating point until 2026.



## 2.4 Attendance zone

The current attendance zone for St-Paul is in green.



## 3.0 PROCESS

Throughout the entire process, members of the community are invited to share comments with their respective Governing Board members and to offer possible suggestions to resolve the current overcrowding at Terry Fox Elementary School. It is expected that each Governing Board will respond to the consultation through a brief that will be submitted to the attention of Marie-Claude Drouin ([mdrouin@swlauriersb.qc.ca](mailto:mdrouin@swlauriersb.qc.ca)). Individuals wishing to submit a brief will also be accepted. All briefs must be submitted by December 10 the latest.

The following guiding principles will be used for the use of schools consultation:

1. Provide the best educational services possible to students.
2. Ensure equality of opportunity for success to all students and equity of services to meet student needs.
3. Ensure that the allocation of human, financial and material resources among schools is equitable.
4. Ensure the optimal use of schools in light of their building capacities.



#### 4.0 TIMELINE

October 3, 2012 School Organization & Transportation Standing Committee will review proposal for recommendation to Executive and Council

October 16, 2012 Executive Committee will review proposal for recommendation to Council

October 24, 2012 Council of Commissioners will review the consultation proposal and approve, in principle, a consultation period to consider modifications to the attendance zones for Terry Fox and St-Paul elementary schools beginning in the 2013-2014 school year.

October 25, 2012 Public consultation begins (PC, GB, and Unions) with letter sent to all parents from Terry Fox and St-Paul community as well as documentation available on the SWLSB website.

Oct. to Dec. 2012 Meetings with Terry Fox and St-Paul Governing Boards

November 1, 2012 PC meeting consultation

December 5, 2012 Review of briefs (so far) and recommendation by the School Organization & Transportation Standing Committee

December 6, 2012 PC meeting consultation

December 10, 2012 End of public consultation (47 days)

December 11, 2012 Review and recommendation by the Executive Committee (Invite SO Standing at Executive if updated info needed)

December 12, 2012 Review and decision by the Council of Commissioners

February 4, 2013 Re-Registration period begins

February 11, 2013 Registration period begins

#### 5.0 GOVERNING BOARD & PARENT COMMITTEE DATES

TERRY FOX	ST-PAUL	PARENT COMMITTEE
November 14	November 12	November 1
December 12	December 10	December 6
January 16	January 14	January 10

**October 25:** Letter to parents of Terry Fox & St-Paul elementary schools  
Inform parents on the use of schools consultation  
Overview of process and timeline





- October 30:** **Presentation of consultation document to Terry Fox & St-Paul Governing Board members (not open to public)**  
Location: Laval Liberty High School Library (7:30 p.m.)  
Purpose and rationale of the consultation to be outlined  
Explain process and timeline
- November 1:** **Parent Committee Meeting – Consultation document**  
Consultation document and timeline to be outlined
- November 12:** **St-Paul Governing Board meeting**  
Encourage participants to ask questions and express concerns  
Explain role of the Governing Board: listen to parents through the process of making a recommendation to the Council. Governing board members role is to take notes of parents feedback rather than entering into a debate since the final decision will be made by the Council.
- November 14:** **Terry Fox Governing Board meeting**  
Encourage participants to ask questions and express concerns  
Explain role of the Governing Board: listen to parents through the process of making a recommendation to the Council. Governing board members role is to take notes of parents feedback rather than entering into a debate since the final decision will be made by the Council.
- December 4:** **Feedback before submission of briefs from Terry Fox & St-Paul Governing Board members (not open to public)**  
Location: Laval Liberty High School Library (7:30 p.m.)  
Share “Where we’re at” in each community. Highlight commonalities and differences
- December 6:** **Parent Committee Meeting**  
Receive feedback from the consultation
- December 10:** **End of consultation period – Submission of briefs deadline**

## 6.0 POTENTIAL SOLUTIONS

We currently have two schools with equal capacities that are not functioning at their full potential as far as room allocation goes. In the end, room allocation has an impact on the student population in the school. The role of the school board is to ensure that each school can offer the best possible services to its student population within its infrastructures and as such, resources need to be equally divided.

### OPTION 1

Currently, we have six schools in sector 2 of Laval. An in-depth study prepared by Ameresco shows that the only elementary school capable of receiving more students in that sector in a sustainable manner is St-Paul (currently 77% capacity). All other schools in sector 2 have “healthy school capacities” in short and mid-term projections.

In order to request building expansion or a new school from the MELS, the school board must demonstrate that all buildings in a radius of more than 20 km are overcrowded.

