

Date, Time and Place of Regular Meetings of the Executive Committee of the Sir Wilfrid Laurier School Board

Resolution n° CC-080625-CA-0232

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| Revision: | resolution n° | CC-081022-CA-0040<br>CC-110629-CA-0097 | CC081210-CA-0076<br>CC-120627-CA-0178 | CC-100825-CA-0004<br>CC-130626-CA-0186 |
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This by-law is established in accordance with the Education Act (R.S.Q., Chapter I-13.3) section 182. \*

1.0 The Executive Committee meetings for 2014-2015 will be as follows:

2014

September 8  
December 1

2015

February 16  
April 13  
May 11  
June 15

2.0 There will be no meeting of the Executive Committee held during the months of July, August, October, November, January and March. Should a meeting be required, a special meeting will be called.

3.0 All meetings will take place in the Boardroom of the Administration Centre, 235 Montée Lesage, Rosemère (Québec) at 19:00 hours (7:00 p.m.).

4.0 Any Commissioner who cannot be present at a meeting may, with the permission of the Chair, participate in a meeting of the Executive Committee through a conference call or video conference. A Commissioner who participates in a meeting through such a means is deemed to be present at the meeting.

The person presiding over the meeting and the Director General cannot participate through such a means and have to be physically present at the place of meeting.

Draft 2014-05-09



\* EXTRACTS OF THE EDUCATION ACT

In conversation with the DG, she asked that we follow the Education Act as closely as possible in accordance with

182. Sections 154 to 166, 169, 170, 171, 172, 173, 175.4 to 177.2, adapted as required, apply to the executive committee.



162. The council of commissioners must, by by-law, fix the day, time and place of its regular meetings.

The council of commissioners must hold at least four regular meetings every school year.

**163.** The chairman or two commissioners may call a special meeting of the council of commissioners.

The meeting shall be called by a notice sent to each commissioner by the secretary general, at least two days before the meeting is held.

Within the same period, the secretary general shall give a public notice of the date, place and time of the meeting and of the matters to be discussed. However, no publication in a newspaper is required.

**169.** The council of commissioners may provide that, in the cases and on the conditions determined by by-law, a commissioner may participate in a meeting of the council of commissioners through a means that allows the persons participating in or attending the meeting to communicate directly with each other.

The person presiding over the meeting and the director general must be physically present at the place of the meeting.

A commissioner who participates in a meeting through such a means is deemed to be present at the meeting.

Given the above direction, I drafted a meeting plan for 2014-2015 as per the above and noting:

DRAFT