



P2000-CA-07:	Procedures for the Election of the Executive Committee
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Approved: June 20, 2000	Resolution n°	000620-CA-0289
Revision:	Resolution n°	CC-111123-CA-0041 CC-131030-CA-0034 CC-141112-CA-0047
Origin:	Council of Commissioners	

NOTE: The masculine gender, when used in this document, refers to both women and men. No discrimination is intended.

1.0 NOMINATION OF CHAIR OF ELECTIONS AND SCRUTINEERS:

- 1.1 Chair of Elections will be proposed by resolution.
- 1.2 Two (2) scrutineers will be proposed by resolution.

2.0 COMPOSITION OF EXECUTIVE COMMITTEE

- 2.1 The number of voting members of the Executive Committee will be determined by a resolution of the Council of Commissioners.

The Education Act (R.S.Q.I-13.3) (E.A.)

Section 179 of the E.A.:

179. The council of commissioners shall establish an executive committee composed of the number of voting members of the council it determines, (...)

3.0 VOTING MEMBERS OF THE EXECUTIVE COMMITTEE:

- 3.1 A separate election will be held for each voting seat. One voting seat is reserved for the Chair of the Council of Commissioners, one voting seat for one Parent-Commissioner and one voting seat for a Co-Opted Commissioner, if the Council of Commissioners chooses to name such Commissioners.

The Education Act (R.S.Q., Chapter I-13.3) (E.A.)

Section 179 of the E.A.:

The council of commissioners shall establish an executive committee composed of the number of voting members of the council it determines, including the chair of the school board, and a co-opted commissioner, if any, and a commissioner representing the parents' committee."

The council of commissioners shall determine the term of office of the members of the executive committee.

The seat of a member of the executive committee who is entitled to vote becomes vacant in the same cases as those provided for commissioners elected under the Act respecting school elections (chapter E-2.3). The vacancy is then filled following the procedure provided for the designation of a commissioner, but only for the unexpired portion of the term.

- 3.2 A member of Council may nominate another member or himself.
- 3.3 The nominee must indicate if he accepts or declines the nomination.
- 3.4 Commissioners nominated for a seat on the Executive Committee are invited to speak to their nomination.
- 3.5 Closing of nominations is called when no more nominees are presented for a seat.
- 3.6 A vote follows the closing of nominations unless a nominee is unopposed in which case he is elected by acclamation.
- 3.6 Voting is by a show of hands or by secret ballot.
- 3.8 Commissioners participating in the meeting from a distance may be authorized by resolution to vote by e-mail or text to both designated scrutineers. If the Commissioner's vote is not received once all the ballots have been tallied, said Commissioner will be deemed to have been absent for that vote.
- 3.9 A nominee is appointed by resolution with a simple majority. If there are more than 2 nominees for the position and no simple majority is obtained in the first vote, the nominee with the lowest number of votes will be eliminated and a second vote will take place. This process will be repeated until a nominee is appointed by simple majority.
- 3.10 A recount may be demanded immediately following the vote.

4.0 CHAIR & VICE-CHAIR OF THE EXECUTIVE COMMITTEE:

- 4.1 The Chair of the Council of Commissioners is the Chair of the Executive Committee.
- 4.2 The voting members elected to sit on the Executive Committee choose from among themselves the member to be named Vice-Chair. This will take place at the first Executive Committee meeting following the election of its members by the Council of Commissioners. (Old section 155 of EA)