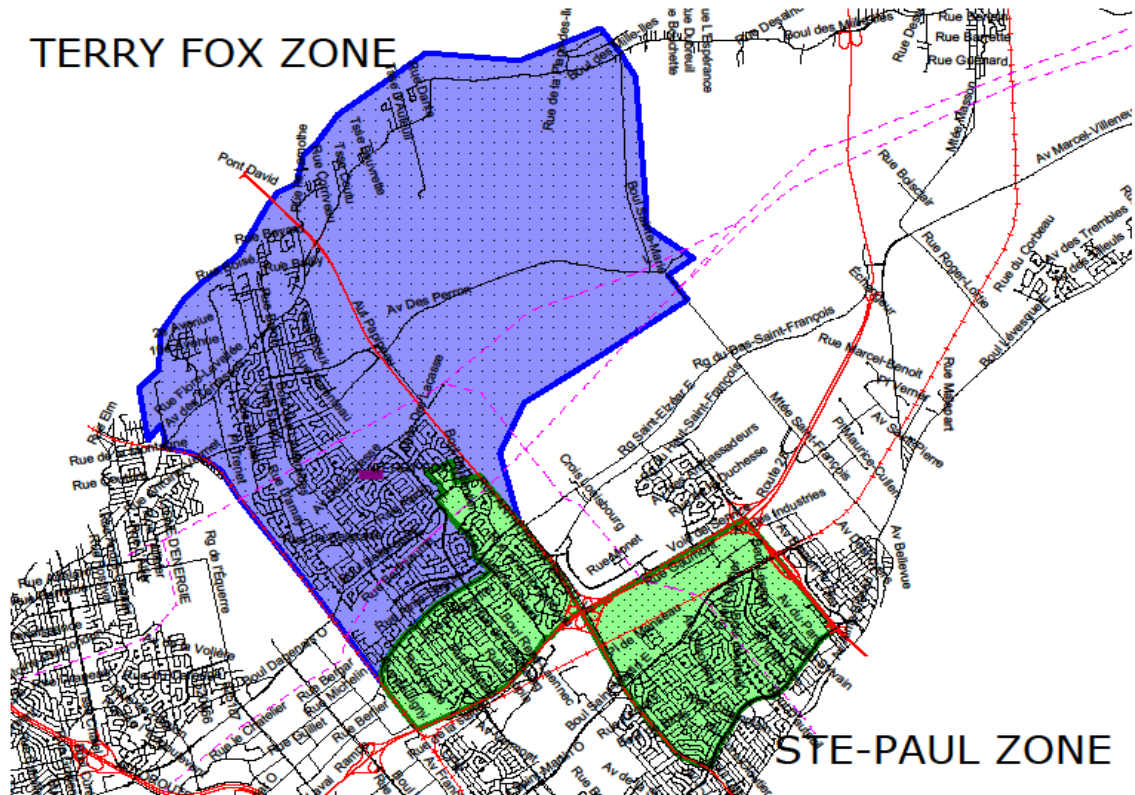


## Decision Development Matrix

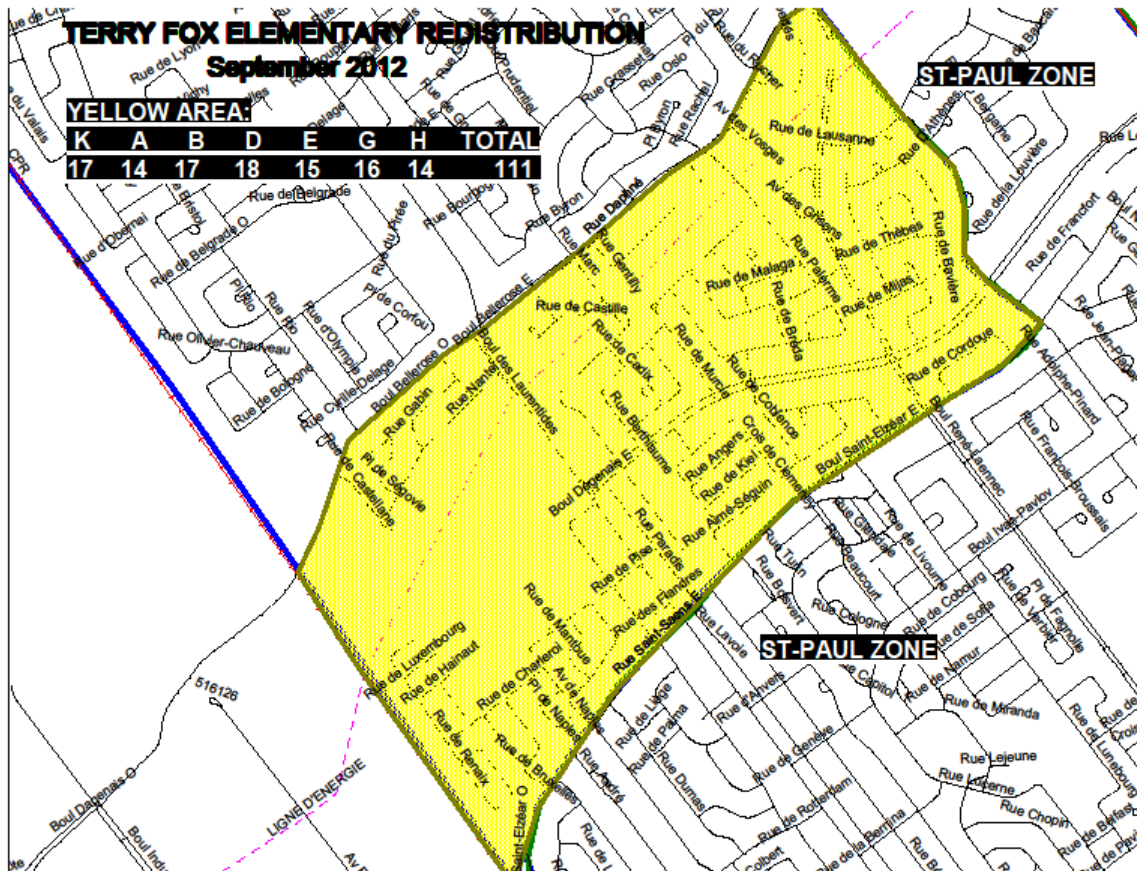


MELS Code	7 Buildings	Vocation	Sector	Years of Construction / Renovation	Gross Floor Area SQ M.	Site Area SQ M.	Expansion Potential	Capacity (students)	Occupancy			
									2012	2016	2021	2026
885-001	001-Saint-Paul annexe	K-6	2	1962 1966	2,814	6,653	0 classes					
885-002	002-St. Paul (+001)	K-6	2	1962 1966	6,653	6,653	0 classes	546	80%	73%	76%	76%
885-043	043-Terry Fox	K-6	2	1993 1997 2001	4,387	12,436	0 classes	540	115%	130%	126%	126%
885-046	046-Jules-Verne	K-6	2	1957 2002	3,261	7,859	0 classes	291	90%	87%	84%	85%
885-048	048-Genesis	K-6	2	1956 1959	2,666	8,700	0 classes	297	88%	85%	82%	83%
885-049	049-St-Vincent (+055)	K-6	2	1956	2,161	5,794	0 classes	522	73%	85%	91%	92%
885-055	055-Saint-Vincent Annexe (+049)	K-6	2	1960	2,335	7,049	0 classes					

Below, a view of both Terry Fox and St-Paul's attendance zones as they currently exist.



Therefore, in order to address the student population imbalance in sector 2 of Laval, a recommended option is to redistribute the population living in the quadrangle bordered by Bellerose Blvd, Montée Monette, Saint-Elzéar Blvd and Curé-Labelle Blvd to St-Paul Elementary School zone. This option would shift more or less 111 students from Terry Fox to St-Paul.



## OPTION 2

Respect the school capacity of Terry Fox which is currently at 540 and capping the school at that number. Therefore, a certain amount of student group(s) in excess of the school capacity would be transferred (compulsory transfers) into the Saint-Paul building. (i.e.: House a certain amount of Kindergarten groups from Terry Fox at St-Paul.

Consequences:

- Attendance zone modifications not needed
- Regulate space issues at Terry Fox
- Movement of staff members and impact on school organization (groups being moved belong to which school?)
- Increase transportation needs
- School hours are different from Terry Fox (first wave school) to St-Paul(second wave school)
- Modify deeds of establishment and three year plans accordingly





COMMISSION SCOLAIRE SIR-WILFRID-LAURIER  
SIR WILFRID LAURIER SCHOOL BOARD

### **OPTION 3**

Same as option 2 but move exceeding group(s) of students into the Phoenix building. Therefore, current students of Phoenix would be moved to the 3200 Souvenir boulevard building for the upcoming school year.

Consequences:

- a. Attendance zone modifications not needed
- b. Regulate space issues at Terry Fox
- c. Movement of staff members and impact on school organization (groups being moved belong to which school?)
- d. Increase transportation needs. We currently do not have any yellow bus going to Phoenix.
- e. Modify deeds of establishment and three year plans accordingly

### **IMPORTANT NOTE**

The above mentioned options are meant as a starting point for discussions with the consultees. They are not to be seen as final, complete or as limitative options. The process is to encourage feedback from the communities involved with this consultation and the Council of Commissioners, after review of all collected feedback, will make the final decision.