



P2012-CA-18	Procedure for the Nomination and Election of the Vice-Chair of the Sir Wilfrid Laurier School Board Council of Commissioners
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Approved: May 23, 2012	Resolution n°	CC-120523-CA-0111
Revised:	Resolution n°	CC-141112-CA-0043 CC-180124-CA-0072
Origin:	Council of Commissioners	

NOTE: The masculine gender, when used in this document, refers to both women and men. No discrimination is intended.

1.0 PREAMBLE:

1.1 The Council of Commissioners shall appoint the Vice-Chair of the school board from among its members.

The Education Act (E.A.)

Section 155.1 of the E.A.:

155.1 The council of commissioners shall appoint, from among its members, a vice-chair of the school board.

The term of office of the vice-chair, unless removed by a vote of not less than two-thirds of the members of the council of commissioners who are entitled to vote, expires at the same time as the vice-chair's term as commissioner

1.2 Co-Opted Commissioners are not entitled to vote or to be appointed Vice-Chair of the school board.

Section 148 of the E.A.:

148. Every co-opted commissioner shall have the same rights, powers and obligations as those prescribed for the other commissioners.

However, the commissioner is not entitled to vote at meetings of the council of commissioners or of the executive committee, or to be appointed vice-chair of the school board.

2.0 NOMINATION OF CHAIRPERSON OF ELECTIONS AND SCRUTINEERS:

2.1 The Chairperson of Elections will be proposed by resolution.

2.2 Two (2) scrutineers will be proposed by resolution.

3.0 VOTING PROCESS FOR THE POSITION OF VICE-CHAIR:

3.1 A member of Council may nominate another member or himself.

3.2 The Chair of the School Board may not occupy both the position of Chair and of Vice-Chair.

3.3 The nominee must indicate if he accepts or declines the nomination.

- 3.4 Closing of nominations is called when no more nominees are presented.
- 3.5 Commissioners nominated for the position of Vice-Chair are invited to speak to their nomination.
- 3.6 A question period will be held to entertain questions from Commissioners.
- 3.7 A vote follows the closing of nominations, comments and the close of the question segment for each nominee unless a nominee is unopposed in which case he is appointed by acclamation.
- 3.8 Voting is by a show of hands or by secret ballot. The voting option is selected by resolution with a simple majority.
- 3.9 Commissioners participating in the meeting from a distance may be authorized by resolution to vote by e-mail or text to both designated scrutineers. If the Commissioner's vote is not received once all the ballots have been tallied, said commissioner will be deemed to have been absent for that vote.
- 3.10 A nominee is appointed by resolution with a simple majority. If there are more than 2 nominees for the position and no simple majority is obtained in the first vote, the nominee with the lowest number of votes will be eliminated and a second vote will take place. This process will be repeated until a nominee is appointed by a simple majority.
- 3.11 A recount may be demanded immediately following the vote.
- 3.12 If there are more than 2 nominees and there is a tie vote between any of them with the lowest number of votes, after the first vote is tallied, they are invited to speak to their nomination for a second time. An additional vote will be conducted between the tied nominees after which, the nominee with the lowest number of votes will be eliminated and the others will join the remaining nominees for a further vote.

4.0 VACANCY:

Any vacancy in the office of the Vice-Chair shall be filled within thirty (30) days.

Section 157 of the E.A.:

157. Any vacancy in the office of vice-chair shall be filled within 30 days.